



**Wilsonville Parks and Recreation Advisory Board  
Wilsonville City Hall  
October 11, 2018, 6:00pm  
Meeting Agenda**

- 6:00 PM** I. Call to Order
- i. Roll Call
  - ii. Approval of Minutes: July 26, 2018 and May 24, 2018
- 6:05 PM** II. Citizen Input
- 6:10 PM** III. Community Opportunity Grant Review – Board
- 7:00 PM** IV. RP-6 Design: Review & Possible Recommendation – Pauly and Pacific Community Design
- 7:45 PM** IV. Director Report – McCarty
- 7:50 PM** V. Community Center Report – Stevenson
- 7:55 PM** VI. Parks Report – Blankenship
- 8:00 PM** VII. Recreation Report – Behler
- 8:05 PM** VIII. Board Comments
- 8:20 PM** IX. Adjourn

Next Meeting –  
Thursday, January 10, 2019  
4:30 PM  
Parks & Rec Admin Building

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call 503-570-1530.

Parks & Recreation Advisory Board Meeting Minutes  
July 26, 2018

**Advisory Board Members Present:**

Steve Benson  
Jim Barnes  
Diana Cutaia  
David Davis  
Kate Johnson (arrived at 4:49pm)

**Members of the Public Present:**

Donna Atkinson  
Austin Barnes

**Staff Present:**

Ahsamon Ante-Marandi, Administrative Assistant  
Erica Behler, Recreation Coordinator  
Mike McCarty, Parks & Recreation Director  
Brian Stevenson, Program Manager  
Tod Blankenship, Parks Supervisor

AGENDA ITEM	ACTIONS
<b>CALLED TO ORDER</b>	4:40 p.m.
<u>Public Comment</u>	A. None
<u>Agenda</u> A. Minutes  B. Frog Pond Community Park Design: Review & Recommendation  C. Boones Ferry Park Master Plan: Review & Recommendation	A. Minutes were approved with a request to amend Section D: Board Comments per Board Member Barnes. The first sentence of the section was updated to read: Jim inquired about the Renaissance neighborhood pond and if the City would ever assume ownership. Staff replied that the City would never assume ownership of the pond.  B. Mimi Doukas of AKS Engineering presented the updated Frog Pond Community Park Design. Most of the refinements were along the southern edge. The City will likely need to do a parking study as part of land use for this plan, though the school district is on-board with shared parking. Resident Austin Barnes spoke regarding potential user conflicts if the skate area stays a multi-use plaza. He suggested changing the skate plaza to a skate spot. Board Members Johnson, Davis, Benson, and Barnes were in favor of the skate spot. Board Member Benson asked if the lawn would be synthetic and Doukas responded that it would be grass. Board Member Davis made a motion to approve the design with the multi-use skate plaza being change to a skate spot, Board Member Johnson seconded the motion, and it was approved 5-0.  C. Program Manager Brian Stevenson presented the updated plan. Board Member Barnes inquired as to why the bike trail was not a pump track. Stevenson replied that it did not fall at the top of the list of amenities desired in the public input process. Board Member Barnes asked if there would be a portable net for the dual-use basketball/pickleball court. Stevenson confirmed that while there would be pickleball lines on the court, there would likely be a lockbox near the court for net storage. Board Member Davis was satisfied with the added parking. Board Member Cutaia was pleased with the plan. Board Member Johnson had concerns over ADA accessibility but was pleased to hear that many of the walking paths would be ADA accessible. She also added that there should be affordable options regarding park shelter reservations. Board Member Benson asked about feasibility

Parks & Recreation Advisory Board Meeting Minutes  
July 26, 2018

	<p>regarding the docks due to the river current. Stevenson replied that the plan is conceptual and there would need to be additional studies to confirm feasibility. Board Member Benson expressed concern about the lack of restroom facilities but was satisfied when Stevenson confirmed that there will be two new restroom facilities in addition to the existing restrooms. Board Member Cutaia made a motion to approve the Boones Ferry Park Master Plan, Board Member Johnson seconded the motion, and it was approved 5-0.</p>
<p><u>Staff Reports</u></p> <p>A. Director Report</p> <p>B. Community Center Report</p> <p>C. Parks Report</p> <p>D. Recreation Report</p> <p>E. Board Comments</p>	<p>A. Mike McCarty updated the Board on the upcoming presentation dates and hearing dates for the Parks &amp; Recreation Comprehensive Master Plan and Boones Ferry Park Master Plan.</p> <p>B. Brian Stevenson reported on a new, free lecture series at the Community Center called, Life 101. The series will cover topics such as estate planning, downsizing, and more.</p> <p>C. Tod Blankenship mentioned that staff is keeping up with the busy summer reservations. 3 of the 4 seasonal staff are returning from previous years.</p> <p>D. Erica Behler noted that the Community Block Party is on August 22<sup>nd</sup> and there is a need for volunteers to help setup. Also, in lieu of the Reindeer Romp this year, there will be a Fall Frolic 5K and Kids Dash. It will take place the last weekend in October, along with the Fall Harvest Fest and another new event, Scary Movie Night in the Barn.</p> <p>E. None</p>
<p><b>ADJOURNED</b></p>	<p>5:42 p.m.</p>

Parks and Recreation Advisory Board Meeting Action Minutes – Amended  
May 24, 2018

**Advisory Board members present included:**

Steve Benson  
Jim Barnes  
Diana Cutaia (left at 5:42pm)  
Ken Rice (left at 5:36pm)  
Denise Downs  
David Davis (arrived at 5:42pm)

**Staff present included:**

Ahsamon Ante-Marandi, Administrative Assistant  
Erica Behler, Recreation Coordinator  
Mike McCarty, Parks and Recreation Director  
Brian Stevenson, Program Manager  
Kerry Rappold, Natural Resources Program Manager

AGENDA ITEM	ACTIONS
<b>CALLED TO ORDER</b>	4:31 p.m.
<u>Public Comment</u>	A. None
<u>Agenda</u>	
A. Minutes	A. Minutes were approved with a request to amend the board goals by removing names.
B. Bee City USA Presentation	B. Kerry Rappold gave a presentation regarding Wilsonville’s Bee City designation, and the Backyard Habitat Certification program.
C. History of Skatepark Development in Wilsonville	C. Board member Jim Barnes presented a history on skatepark development in Wilsonville. The Board briefly discussed priority and opportunities within the community regarding a new skatepark.
D. Frog Pond Community Park Presentation	D. Chuck Gregory and Mimi Doukas, of AKS Engineering, presented two draft plans of Frog Pond Community Park and solicited feedback from the Board. The Board preferred Park Concept 1 with the following comments: (1) increase buffer between the fields and (2) add a skate spot and a half-court basketball court.
<u>Staff Reports</u>	
A. Director Report	A. Mike McCarty updated the Board on the upcoming presentation dates and hearing dates for the Comprehensive Master Plan and Boones Ferry Park Master Plan.
B. Community Center Report	B. Brian Stevenson reported on WERK Day and a new program – Living Well with Chronic Conditions.
C. Recreation Report	C. Erica Behler notified the Board of a new sponsorship packet she has been working on, as well as an All-Abilities Gardening Class in July. She also mentioned the Activity Guide Cover Contest – ending July 2 <sup>nd</sup> .
D. Board Comments	D. Jim inquired about the Renaissance neighborhood pond and if the City would ever assume ownership. Staff replied that the City would never assume ownership of the pond. Denise and David thanked staff for WERK Day. David expressed interested in finishing his term through December, but asked board members if they had any issues with his tardiness to meetings caused by work in Portland. Steve informed the board on his successful Birding with Benson class at Memorial Park in May.
<b>ADJOURNED</b>	6:11 p.m.

## October 2018 Application/Award Log

Organization	Description	\$ Request	\$ Award
I-5 Connection	Support of Community Chorus – 2 concerts	\$3,000	
The Gifted Gears - Robotics	Provide Funding for Local Robotics Team	\$2,000	
Wilsonville Community Seniors Inc	Support of Wilsonville Piecemakers (quilters)	\$10,143	
Wilsonville Stage	Facility Rent Relief	\$9,040	
<b>TOTALS</b>		<b>\$24,183</b>	<b>\$12,500</b>

**CITY OF WILSONVILLE – 2018/2019  
COMMUNITY OPPORTUNITY GRANT APPLICATION COVER PAGE**

Project Title: Two Community Concerts

Applicant Name I-5 Connection

Registered Tax Exempt Number (if applicable): REDACTED

Street Address REDACTED  
Street City State Zip

Contact REDACTED Title REDACTED

Address REDACTED  
Street City State Zip

Telephone REDACTED E-Mail REDACTED

Project Duration: Start Date 8/1/2018 Estimated Completion Date: 7/31/2019

TOTAL PROJECT BUDGET*		<u>\$ 5,000</u>
APPLICANT CASH MATCH (a)	<u>\$ 5,000</u>	
IN-KIND RESOURCES (b)	<u>\$ -0-</u>	
TOTAL APPLICANT MATCH (a+b)		<u>\$ 2,000</u>
GRANT REQUEST		<u>\$ 3,000</u>

\*Provide detail on budget page

# 1 Community Opportunity Grant Application

## Budget Summary (this format must be used):

**Project Budget:** This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

Income Sources	Amount
Grants	\$ 3,000
Donations	\$ 2,000
<b>Total Project Income</b>	<b>\$ 5,000</b>

Expenses – Must be specifically itemized	Amount
Music	\$ 750
Accompanist	\$ 1,450
Printing	\$ 200
Venue	\$ 1,000
Sound Technician	\$ 600
Sound Equipment	\$ 1,000
<b>Total Project Expense</b>	<b>\$ 5,000</b>

## 2 Community Opportunity Grant Application

### **Budget Summary Cont. (this format must be used):**

**Organization Budget:** This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 2018 to 2019

Income Sources	Amount
Dues	\$ 4,200
Grants	\$ 3,000
Donations	\$ 2,330
<b>Total Organization Income</b>	<b>\$ 9,530</b>

Expenses	Amount
Accompanists	\$ 4,750
Venues	\$ 1,000
Music	\$ 750
Insurance	\$ 250
Legal Fees	\$ 80
Sound Tech, Equipment	\$ 2,000
Printing	\$ 200
Misc.	\$ 250
<b>Total Organization Expense</b>	<b>\$ 9,530</b>



### 3 Community Opportunity Grant Application

#### Project Narrative Questions:

1. Provide a project description (500 words or less)

The I-5 Connection Project consists of two free concerts presented at Meridian United Church of Christ in Wilsonville as a gift to the entire community of Wilsonville and surrounding areas. Also, in order to accommodate FCC changes we need to replace our wireless microphone system.

2. How does your project promote education, diversity, arts, civic engagement or community involvement in the City of Wilsonville? (500 words or less)

The I-5 Connection concerts promote art appreciation and diversity by bringing the joy of music to the whole community including those who live in retirement and Long Term Care facilities, many of whom are on limited budgets.

3. What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measureable amounts whenever possible, consider the question: How will you know that you succeeded in your goals? (250 words or less)

Our goal is to enrich the lives of senior members of our community and surrounding areas by providing entertainment and the joy of music in a family friendly concert format.

We measure success using concert attendance numbers and audience feedback during and after the presentation.

4. How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.. (250 words or less)

The I-5 Connection Chorus is suited to provide these two concerts because it has a diverse group of volunteer performers who rehearse weekly and who sing and interact with seniors in retirement facilities twice monthly as a component of our mission. Community involvement includes volunteers who read portions of the program narrative and children who perform seasonal additions to the program. Friends of I-5 Connection have donated time and funds. The City of Wilsonville 2017-2018 grant supported our winter and spring concerts.

Some of our volunteers have the technical expertise to select and cost effectively replace our wireless microphone system as required by FCC. This equipment is essential to our ongoing efforts.

## 4 Community Opportunity Grant Application

### Signature and Certification Letter:

I hereby certify that all the facts, figures and representations made in this application, including all attachments, are true and correct. This application is made with the written approval of my board of directors, which is attached to this application.

I agree that all publicity, press releases, publications, materials and /or media advertising produced as a part of this proposed project will acknowledge the Grant Program as follows:

**“This project is made possible in part by a grant from the City of Wilsonville.”**

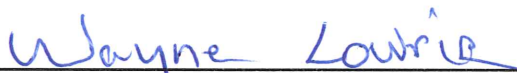
I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Opportunity Grant monies to the City of Wilsonville.



\_\_\_\_\_  
Signature of Authorizing Official



\_\_\_\_\_  
Date



\_\_\_\_\_  
Print Name of Authorizing Official

2017-2018 I-5 Connection Program/Project Evaluation

1. Activities of the program/project:

We performed at the attached list of Long Term Care Facilities

We also performed three concerts for our community – Christmas Concerts at Meridian United Church of Christ and at Charbonneau Country Club and a Spring Concert at Meridian United Church of Christ.

Additionally, we performed a program at two retirement facilities per month for nine months. We also Christmas caroled at retirement homes during the holidays.

2. Our mission to provide entertainment and the joy of music for those individuals in Wilsonville and surrounding areas who live in retirement facilities and all of our goals were met successfully.

Our performances utilized nearly 40 Singers and community support persons. We touched the lives of around 500 attendees; approximately 80 percent of them were Wilsonville residents.

### 3. 2017 - 2018 Financial Review:

#### Income Sources:

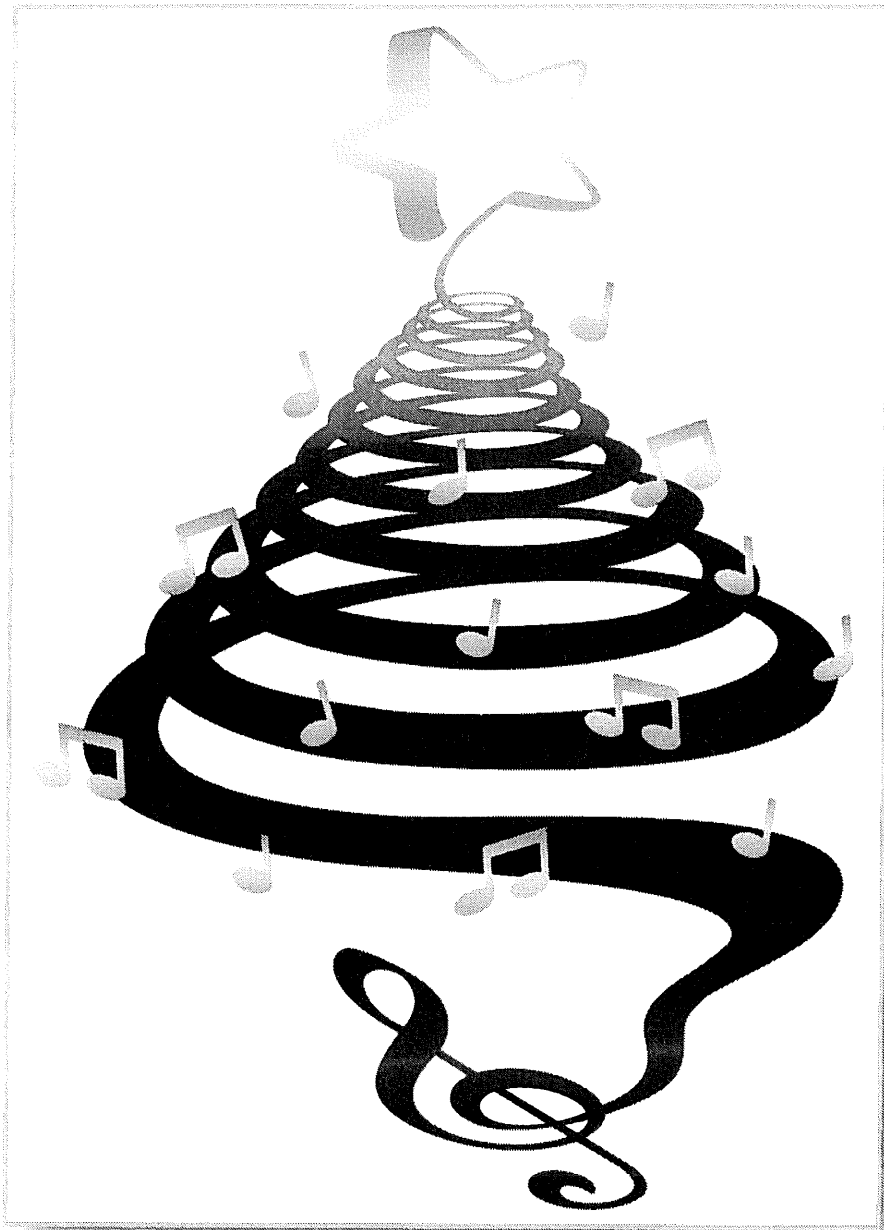
Membership Dues:	\$4590
City of Wilsonville grant:	\$2000
Total:	\$6590

#### Expenses:

Sheet Music:	\$467
Accompanist:	\$4730
Printing:	\$593
Legal:	\$320
Venue fees:	\$650
Sound System:	\$838
Miscellaneous:	\$ 36
Total:	\$7634

### 4. Publicity and Programs: see attachments

I-5 Connection  
~ presents ~  
The Sounds of Christmas



December 2, 2017 3:00 pm

"Frog Pond Church"  
Meridian United Church of Christ  
6750 SW Boeckman Rd, Wilsonville, OR 97070  
*Admission Free    Donations Accepted*

**I-5 Connection Chorus**  
**Jocelyn Higgins, Music Director and Vocal Arranger**  
**Katie Turner, Pianist and Keyboard Accompanist**

Sopranos

Marilyn Blechschmidt  
Arlene Barnett  
Connie Chambers  
Carolyn Davis  
Lynn Eaton  
Bunky Firth  
Louise Gibson  
Susanna Holt  
Gail Kachlik  
Maricia Leanna  
Cathy Sams  
Margie Schafer  
Mary Joyce Van Wechel

Altos

Pat Auxier  
Marilyn Councill  
Millie Duprau  
Barbara Grafton  
Tami Kloosterman  
Barbara McKenna  
Lindy See  
Jessica Taft

Basses

Ed Balsiger  
Idris Evans  
Wayne Lowrie  
David McCormick  
Levi Smith  
Steven Sturtevant

String Alongs

(Instrumental Group)

Kip Stevenson - Acoustic Guitar  
Gene Nudelman - Banjo & Guitar  
Ken Ochsner - Bass/Viol  
Katie Turner - Piano

Tenors

Dick Bernard  
Dorothy Bryant  
Kathy Rohe  
Dolores Scott  
Jim Stager

Our thanks to:

Wilsonville Community Center for use of the all-purpose room for weekly rehearsals  
Meridian United Church of Christ for the use of the building  
Katie Turner, Concert Pianist  
Tom Pfaendler and Ray Turner, Sound Technicians  
John Sams, Karen Patrick and Steve Van Wechel, Readers  
All the children singers  
Ted Eaton, Program and Poster Design and Printing

**For Chorus Information**  
**call us: 503-682-3727**

Chorus members who volunteer extra time: Carolyn Davis, Jim Stager and Jocelyn Higgins, I-5Connection Board of Directors; Lynn Eaton, Assistant to the Director; Carolyn Davis, Treasurer; Margie Schafer, Librarian; Jessica Taft, Community Center Liaison; Louise Gibson, Media Contact; Mary Joyce Van Wechel, Retirement Home Visitations Planner; Jim Stager, In-house Sound Technician.

**THIS PERFORMANCE IS MADE POSSIBLE, IN PART, BY A GRANT FROM THE CITY OF WILSONVILLE.**

**I-5 Connection Chorus is a 501(C)(3) charitable organization and all donations are tax deductible.**

It's A Musical World  
by the  
I-5 Connection Chorus



June 9, 2018 3:00 pm  
Meridian United Church of Christ  
"Frog Pond Church"

**I-5 Connection Chorus**  
**Jocelyn Higgins, Music Director and Vocal Arranger**  
**Katie Turner, Coral Accompanist and Piano Arranger**

Sopranos

Marilyn Blechschmidt \*  
Arleen Barnett \*  
Carolyn Davis  
Lynn Eaton \*  
Bunky Firth  
Louise Gibson  
Susanna Holt  
Gail Kachlik  
Marcia Leanna  
Cathy Sams \*  
Margie Schafer \*  
Mary Joyce Van Wechel  
Nida Wigowsky

Altos

Pat Auxier  
Marilyn Council  
Millie Duprau  
Barbara Grafton  
Tami Kloosterman  
Barbara McKenna \*  
Lindy See \*  
Jessica Taft

Tenors

Martha Bennett \*  
Dorothy Bryant \*  
Kathy Rohe \*  
Dolores Scott \*  
Jim Stager

Basses

Ed Balsiger  
Idris Evans  
Wayne Lowrie  
David McCormick  
Levi Smith  
Steven Sturtevant

\* Ensemble

String Alongs

Kip Stevenson - Acoustic Guitar  
Gene Nudelman - Banjo & Guitar  
Ken Ochsner - Bass/Viol  
Katie Turner - Piano

**Our thanks to:**

Wilsonville Community Center for use of the all-purpose room for weekly rehearsals

Meridian United Church of Christ for the use of the building

Rob Roholt, Guest Guitarist

Katie Turner, Choral Accompanist and Piano Arranger

Tom Pfaendler and Ray Turner, Sound Technicians

Karen Patrick and Ted Maldonado, Readers

Ted Eaton, Program and Poster Design and Printing

Chorus members who volunteer extra time: Carolyn Davis, Jim Stager and Jocelyn Higgins, I-5Connection Board of Directors; Lynn Eaton, Assistant to the Director; Carolyn Davis, Treasurer; Margie Schafer, Librarian; Jessica Taft, Community Center Liaison; Mary Joyce Van Wechel, Retirement Home Visitations Planner; Jim Stager, In-house Sound Technician.

**For Chorus Information call: 503-682-3727 email: I5connection@hotmail.com**

**Write: I-5connection C/O Jocelyn, 7965 SW Wilsonville Rd., Wilsonville, OR 97070**

**THIS PERFORMANCE IS MADE POSSIBLE, IN PART, BY A GRANT FROM THE CITY OF WILSONVILLE.**

**I-5 Connection Chorus is a 501(C)(3) charitable organization and all donations are tax deductible.**



Project Title: FTC Robotics team “The Gifted Gears, #8949” participating in season 2018-2019: “Rover Ruckus” and promoting Robotics & STEM

Applicant Name: REDACTED

Registered Tax Exempt Number (if applicable): REDACTED

Street Address: REDACTED

Street:

City: REDACTED

State: REDACTED

Zip: REDACTED

Contact: REDACTED

Title: team member

Street Address: REDACTED

Street:

City: REDACTED

State: REDACTED

Zip: REDACTED

Telephone REDACTED

E- Mail:

(Team e-mail) REDACTED

**Project Duration:**

Start Date: Sept 2018

Estimated Completion Date:

April 2019

TOTAL PROJECT BUDGET\*

\$10,000 or more

APPLICANT CASH MATCH (a)

team member’s families pay any amount not collected through sponsorships

IN- KIND RESOURCES (b)

not applicable

TOTAL APPLICANT MATCH (a+b)

not applicable

GRANT REQUEST

\$2,000

Project Budget: This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

<b>Income sources</b>	<b>Amount</b>
Coca Cola	Registration fees - up to \$1,500
Coca Cola	\$1,500 for outreach
Bullocks Family Dentistry	\$50
Wilsonville Orthodontics	\$50
Team members' families**	How much needed to fulfill the income after sponsorship amounts come in (yearly total varies from about \$10,000 to \$20,000)
Total:	Max: \$3,100

<b>Expenses - (can not be very specific due to the fact that the robot and season varies greatly on many different things)</b>	<b>Amount</b>
1 Robot and prototyping parts (so everyone gets hands-on experience)*	\$5,000 to \$10,000
Outreach/ spreading STEM activity	\$2,000 to \$3,000
Registration fees for tournaments	\$1,500 to \$3,500 (depends on level we compete up to)
Local travel/food costs for events/competitions for team	\$500
Other	\$1,000
Total:	\$10,000 to \$18,000 (not including 2nd or 3rd robot(s))

\*we need more than 1 robot one for competition and another for outreach events

\*\*each team members' family expected to pay \$1,000 per year to be in our team. Sponsorships will help reduce that cost and get more students to be eligible to joining our team.

## **1. Provide a project description (500 words or less)**

We are The Gifted Gears, a FTC (FIRST (For Inspiration and Recognition of Science and Technology) Tech Challenge) robotics team from Wilsonville. Comprised of a diverse group of middle and high school s, we are united by a common passion – a passion for STEM. We learn from professionals about the application of STEM in the real world and explore skills such as programming, 3D design, and mechanical design, while building teamwork, problem-solving, communication, social, and leadership skills. As we develop these skills, we build robots to compete in the international competition of FTC and we involve our youth in STEM through outreach events, which benefits the community as a whole.

Our world currently has a shortage of STEM workers. This is ironic since STEM workers are essential to a better future because STEM innovations and advancements benefit society as a whole. Because the future is in the hands of our youth, encouraging STEM involvement in our community, such as FIRST, will improve our world. Helping students explore STEM areas will make for a better future for all of us in the community, for many FIRST robotics' alumni have landed jobs at multiple software companies, NASA, engineering companies, and other STEM companies.

We build robots, which cost a lot of money. Each year, we spend from \$10,000 to \$20,000 for robot parts, registration fees, travel, and outreach. Half of the total is just spent on creating the robot. We will use our funds to keep fueling our outreach and STEM programs that teach children about skills that will help them in the future to get a STEM job. We are a self-funded, neighborhood team, which means the money that we spend comes straight out of our families' pockets, so we contact companies as part of our outreach for sponsorships to aid in funding our project as well as for STEM expertise. We have not gotten much assistance in the financial region, so we appreciate any help we can get.

Our project is currently ongoing. In July, we began our season with programming and CAD training alongside several outreach events stretching into August, including a forum for Wilsonville FIRST teams at the local automation company DWFritz, hosting several STEM events at the Wilsonville library, demonstrating and inviting kids to drive our robots at Fun in the Park, and contacting local Wilsonville companies including DWFritz, Vision Plastics, Samtec, Mentor Graphics, a Siemens company, and Coca-Cola. We have established strong relationships with these companies of which have resulted in company tours. As we transition into September, we will begin brainstorming, building, and programming throughout the fall until December, when competitions start. There are various levels in the competition starting from regional qualifiers and progressing to super qualifiers, state and worlds. The further we advance, the longer our project's time span, and dependent on our competition performance and advancement, will last, until worlds in April. We will continue building, programming, and outreach, such as participating in FTC scrimmages at DWFritz, for the entirety of our season.

**2. How does your project promote education, diversity, arts, civic engagement or community involvement in the City of Wilsonville? (500 words or less)**

We are a neighborhood team consisting of people from Wilsonville, and around the area, and we inspire to aspire for STEM. Our team's mission is to ignite a passion for science, technology, engineering, and math in the children of our own community and abroad. To share our knowledge of STEM, we hold events to teach and expose children, young and old, to all of the technologies we use such as coding and engineering to name a few. One example of our robotics team spreading the skills involved in FTC was at Fun in the Park. We partnered up with the Wilsonville High School FRC team to let kids drive around three robots, interesting them in robotics. We also decided to take spreading STEM even further and did events at Wilsonville Public Library where the kids got even more of a hands on experience and did a engineering project concerning tin foil boats and how many pennies the boat can hold to test their thinking skills.

Overall, our team actively spreads the knowledge and importance of STEM, robotics and FIRST in the community. Skills derived from FIRST can be carried on to the children's future in getting a good job or having leadership skills to lead a company.

We also reach out to local businesses like DWFritz, Samtec, and Mentor Graphics (Siemens), and Coca-Cola. We look put for these companies to help us, and teach us how to do things like Robot building techniques, wiring, marketing, budgeting, etc. We bring awareness to the companies.

We also promote STEM and robotics to local schools and give mini-lessons to kids who are interested in learning more. We recruit members annually to sustain our team, and through that process, more children get the benefits of participating in a team. While robotics might seem centered around only building a robot, we learn many things as creating relationships, budgeting, thinking, problem-solving, time and team management, and taking larger responsibilities.

**3. What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measurable amounts whenever possible, consider the question: How will you know that you succeeded in your goals? (250 words or less)**

Our organization's goal is to inspire and represent Wilsonville in the Robotics community, and inspire children (locally and internationally) to find their love for STEM. We have, in the past year, inspired 100s of young minds in Wilsonville, and over 100 more of young minds around the World! We participate at local events such as Fun in the Park, and host events at the Wilsonville Public Library,. At these events we promote active participation of the students in STEM. We also host scrimmages where local robotics teams can participate. We will know that we have succeeded when we have held over 5 events, and have over 100 participants and when students ask how to involve themselves in robotics.

**4. How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.. (250 words or less)**

As a robotics team, we build a robot, and spread the love of STEM. We get minor financial contributions from local companies and businesses like DWFritz, Mentor Graphics (Siemens), Samtec, Vision Plastics, Wilsonville Orthodontics, Bullock's Family Dentistry, and Coca Cola, so we would like some more financial help. In addition, the overall robotics program, FIRST (For Inspiration and Recognition of Science and Technology) needs volunteers to host and judge the competitions, since FIRST is a non-profit.

PROJECT EVALUATION  
GRANT FUNDING FOLLOW-UP

This form and your final financial statement must be returned to Parks and Recreation  
within 60 days of your project completion.

1. Please attach a final financial income and expense statement that specifically explains how grant funds were used, including a comparison between your budgeted and your actual incomes and expenses, using the same Budget Summary form as in the original application.

Ranked by highest financial amount to lowest, funds cover expenses in following the categories:

1. Robot kits and components
2. ORTOP and US FIRST registration fees
3. Competition field kits and components
4. Robot shipping costs (FRC team only)
5. WRSG administrative cost: once-annual professional IRS report preparation

The budget reported in the application for 2013-2014 season, \$40,000, is the original budget before being adjusted up for the expenses of a team participating in the world championship. No team funded by the WRSG won an invitation to the world championship in the past season. The numbers below are the latest fiscal-year numbers. The fiscal year ends in December. The season ends in April. Therefore, the financial outcome of a season is not reflected until the end of the fiscal year that included the season.

	Budget	Revenue	Expense	Net
2013	45,000	58,900	43,382	15,518
2012	45,000	49,619	35,271	14,347
2011	45,000	35,091	41,263	(5,277)
2010	31,100	33,911	31,292	2,619

2. Please List the activities of the program/project:

The stewardship group provides mentors and financial support to grow the US FIRST robotics programs in the larger Wilsonville area. Find details in the answer to question three below.

3. Approximately how many people benefitted from your project? How many of those people were Wilsonville residents?

**2013 - 2014 season** - The WRSG funded six teams, one FRC, three FLL and two FTC teams. Growth in the FTC program resulted from FIRST recommending FTC as the appropriate program for middle school students instead of as an alternate program for high school students. The WRSG budget increased as a result. Half the teams, two FLL and one FTC were rookie teams. The total seventy-six students included twenty girls, one African-American, two Asians and three Hispanics. In conjunction with the West Linn - Wilsonville School District, the high school FRC team hosted a regional FRC competition, the Pacific Northwest FIRST Robotics Wilsonville District Event at Wilsonville High School. Total funds dispersed were \$43,382.

**2012 - 2013 season** - The WRSG funded six teams, one FRC, four FLL and, for the first time, one FTC team. Two FLL teams were rookie teams and the FTC team counted as a rookie team because it was their first FTC season, though the team members had prior FLL experience. Of the thirty-six members of the high school FRC team, thirteen are girls. In the younger teams, girls made up one-half of the team members. The total sixty-two students included seven Asians, two Hispanics and one Native American. Five of the six teams did some or all of their own fund raising. Total funds dispersed were \$35,271.

**2011 - 2012 season** - The WRSG funded seven teams, the same mix as last season, one FRC and six FLL again representing all Wilsonville schools. However, three rookie teams replaced three FLL teams that aged out this season. The teams were comprised of sixty-eight students in total, twenty-six girls, twelve Asians, one Oceanian and two Hispanics. The high school team raised about \$6,000 with an event that drew a number of corporate sponsors. The high school team and three of the FLL teams did some fund raising. Total funds dispersed were \$41,263.

**2010 - 2011 season** - The WRSG funded seven teams – one FRC and six FLL – from all four of Wilsonville's public schools. The four teams from 2009 returned. In addition, three rookie FLL teams were formed, two of them from Boeckman Creek Primary School for the first time. In 2010 student demographics were collected to provide the most accurate information to the supporting organizations. The teams were comprised of seventy-six students total, twenty-two girls, one African-American, two Asians, one Oceanian, three Hispanics, three classified Other by U.S. Census categories. In the fall of 2010 twenty-five members of the high school team held a fund-raising event that raised about \$5,000. Two of the FLL teams also did some independent fund raising. Total funds dispersed were \$31,292.

**2009 - 2010 season** - The WRSG funded four teams from three schools. Besides the high school team, three rookie FLL teams were funded, one from Inza R. Wood Middle School and two from Boones Ferry Primary School. In addition, two FLL teams from outside the area were funded after special requests. Total funds dispersed were \$35,465.

**2008 - 2009 season** - In its first year the WRSG funded one team, the FRC team at Wilsonville High School, with \$27,806.

4. What were some of the benefits that this project provided to the citizens of Wilsonville?

The goal of the US FIRST robotics programs is to provide experience in STEM education so students can make better-informed decisions about their field of interest, college majors and careers. In addition and specific to the 2013-2014 season, as one of the more established programs in the region, in conjunction with the West Linn - Wilsonville School District, the high school FRC team hosted a regional FRC competition, which drew hundreds of people to Wilsonville area hotels, restaurants and shops.

5. How were these benefits determined/measured?

US FIRST studies show the percent of students who pursue science and technology careers increases by several factors after exposure to the robotics program. Even as that is a measurable positive outcome, the students who decide to pursue liberal arts educations after robotics also benefit from a better-informed decision.

6. Will this event or project be reoccurring? How do you anticipate funding the project in the future?

The program is recurring and, if all goes as intended, expanding. Funding is primarily from local businesses. The city grant serves as proof to these corporate donors the program has community support. In that way, the city grant is multiplied. Nearly all the robotics teams do some or all of their own fund raising. The primary-school Lego program, FLL, has become essentially self-supporting as parents associated with the teams have asked their employers to donate. The middle school FTC program is more expensive and runs a small deficit. The high school FRC program is by far the most expensive and consumes most of the funds, especially in years when they win an invitation to the world championship.



CITY OF WILSONVILLE—2018-19

COMMUNITY OPPORTUNITY GRANT APPLICATION

WILSONVILLE PIECEMAKERS



**CITY OF WILSONVILLE – 2018/2019  
COMMUNITY OPPORTUNITY GRANT APPLICATION COVER PAGE**

Project Title: WCSI PIECEMAKERS

Applicant Name **Wilsonville Community Seniors, Inc.**

Registered Tax Exempt Number (if applicable): REDACTED

Street Address REDACTED  
Street City State Zip

Contact REDACTED Title \_\_\_\_\_

Address REDACTED  
Street City State Zip

Telephone REDACTED E-Mail REDACTED

Project Duration: Start Date 01-01-2019 Estimated Completion Date: 06-30-2019

9		
<b>TOTAL PROJECT BUDGET*</b>		<b>\$ <u>10,143</u></b>
<b>APPLICANT CASH MATCH (a)</b>	\$ <u>0</u>	
<b>IN-KIND RESOURCES (b)</b>	\$ _____	
<b>TOTAL APPLICANT MATCH (a+b)</b>		<b>\$ <u>0</u></b>
<b>GRANT REQUEST</b>		<b>\$ <u>10,143</u></b>
<i>*Provide detail on budget page</i>		



**Budget Summary (this format must be used):**

**Project Budget:** This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

<b>Income Sources</b>	<b>Amount</b>
Opportunity Grant	\$10,143
<b>Total Project Income</b>	<b>\$10,143</b>

<b>Expenses—Must be specifically itemized (more detail provided in</b>	<b>Amount</b>
2 sewing machines	\$ 900
Sewing machine maintenance for 2 machines	\$ 260
Sewing/long arm machine needles	\$ 99
Batting (70 packages)	\$ 715
Quilting labels	\$ 355
Quilting thread (for machine quilting)	\$ 200
Sewing thread	\$ 375
Rotary Cutter Blades	\$ 351
Cutting table	\$ 200
Basting Spray	\$ 338
Yarn	\$ 50
Fabric (183 quilts @ 3 yds/quilt @ \$12/yd Donations make up rest)	\$ 6,600
<b>Total Project Expense</b>	<b>\$10,143</b>

**Budget Summary Cont. (this format must be used):**

**Organization Budget:** This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 2018 to 2019

<b>Income Sources</b>	<b>Amount</b>
Fred Meyer	\$ 300
Bakery	\$ 2,100
Miles of Pennies	\$ 900
Donations (Chamber)	\$ 2,000
Donations (Gazette)	\$ 1,200
Donations (Community)	\$ 1,000
Fund Raiser	\$ 5,000-
Trips	\$ 500-
Grants (Proposed)	<u>\$ 15,000</u>
<b>Total Organization Income</b>	<b>\$ 28,000</b>

<b>Expenses (Adjusted 9/1/17)</b>	<b>0</b>	<b>Amount</b>
Administration (Insurance)		\$ 3,000
Administration (Accounting)		\$ 500
Administration (Office supplies)		\$ 500
Administration (Memberships)		\$ 500
Piecemakers (quilters)		\$12,400
Bridge		\$ 100
Gazette		\$ 2,500
Trips		\$ 3,000
Backpack Emergency—Be Prepared (Proposed)		\$ 5,000
Entertainment for Social Events		<u>\$ 500</u>
<b>Total Organization Expense</b>		<b>\$ 28,000</b>



**Project Narrative Questions:**

1. Provide a project description (500 words or less)  
(see attached)
  
2. How does your project promote education, diversity, arts, civic engagement or community involvement in the City of Wilsonville? *(500 words or less)*  
(see attached)
  
3. What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measurable amounts whenever possible, consider the question: How will you know that you succeeded in your goals? *(250 words or less)*  
(see attached)
  
4. How are you/your organization suited to produce this project/program?  
Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.. *(250 words or less)*  
(see attached)

## A Project Narrative Questions:

### 1. *Provide a project description:*

The Piecemakers is a quilt making group operating under the auspices of the Wilsonville Community Seniors, Inc. for the past twenty years. Twelve women, ranging in age from 69 to 94, gather once a week to make quilts, and other specialty items for a variety of recipients; i.e., breast cancer patients, pillow cases and hats for sick children, quilts for children in the court system (CASA) fidgety blankets for Alzheimer patients. In 2017, the group donated 177 quilts to a wide variety of organizations serving a broad constituency, from infants to the elderly, homeless, battered. Their mission is to provide those in need a work of fabric art that lets them know there are people who care. In order to continue this service of love and caring, new machines need to be purchased; existing machines serviced and fabric and sewing notions purchased.. Currently there are nine machines and 12 quilters. Of those nine machines, four of them are over ten years old and three of them are 3 years old. These machines get a lot of use. Based on just the 200 quilts, each machine and operator produces 22 quilts annually. Fabric donations rarely include anything large enough to use as backing. The material has to be 100% cotton and the machines heavy duty. Special thread, machine attachments and cutting blades are all specific to quilting. The quilters have routinely dipped into their own purses to purchase much needed supplies. If this grant is secured, 2019 will be a stellar year for the quilters with new and tuned-up equipment and the needed supplies.to produce even more of these various items for the community. In addition to the quilts, this group provided 144 hats for newborns, 253 pillows for breast cancer patients, 48 fleece blankets and 70 pillow cases. A list of recipient agencies is attached.

### 2. *How does your project promote education, diversity, arts, civic engagement or community involvement in the City of Wilsonville?*

One need only look at the list of recipients to see the impact on a broad spectrum of citizens not only in Wilsonville but surrounding communities. Quilts have been displayed at the Wilsonville Library, the Community Center, etc. They are well known for their quilts. They definitely catch your eye and promote the programs offered by Parks and Recreation. They are working with Evie Proctor to provide lap quilts to those seniors receiving home delivered meals and fidgety quilts for the Alzheimer group meeting at the Community Center. These quilts provide activities for “never idle” hands and do much to calm people,

We are securing partners to raffle off a couple of large quilts which were donated unfinished by the granddaughter of a prolific quilter in Ohio. These large quilts are valued at approximately \$500 each and hopefully we can realize that amount as donations to WCSI have fallen dramatically over the last 3-4 years since Lamb’s no longer donates \$15,000 to \$20,000 annually. Raffling several quilts yearly helps buy fabric, etc. and every quilt donated or raffled promotes the activities of seniors at the Community Center and Tauchman House. We are proposing an eye-catching display in the community center on the focus wall opposite the entrance to the Center. We will display quilt which will be available for purchase with the funds going to the WCSI for expenses and materials. The display will tell the story of the Piecemakers and the organizations they donate to. It will be a dynamic exhibit updated frequently with new quilts.

We are starting a feature in the WCSI newsletter focusing on the different recipient organizations. These are means by which we reach out to the community not just receive. That is one of focuses in the WCSI Mission Statement. This partnership program promotes our activities outside of the Senior community and certainly focuses attention on the many programs offered at the Center by Parks & Rec. Producing and donating these quilts to so many certainly epitomizes the mission statement of WCSI of “*collaborating with the City of Wilsonville and the Wilsonville community to provide mutually beneficial opportunities for service by the Senior community through the efforts of WCSI.*”



3. The goal is to produce and distribute 200 quilts in addition to the other items we make; i.e., fidgety quilts for each member of the Alzheimer group that meets at the Community Center, pillows and quilts for breast cancer patients, etc. A continuation of the programs and recipients we have helped over the last twenty years. We really cover a wide range of demographics from infant to elder; rich to poor. Very accurate records are kept of everything produced and donated including the name and contact person at each entity.

4. *How are you/your organization suited to produce this project/program?*

Our twenty plus year track record is our best proof and assurance that this group of quilters can and will meet their goals and perhaps be able to surpass that if we are to get additional machines. That would give us a total of ten machines for twelve quilters. We have been limited by not having enough funding to purchase batting and material. We can purchase this in bulk and save overall. Obtaining sufficient funds as set out in our request allows us to tune up the existing machines thus increasing production. Having the Board of WCSI prepare this grant request and having the Board out “selling” the program and the need for funding allows these women to do what they do best—sew and quilt!

4.

**Signature and Certification Letter:**

I hereby certify that all the facts, figures and representations made in this application, including all attachments, are true and correct. This application is made with the written approval of my board of directors, which is attached to this application.

I agree that all publicity, press releases, publications, materials and /or media advertising produced as a part of this proposed project will acknowledge the Grant Program as follows:

**“This project is made possible in part by a grant from the City of Wilsonville.”**

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Opportunity Grant monies to the City of Wilsonville.

\_\_\_\_\_  
Signature of Authorizing Official

9/24/17

Date

Print Name of Authorizing Official







## *Wilsonville Community Seniors, Inc*

September 23, 2018

Grant Review Committee  
Wilsonville Parks & Recreation Department  
Administration Offices  
29600 SW Park Place  
Wilsonville, OR 97070

Dear Committee Members:

The Wilsonville Community Seniors, Inc. has approved in its 2018-19 Budget and Planning actions submitting an application for a Community Opportunity Grant for one of our community service committees, the Piecemakers quilting group. We are confident that they will administer the funds, under our supervision, in a financially prudent manner which will yield the maximum benefit to the community and the seniors WCSI represents..

As Board Vice Chair, I have worked in concert with the Piecemakers to prepare the grant application and will be at the presentation to answer any questions on behalf of WCSI. The Board is in full support of the grant application. WCSI strongly supports continuing the twenty plus years of service to the community by Piecemakers through its distribution of quilts. These quilts assure those less fortunate that they are wrapped in the loving artwork created by these dedicated senior quilters. Last year they distributed 177 quilts and other items to a variety of community organizations (see attached)..

If you need further information, please do not hesitate to contact me at (225-936-5057).

Sincerely,

REDACTED

## PROJECT EVALUATION GRANT FUNDING FOLLOW-UP

*This summary and your final financial statement must be returned to the Parks and Recreation*

*Department within 60 days of your project completion.*

1. Please list the activities of the program/project:
2. Did you meet your project goals as stated in your application? Include the following:
  - i. Which goals were successful?
  - ii. Which goals were not?
  - iii. What were some of the benefits that this project provided?
  - iv. Approximately how many people benefitted from your project?
    1. How many of those people were Wilsonville residents?
3. Final financial income and expense statement that specifically explains how grant funds were used, including a comparison between your budgeted and your actual incomes and expenses, using the same Budget Summary form as in the original application.
4. Please attach copies of any publicity or printed materials that include the statement acknowledging the source of funds.

\*\*Please keep a copy of this evaluation.

You will be required to submit a copy should you apply for future grant funding.

## **Community Opportunity Grant Application Packet Checklist**

For your application packet to be considered complete, all items must be included in the following order:

1. **Grant Application Cover Page**
2. **Budget Summary**
3. **Project Narrative Questions**
4. **Signature and Certification Letter**
5. **Copy of tax-exempt status determination letter.** If not a non-profit organization, a letter describing the organizing body, its form and function and how it will be financially responsible for the grant funds.
6. **Completed copy of last year's Project Evaluation – Grant Funding Follow Up form** (applicable to your organization/project if you received grant funding the prior year)
7. **Appendices** - Attach no more than 2 pages of support materials.

**Please submit 1 paper copy and an electronic copy (pdf on usb memory stick) of the entire application to the Wilsonville Parks and Recreation Admin Offices, 29600 SW Park Place.**

If you have any questions, please contact:  
Brian Stevenson, Recreation Coordinator  
(503) 570-1523  
stevenson@ci.wilsonville.or.us



**Wilsonville Piecemakers Donation Recipients**  
**September 10 , 2018**

**Legacy Meridian Park Medical Center & Randall Children's Hospital**

REDACTED

Donations accepted:

- quilts of any size
- pillows for breast cancer patients; 10X15 in pink (solids or patterns), cannot have any patch work and prefer that they are lightly filled
- child theme pillow cases
- hats

**Casa (Court Appointed Special Advocate)**

REDACTED

Donation recipients: A Safe Place, NW Family Services and Oregon Dept. Human Services  
Donations accepted: quilts of all sizes (no doll quilts)

**Housecall Providers (serve Clackamas County Alzheimer Patients)**

REDACTED

Donations accepted: Fidgety quilts for Alzheimer Patients

**Providence St. Vincent**

REDACTED

Donations accepted: passage quilts

**Veterans**

REDACTED

Donations accepted: quilts for adult veterans; if donating an honor quilt (veteran is actively passing) quilt must be a full bed size in red, white and blue, or VA will accept all other full size quilts (54x60).

**Toy & Joy Makers through Wilsonville Parks & Rec (Clackamas County Compassion in Action)**

Wilsonville Park and Recreation

Donations accepted: doll quilts, hats and new toys

**NW Downs Syndrome Association**

REDACTED

Donations accepted: Fleece blankets, quilts and hats

Items are gifted to newborns with DS and to patients undergoing surgery for congenital heart defects.

**Department of Human Services**

REDACTED

Accept pillow cases

**Wilsonville Community Seniors Inc.**

REDACTED

Quilts and Pillow Cases (senior nutrition program)

**Building Blocks 4 Kids**

REDACTED

Quilts for all age children

**Randall Childrens's Hospital**

REDACTED

Therapy Dolls for Children

**The Springs**

REDACTED

Fidgety Blankets for Memory Care Patients



PROJECT EVALUATION  
GRANT FUNDING FOLLOW-UP  
GRANT FROM 2017-18

**1. Please list the activities of the program/project:**

The WCSI Piecemakers received a grant in the amount of \$7,355 for the grant year 2017-18. As outlined in our application, this money was to be used to purchase equipment, materials, maintenance of machines, etc. to sew quilts and other items for the community. Following is a spreadsheet of monies expended and for what purpose. A total of \$7,522.92 was spent with the shortfall of \$167.92 being met by funds from WCSI general fund (\$500). Other monies expended during this time period were donations from the quilters themselves.

The monies afforded us the opportunity to purchase two additional sewing machines and refurbish two older machines. This brought in two additional quilters and an increase in production from 150 to a total of 177 quilts made and distributed to community members through the organizations identified on pages 11 and 12 of this application. This equates to 3.4 quilts per week. Quite an accomplishment for these women and for the City of Wilsonville Parks and Recreation Department. These quilts are always received with great joy and thanks and the recipients are made aware of the fact that the grant money helped make this possible.

In addition to this impressive production, these quilters also provided 144 hats for newborns, 253 pillows for breast cancer patients, 48 fleece blankets and 70 pillow cases. These ladies provide an extraordinary program for the Wilsonville community.

**2. Did you meet your project goals as stated in your application?**

The Piecemakers exceeded their goals and provided handmade quilts and other items to over 600 recipients. This easily translates to “touching” the lives of another 1200+ people associated with these recipients. Just from a financial standpoint, that \$7355 touched the lives of over 600 families within our community at a cost of about \$12/family. The attached spreadsheet specifies the expenditures.

## BUDGET AND EXPENSES 2017-18

<b>Expenses—Must be specifically itemized (more detail provided in attachment)</b>	<b>Amount</b>	
2 sewing machines	\$ 631	\$ 629.84
Sewing machine maintenance for 2 machines	\$ 170	\$ 169.96
Sewing/long arm machine needles	\$ 99	
Batting (70 packages)	\$ 550	\$ 556.95
Quilting labels	\$ 273	\$ 272.83
Quilting thread (for machine quilting)	\$ 288	\$ 356.50
Sewing thread	\$ 375	Included above
Rotary Cutter Blades	\$ 288	\$ 287.10
Cutting table	\$ 150	Went to fabric
Basting Spray	\$ 0	0
Yarn	\$ 50	
Fabric (183 quilts @ 3 yds/quilt @ \$12/yd Donations make up rest)	\$ 5,107	\$ 5,149.74
<b>Total Project Expense</b>	<b>\$ 7,355</b>	<b>\$7,522.92</b>



## Wilsonville Piecemakers

7/9/2018

### QUILTING COMMITTEE

Chairperson – Anne Prewett

Treasurer/Secretary – Mindy Bergquist

Committee Members– Terry Beasley, Marianne Champlin, Carol Grantom, Mindy Bergquist, Jeannine Johnson, Marguerite Kendall, La Von Montelius, Anne Prewett, Mary Shorten, Sally Smith, Joanie Sorensen, Elaine Bidgood, Canby Luis (**Robert Thompson WCSI Representative**)

### Our Purpose Statement

The mission and purpose of the Wilsonville Piecemakers is to make a positive contribution to the lives of senior citizens and the community of Clackamas County by providing comfort through our donation of quilts as well as other fiber products such as, knitted hats, doll blankets, pillow cases, therapy dolls and breast cancer pillows.

### Our Purpose

- promote appreciation for patchwork quilting
- promote friendship and fellowship
- offer instruction and encouragement to anyone who wishes to learn
- provide a sense of caring and giving to those in need

### Our Procedures

- We meet every Tuesday at the Tauchman House, Wilsonville, OR. 8am to 11:30am
- We welcome and assist each attendee to further his or her skill; share ideas and patterns.
- We promote friendship and fellowship among attendees, and the community.
- We purchase supplies and materials as needed.
- We manage an annual budget and request reimbursement for expenses.
- Any budget received from WCSI will be used for purposes such as thread, batting, fabric, rotary blades, sewing machine maintenance and miscellaneous sewing materials.
- Any money derived from the raffle of any Piecemaker quilt/s will be given to the Treasurer of the Senior Advisory Board.
- All donations made to the Piecemakers from the WCSI will require an annual accounting of how the money was spent. A copy of all expenses along with receipts will be provided once all of the money is spent and/or at the end of that fiscal year.



**CITY OF WILSONVILLE – 2018/2019  
COMMUNITY OPPORTUNITY GRANT APPLICATION COVER PAGE**

Project Title: Facility Rent Relief for Wilsonville Stage

Applicant Name Wilsonville Stage REDACTED

Registered Tax Exempt Number (if applicable): \_\_\_\_\_ REDACTED

Street Address \_\_\_\_\_ REDACTED  
Street City State Zip

Contact \_\_\_\_\_ REDACTED Title President

Address \_\_\_\_\_ REDACTED  
Street City State Zip

Telephone \_\_\_\_\_ REDACTED Email \_\_\_\_\_ REDACTED

Project Duration: Start Date 7/1/18 Estimated Completion Date: 6/30/19

TOTAL PROJECT BUDGET*		\$ <u>12,840.00</u>
APPLICANT CASH MATCH (a)	\$ <u>2000.00</u>	
IN-KIND RESOURCES (b)	\$ <u>1800.00</u>	
TOTAL APPLICANT MATCH (a+b)		\$ <u>3,800.00</u>
GRANT REQUEST		\$ <u>9,040.00</u>
*Provide detail on budget page		

**Budget Summary (this format must be used):**

**Project Budget:** This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

Income Sources	Amount
Patron and Board Donations	2,000.00
Patron in kind donation Storage	900.00
Parks and Rec Touchman House Subsidy	720.00
OSAA Audition Space Subsidy	180.00
City of Wilsonville Comm opportunity grant	9,040.00
Total Project Income	12,840.00

Expenses – Must be specifically itemized	Amount
12 month 10x10 Storage 75/month	900.00
27 hours Audition space @ 20/hr	540.00
216 total hours rehearsal space	
72 hrs/show 3shows/year @ 25.00/hr	5,400.00
30 day Performance rent 10days per show @ \$200.00/DAY x 3shows	6000.00
Total Project Expense	12,840.00

**Budget Summary Cont. (this format must be used):**

**Organization Budget:** This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 2018 to 2019

Income Sources	Amount
Ticket Sales 23 shows 40/show x 14.50	13,340.00
Concession Sales	750.00
Patron + Board Donations	2,000.00
In Kind Donations/Subsidies	2,160.00
Community Opportunity Grant	9,040.00
Total Organization Income	27,290.00

Expenses	Amount
Facility Rents - Storage - Audition - Rehearsal Perform	12,840.00
Concession Purchases	350.00
Printing and Copying	1,500.00
Postage and Office	100.00
Preps <del>and</del> <sup>AND</sup> Costumes	1,500.00
Rights and Scripts	3,000.00
Set Construction	6,000.00
Legal and Accounting	200.00
Total Organization Expense	25,490.00

**The on-going project of WilsonvilleSTAGE, is the staging of live theater. The grant monies will help to provide dedicated space for rehearsals and performances.**

**The theater is the place people come to see the truth about life and the social situation. Live theater is the antidote to digital dehumanization. A group of neuroscientists have discovered that watching the theater can actually synchronize the heartbeats of the audience! Our quality rivals some of the best companies in Portland. We stage the best of classic and contemporary plays and have amassed a loyal local following.**

**Our need? Money for space. Dedicated space in which to rehearse and perform. Not having this forces us to scurry around town to find hospitable venues. All of them cost considerable amounts of money. Sometimes we are forced to settle for a lesser space due to financial concerns. Because of this, our audiences have difficulty finding us. Especially those who aren't local. A dedicated space would greatly help draw audiences from the greater Portland area and bring them to Wilsonville, many of whom are surprised to see for the first time what our city has to offer.**

**Nearly every small city surrounding Wilsonville supports a theater: Newberg has a small theater connected to its community center, Tualatin has the successful Mask and Mirror, Sherwood produces shows at its Center for the Performing Arts, McMinnville has *two* lovely dedicated theaters. They all depend upon grants. Wilsonville is the lone city without subsidized live theater. There are lush parks and lovely modern buildings. We need support for the performing arts.**

**Providing the city of Wilsonville with a vibrant, local community theater poses many challenges but also provides many opportunities to come together as a community in the celebration of the dramatic arts.**

**Fiscally, WilsonvilleSTAGE must find funds and income opportunities to pay for the rights and legal permissions to stage published plays. We must pay for costumes, props, lights, sound/set construction and decoration. Most importantly, we must rent facilities for light, sound and equipment storage, audition space, rehearsal space and performance space.**

**Facility rent consumes 50% of our yearly budget. We offset this with ticket and concession sales, but these barely cover 50% of our total needed income. The rest comes from patron and board donations, as well as in-kind donations and subsidies. We will continue to seek these donations but are asking the city of Wilsonville to give us certainty as we pursue our long-term plan to eventually produce five plays per year.**

**Wilsonville residents deserve and are supportive of our community theater. Thank you for your consideration of our request.**

## ***PROJECT NARRATIVE QUESTIONS***

### ***How does your project promote education, diversity, civic engagement or community involvement in the City of Wilsonville?***

Our project promotes education, diversity, arts and community involvement on all levels. We have a variety of different aged people who work behind the scenes to advertise, speak to the community, run the shows and perform. The invitation to become involved is always extended at each show and at every community interface. There is always a great deal going on behind the scenes: community members are educated in technical aspects, marketing, props, lighting, set design and dressing, costumes, refreshments, etc. All are welcome. Actors from all over are encouraged to audition. We demonstrate diversity in our play selection. For example, in 2017, we performed the jarring Laramie Project, based on the true story of the murder of Mathew Shepard, a gay college student. We offered discussion groups after to talk about inclusion, bias and diversity. This year, Zoe Nicklas performed a one woman show, Driving in the Dark, based upon her abusive childhood, foster care experience and ultimate adoption. We offered discussion groups after this show also. This season, we plan to stage Lillian Hellman's Tony award winning play, The Little Foxes. It is a timely tragedy that bespeaks to how selfishness, greed and money can divide families and corrupt absolutely.

### ***What are you organization's goals for this project? And what population are you aiming to serve? How will you know that you succeeded in your goals?***

Our goals for our project: A successful season in a designated venue, which draws both local and audiences from all over the greater Portland area. The population we aim for is the human population. We hope all people unplug their devices and share in the amazement of live theater. This includes seniors, persons with disabilities, gay, straight and children (for most shows). All are not only welcome but greatly encouraged to come and bond over a live, shared human experience. Our long term goal is to extend our season from three shows to five.

We will know we have succeeded in our goals when we end our season with a healthy budget surplus and a large stack of audience comment cards that contain positive evaluations of our productions. We will know we have succeeded when community members join us and get involved. We will have money for next season and an increase in audience members. We will acquire more people who are interested in joining us.

***How are you/your organization suited to produce this project/program. Provide the community resources that will be used if applicable (volunteers, local vendors, local contribution, etc.)***

Since we already exist and are an on-going theater company, we are perfectly suited to produce this season of shows. Every aspect of our productions is sourced locally. Our sets are designed and built in Wilsonville, our venues are in Wilsonville, many of our actors, staff and board members are residents of or connected to Wilsonville. We offer program advertising to local vendors and merchants for donations. We publicize both locally and in surrounding communities. We rent storage space in Wilsonville. Our goal is to draw in a wider geographic audience and bring them to Wilsonville. We are named WilsonvilleSTAGE. We are Wilsonville.

**Signature and Certification Letter:**

I hereby certify that all the facts, figures and representations made in this application, including all attachments, are true and correct. This application is made with the written approval of my board of directors, which is attached to this application.

I agree that all publicity, press releases, publications, materials and /or media advertising produced as a part of this proposed project will acknowledge the Grant Program as follows:

**“This project is made possible in part by a grant from the City of Wilsonville.”**

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Opportunity Grant monies to the City of Wilsonville.

REDACTED

\_\_\_\_\_  
Signature of Authorizing Official

9/13/18  
\_\_\_\_\_  
Date

REDACTED

\_\_\_\_\_  
Print Name of Authorizing Official

## Project Evaluation Grant Funding Followup

First of all, the Board and Members of WilsonvilleSTAGE would like to say how very grateful we are for the \$7000 grant awarded us by the City of Wilsonville. It has allowed us to purchase the equipment that artistically serves our production values and aligns more closely with our Mission Statement:

*WilsonvilleSTAGE strives to bring high quality theatre to all the inhabitants of Wilsonville and the North Willamette Valley. We will produce a wide range of works designed to entertain, educate, and enrich the lives of our audiences. We will strive, through our productions, to help create a community of values in Wilsonville and beyond for all ages of theatre participants.*

Our goal as stated in the title of our request was to “Purchase professional light and sound equipment to enhance the quality of our theatrical productions”. We were 100% successful in achieving that goal.

The original estimated completion date as June 17, 2017 but in order to effectively utilize the granted funds we found it advisable to research and collaborate with experts in theatre technology before making any actual purchases. Therefore, our purchases ultimately were made during the production of “Beyond the Dark” and completed Feb.2, 2018. After testing their recommended equipment on loan for our holiday show “A Christmas Pudding, we selected a company with expertise in this area and a solid reputation, Tualitin Valley Theatre & Music, LLC.

Virtually anyone who has attended a live theatre event knows that theatre is a combination of reality and “magic”, sometimes called the suspension of disbelief. Much of the reality is achieved by well-directed actors—the magic by technology of various sorts. A large part of technology is specialized lighting and sound. Due to the degree of success in our previous productions our Board established a goal that would allow us to take our aspirations to a higher level: Purchase of professional quality light and sound equipment with necessary accessories to store and transport safely and thereby eliminate most of our out-dated and ineffective technology.

In “Beyond the Dark” effective lighting is vital to creating the ambiance and mood of this powerful, true story of one woman’s rise from an abusive childhood to redemption and wholeness. As this play did not require expenditures for production rights, script purchase, costumes or rental of set pieces the “magic” and success were generated in large part by our newly purchased technical equipment. Our knowledgeable staff designed some 66 specific different light cues varying in tone and intensity, from threatening shadows to joyous warmth. The instruments that were chosen and employed were state-of-the-art LED theatrical lights which can provide every color desired, plus ETC Source4 or LEKO lights to create a tight focus almost like spotlights.

Accompanied by DMX dimmers attached to a single programmable computer provides perfect control of every lighting effect designed. As the height and angle of any light is just as important as focus and color, we were also able to purchase two Global Truss 13 foot crankstand stage-light trees. Lights can be raised to appropriate height without the many trips up and down ladders in the dark.

The only “unsuccessful” aspects of the project were beyond our control. We were unable to do our opening premier performance because our star came down with food poisoning. Most of that night’s audience returned to the other performances and Charbonneau Country Club graciously granted us an unexpected 3<sup>rd</sup> night. Also, true to the uncertainty inherent in show business, we lost control of the 4 lights on one of our light trees for about 20 minutes in our first performance. Luckily, the problem solved without interruption of the show.



Prior to each performance-and in all announcements to the public -it was made clear in detail the importance of the City of Wilsonville grant and its contribution to WilsonvilleSTAGE, our community, and the arts.

Each night virtually the entire audience stayed afterward for the Q & A. (see samples of comments attached) Our typical audience consists of men and women over 40, about 90% from Wilsonville. Many present expressed renewed commitment to finding ways to discover, prevent and treat child abuse in our own community. The months of developing, writing, and rehearsing this powerful one woman show inspired the catharsis that -unique to live theatre- emotionally and intellectually leads to intensive introspection, hopefully challenging audience members to examine their own lives and participation in keeping our community vital. Two or 3 were currently serving or training as CASA members helping troubled youth. It is now our intention to reach out and expand into other community venues—educational, governmental, religious—with interest in participating in the eradication of child abuse.

Out of a total audience of 154 our Board believes that all benefitted from the experience of attending WilsonvilleSTAGE's production of Beyond the Dark. It could not have been done as effectively, professionally, and meaningfully without our new technical equipment provided by the grant from the City of Wilsonville. Again, we thank the City for its support.

WilsonvilleSTAGE

Feb. 27, 2018

## Community Opportunity Grant History and Log of Awards

### History:

Grant monies are funded by general fund tax dollars collected in Wilsonville. Known as the Community Opportunity Grant Program and handled by the Parks and Recreation Department. The Parks and Recreation Advisory Board serves as the review and award body for these funds.

The City Council established this fund in response to frequent requests for funds directly to the Council. The first funds were released for the 2009/10 fiscal year.

### Purpose:

The amount of \$25,000 is designated to be used for events, programs or projects that benefit the community and enhance the quality of life/livability of the community.

### Procedure:

- Funds are made available each fiscal year. Funds are separated into two 'opportunities'. All funds must be allocated by June 30 of each year.
  - i. Fall cycle - \$12,500 available in October
  - ii. Spring cycle - \$12,500 available in April
- Applications are competitive with all other applicants for each grant cycle.
- Applicants must be a local Wilsonville organization providing a program or project in the City of Wilsonville or an organization that is bringing a unique event or project to Wilsonville for the benefit of its residents or visitors.
- Applicants are not required to be a registered not-for-profit or tax exempt organization.
- Funds must be used for a specific project or a specific element of a project which is clearly identified in the application.
- Funds will not be awarded for general operating expenses of an organization.
- The written application is the primary means of communicating the project for review.

## Community Opportunity Grant Award Summary

### FY 2009/10

#### December

- Wilsonville Chamber/'Four in Cooperation' \$ 7,880
  - Oregon Health Career Center \$ 2,120
- \$10,000**

#### February - Discretionary funds

- Sue Schreiner, H.S.a cappella Choir 'Soul'd Out' \$ 5,000

#### April

- Mick Scott, WVBFHS - Historic collection index \$ 2,925
  - Craig Faiman,Wv Robotics Stewardship Group \$ 1,000
- \$ 3,925**

### FY 2010/11

#### October

- Spencer Call - Scout project, CREST grape arbor \$ 550
  - Lyndi Tucker 'Willie Fit' ½ marathon training \$ 1,500
- \$ 2,050**

#### April

- Sue Schreiner - a cappella choir 'Soul'd Out' \$ 5,000
  - Mary Ann Creason, Wilsonville Theater Co. \$ 2,000
  - Wilsonville Robotics Stewardship Group \$ 2,000
- \$ 9,000**

#### Discretionary

- Steven Engelfried - Wilsonville Library Found. \$ 1,380

### FY 2011/12

#### October

- No Applications Received

#### Discretionary

- Arts & Culture Alliance of Wilsonville \$680

#### April

- Coffee Creek Quilters \$ 900
  - Wilsonville Farmers Market \$ 4,100
  - Wilsonville Kiwanis - Imagination Library \$ 3,376.35
  - Wilsonville Rotary - Chess for Success \$ 3,000
  - Wilsonville Robotics Stewardship Group \$ 5,000
- \$16,376.35**

**FY 2012/13**

**October**

- Lowrie PTA \$ 600
  - Wilsonville High School - Willie Fit \$ 1,500
- \$2,100**

**April**

- Wilsonville Robotics Stewardship Group \$ 5,000
  - Wilsonville Theatre Company \$ 2,000
  - Rotary Chess for Success \$ 5,000
  - Lowrie PTA - Wheel a Thon \$ 1,000
  - Just Us Guys \$ 2,100
- \$ 15,100**

**FY 2013/14**

**October**

- Wilsonville High School - Willie Fit \$ 2,500
- \$2,500**

**April**

- Trillium Creek Rehabilitation \$2,300
  - Wilsonville Chamber of Commerce \$5,050
  - Wilsonville Robotics Stewardship Group \$5,000
  - Wilsonville High School Soul'd Out \$9,900
- \$22,250**

**FY 2014/15**

**October**

- Wilsonville High School - Willie Fit \$ 3,000
  - Wilsonville Piecemakers (Quilters) \$ 3,500
  - Wilsonville Theatre Company \$ 3,500
- \$10,000**

**April**

- Colton Holly Memorial Scholarship Fund\$ \$ 1,100
  - Jr. Scoop \$ 1,800
  - Korean War Memorial Foundation of Oregon \$ 2,300
  - Wilsonville Farmers Market \$ 2,800
  - Wilsonville Sister City Association \$ 4,200
- \$ 15,000**

**FY 2015/16**

**October**

- Wilsonville High School - Willie Fit \$ 3,000
- Wilsonville Chess Club \$ 2,000
- Wilsonville Harvest Market \$ 2,000
- **\$7,000**

**April**

- Jr. Scoop \$ 5,000
- Relay For Life \$ 5,000
- Wilsonville Farmers Market \$ 5,000
- **\$ 15,000**

**FY 2016/17**

**October**

- Wilsonville Harvest Market \$ 2,900

**April**

- Trillium Creek Training and Rehab \$2,630.54
- Wilsonville Pickleball Club \$ 750
- Wilsonville Stage \$7,000
- WLWV School District - Robotics \$1,000
- **\$ 11,380.54**

**FY 2017/18**

**October**

- I-5 Connection \$2,000
- Wilsonville Community Seniors - Quilters \$7,355
- Wilsonville HS - Auditorium Lighting \$3,000
- **\$ 12,355**

**April**

- Charbonneau Arts Association \$1,974.25
- West-Linn Wilsonville Music and Arts Partners \$2,224.25
- Wood Middle School - "We the People Team" \$3,724.25
- Wilsonville Little League \$2498
- World of Speed \$2,224.25
- **\$ 12,645**

# CITY OF WILSONVILLE – 2018/2019 COMMUNITY OPPORTUNITY GRANT GUIDELINES

## Grant Information for Applicants

**Purpose:** This grant is intended to assist in funding projects and services that promote education, diversity, arts, or community involvement in the City of Wilsonville.

**Funding:** The funding for this entire program is \$25,000, which will be disbursed to multiple organizations. \$12,500 will be available at each of two grant cycles in a fiscal year.

**Process:**

The application packet for the City of Wilsonville Opportunity Grant Program will be the primary way of communicating project funding intentions to the grant review committee. Be sure to include all important information you want the board to be aware of in this application.

- **Opportunity to present:** Applicants are strongly encouraged to attend the meeting of the Parks and Recreation Advisory Board scheduled to review grant applications. The presentation will be limited to a maximum of three minutes. The best use of this time is to emphasize the importance or impact of your project, service or program; not to recap or review your written material, which must be complete and clear to the reviewers.

This meeting is scheduled on: October 11, 2018, Wilsonville City Hall Council Chambers, 29799 SW Town Center Loop E, 6:00 PM

- Please read the entire application before completing the information to be sure that your request satisfies the conditions of the grant.
- Please review the enclosed materials carefully and provide all the information requested. *Incomplete applications will not be considered.*
- Completed application (1 paper copy, 1 pdf on usb memory stick) must be received at the Parks and Recreation Admin Offices on or before the following deadlines each year:
  - a. *Last Friday in September*
  - b. *First Friday in March*
- The City recommends applicants retain a copy of their completed application for ease in submitting project evaluations and final financial reports after project completion.

## Applicant Criteria

- 1) Applicant must be an authorized official of a Wilsonville community organization, project, or charitable or non-profit organization. Organizations must have been in operation for at least twelve months prior to application, unless the Review Committee finds the organization to have a commensurate level of experience with project leadership and funds management.

- 2) Funds must be used for a specific project or a specific element of a project which is clearly identified in the application and takes place within the City of Wilsonville.
- 3) Only one grant per fiscal year (July – June) will be awarded to any one organization.
- 4) An organization will only be eligible for a grant if any previously awarded grant projects complied with grant procedures, including filing a final financial statement and project evaluation.

### **Types of Projects to be Considered**

These are not exclusive categories, but are to be used by applicants and by the Review Committee as guidelines for the types of activities grant funds are intended for. The Review Committee will consider the uniqueness and the overall quality of each project.

- Projects, events, or services to further educational or artistic opportunities in the City of Wilsonville.
- Projects, events, or services to encourage and foster diversity in the Wilsonville community.
- Services or projects to encourage and foster advances in civic engagement or community leadership among Wilsonville’s diverse community members.
- Services, projects, or events to involve Wilsonville’s youth or elderly population in community activities.
- The board has traditionally not covered expenses related to staff, or paid volunteers. General operating expenses are not eligible for grant funds (exception- space rental to facilitate project).

### **Evaluation Criteria**

A review committee of the Parks and Recreation Advisory Board will review applications and determine awards according to the criteria and the intent of the grant program as expressed in the project types listed above. All decisions of the Parks and Recreation Advisory Board will be final.

### **Please address each of the following items as you prepare your application:**

- 1) The project must demonstrate a clear need for financial assistance. The review committee will consider factors such as the project’s other available financial resources and the organization’s total budget.
- 2) The project must demonstrate potential for promoting education, diversity, arts, civic engagement and community involvement in the City of Wilsonville.
- 3) The applicant must demonstrate the timeframe of the project, as defined or on-going.
- 4) The project must demonstrate it was not funded in part or whole under the City’s Community Tourism/Match Grant.

### **Important Financial Information**

- The maximum amount to be granted each fiscal year is limited to \$25,000. The number of applicants competing for the funds will limit the availability of full funding.
- The intent of this program is to provide funding to assist with community service projects. In order to distribute funds fairly and encourage new service opportunities the review committee will give some priority to first-time applicants.
- Any organization that does not complete its grant project or service must return any remaining grant funds to the City of Wilsonville.
- Please note that the Review Committee may award projects partial funding. If granted partial funds, an organization remains obligated to undertake its project or service as presented in its grant application, or decline the funding.
- Upon receipt of grant funds, an organization agrees to be bound to the commitments of its application. If the City determines that grant monies are used for any item not specified within the grant application the organization must return funds in question to the City of Wilsonville.
- The organization receiving grant funds and the officers named in the application are jointly and severally responsible for the final financial report required with approved applications.
- The final report must include:
  - The activities of the program/project:
  - Final financial income and expense statements related to the project
  - If you met your project goals as stated in your application? Include the following:
    - Which goals were successful?
    - Which goals were not?
    - What were some of the benefits that this project provided?
    - Approximately how many people benefitted from your project?
      - How many of those people were Wilsonville residents?
  - A copy of any publicity or printed materials that include the statement acknowledging the source of funds.

**Report must be filed within 60 days of completion of the project or event.**

If you have any questions, please contact:  
Brian Stevenson, Recreation Coordinator  
(503) 570-1523  
stevenson@ci.wilsonville.or.us





## Planning Division Memorandum

**From:** Daniel Pauly AICP, Senior Planner  
**To:** Parks and Recreation Advisory Board  
**Date:** October 4, 2018  
**RE:** Review of Villebois Regional Parks 6

During the October 11th meeting your input is requested on the current draft layout and design of Regional Park 6 in Villebois, the final component of Villebois Regional Park. The review also includes the discussion of options for the eastern portion of Regional Park 5, which is part of the same property ownership as Regional Park 6.

The plans included in the packet shows tennis courts originally planned for Regional Park 6 in this eastern portion of Regional Park 5. However, this is a draft and City staff has not made a recommendation whether or not to place the tennis courts in Regional Park 5. Placement in Regional Park 6 is difficult due to the amount of tree litter from preserved trees, but may be possible with covered courts.

Please see the attached memorandum from Pacific Community Design for additional information on the history of the park and draft design.

## MEMORANDUM

DATE: October 4, 2018

TO: Parks and Recreation Review Advisory Board, City of Wilsonville

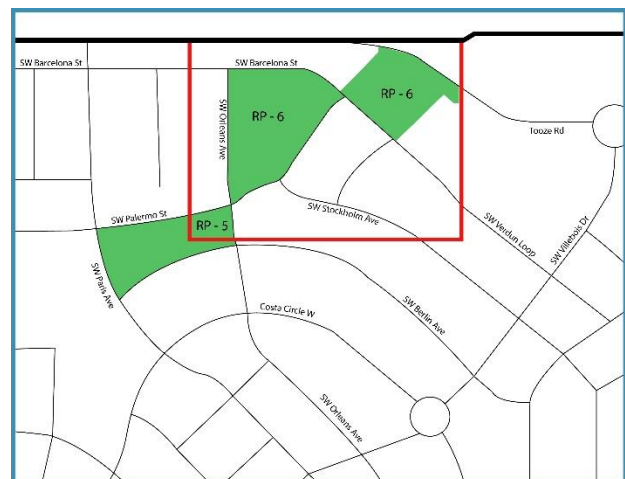
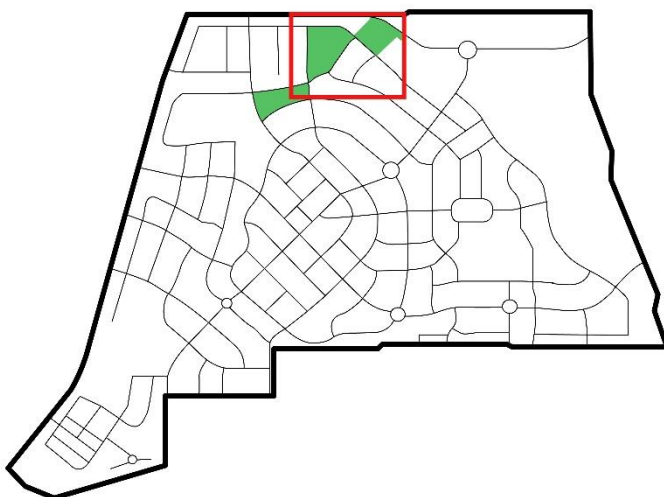
CC: Dan Pauly, AICP, Senior Planner, City of Wilsonville  
Pam Verdadero, Polygon WLH, LLC

FROM: Stacy Connery

RE: Review of Regional Park 6 and update to Regional Park 5

### Introductory/Summary

With the application for the “Clermont” development, the applicant is proposing to complete Regional Park 5 (RP-5) and construct Regional Park 6 (RP-6). The portion of RP-5 is located at the southwestern corner of the Clermont development and RP-6 is located through the center. Clermont is the fifth phase of SAP North in Villebois, which has been master planned and approved to provide specific amounts of housing and open space. During the master planning process of Villebois, access to the subject property was not allowed. RP-6 was located in a manner that was intended to provide tree retention without the benefit of detailed information regarding the trees on the property. Now that site access has been granted, it’s apparent that the original layout of the parks and streets were not optimal for tree preservation. The proposed configuration allows for more healthy trees to be preserved while also providing greater connectivity and more open space than what was originally proposed.



## Applicant and Applicant’s team

Applicant: Polygon WLH, LLC  
 Property Owners: Allen Chang, Victor Chang  
 Design Team: Pacific Community Design, Inc.; Stacy Connery, AICP, (Planner); Jessie King, PE, (Civil Engineer); Kerry Lankford, PLA, (Landscape Architect)

## Villebois Village Master Plan

The Villebois Village Master Plan describes Regional Park 5 (2.24 acres) as follows:

Regional Park component 5 is located south of the approximately 10-acre City-owned parcel where a number of active recreation fields are located. Planning for the park includes a neighborhood commons area with a skate plaza, a transit stop, restrooms, picnic tables, benches, a barbecue, shelter, play structure, an overlook view of Mt. Hood, a drinking fountain, water feature, a lawn area (100’ x 500’), and may include a stormwater/rainwater feature.

The Villebois Village Master Plan describes Regional Park 6 (5.93 acres) as follows:

Regional Park component 6 preserves several large groves of trees while also providing active and passive recreational opportunities. The park includes a two-tennis court facility, a child play structure, a dog park, picnic tables, benches, a minor water feature and may include stormwater/rainwater features.

The following tables compare the Master Plan amenities with the proposed park. Changes from the Master Plan are highlighted in **bold**.

Master Plan	Proposed Plan
<b>RP-6</b>	
5.93 Acres in size	<b>6.42 Acres in size</b>
Stormwater/Rainwater Features: Cell	<b>Stormwater/Rainwater Features: Swale</b>
Minor Water Feature: 1	Dog Bowl Fountain / Minor Water Feature
Benches	Benches
Picnic Tables	Picnic Tables
Child Play Structure: 1	Play Area - Totlot
Sport Court: 2 Tennis Courts	<b>Moved to RP-5 - Location outside of tree canopy</b>
Dog Park: 1.07 Acres	<b>Dog Park: 0.5 Acres</b>
<b>RP-5</b>	
	<b>2 Tennis Courts moved from RP-6</b>

## Attachments

- A. Reduced FDP Plan Set
- B. Technical Appendix for RP-6
- C. Villebois Village Master Plan Figure 5B Parks and “Open Space Categories”

# PHASE 5 NORTH CLERMONT FINAL DEVELOPMENT PLAN

TL 7200, 7290, 7300, 7400, 7500 & 7600, TOWNSHIP 3 SOUTH, RANGE 1 WEST, SECTION 15 W.M.  
CITY OF WILSONVILLE, OREGON

**APPLICANT:**

POLYGON WLH, LLC  
109 E. 13TH ST.  
VANCOUVER, WA 98660  
[P] 503-221-1920  
CONTACT: JASON BAKER

**PLANNER:**

PACIFIC COMMUNITY DESIGN, INC  
12564 SW MAIN STREET  
TIGARD, OR 97223  
[P] 503-941-9484  
CONTACT: STACY CONNERY, AICP

**CIVIL ENGINEER:**

PACIFIC COMMUNITY DESIGN, INC  
12564 SW MAIN STREET  
TIGARD, OR 97223  
[P] 503-941-9484  
CONTACT: JESSIE KING, PE

**SURVEYOR:**

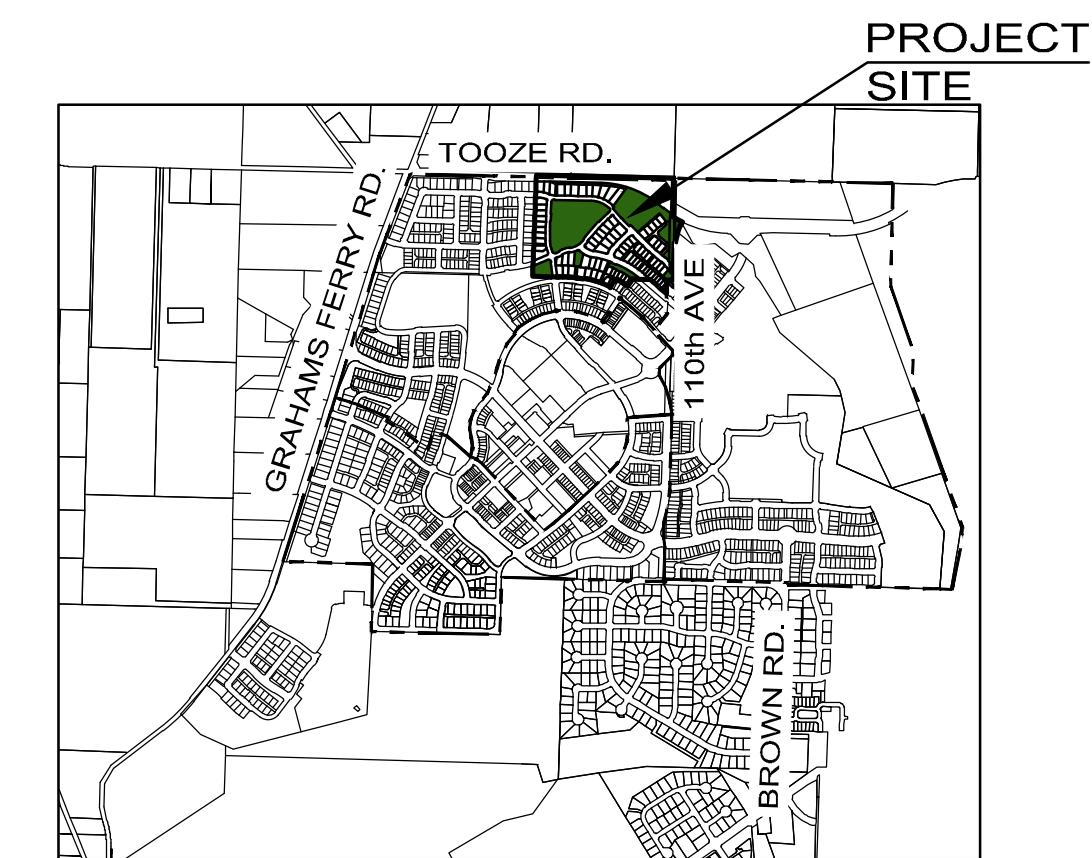
PACIFIC COMMUNITY DESIGN, INC  
12564 SW MAIN STREET  
TIGARD, OR 97223  
[P] 503-941-9484  
CONTACT: TRAVIS JANSEN, PLS, PE

**LANDSCAPE ARCHITECT:**

PACIFIC COMMUNITY DESIGN, INC  
12564 SW MAIN STREET  
TIGARD, OR 97223  
[P] 503-941-9484  
CONTACT: KERRY LANKFORD, RLA

**GEOTECHNICAL ENGINEER:**

GEODESIGN, INC.  
15575 SW SEQUOIA PARKWAY, SUITE 100  
PORTLAND, OR 97224  
[P] 503-968-8787  
CONTACT: SHAWN DIMKE, PE



VICINITY MAP

**UTILITIES & SERVICES:**

WATER:	CITY OF WILSONVILLE
STORM:	CITY OF WILSONVILLE
SEWER:	CITY OF WILSONVILLE
POWER:	PORTLAND GENERAL ELECTRIC
GAS:	NORTHWEST NATURAL
FIRE:	TUALATIN VALLEY FIRE & RESCUE
POLICE:	CLACKAMAS COUNTY SHERIFF
SCHOOL:	WEST LINN / WILSONVILLE SCHOOL DISTRICT 3JT
PARKS:	CITY OF WILSONVILLE
PHONE:	FRONTIER
WASTE DISPOSAL:	UNITED DISPOSAL SERVICE
CABLE:	COMCAST

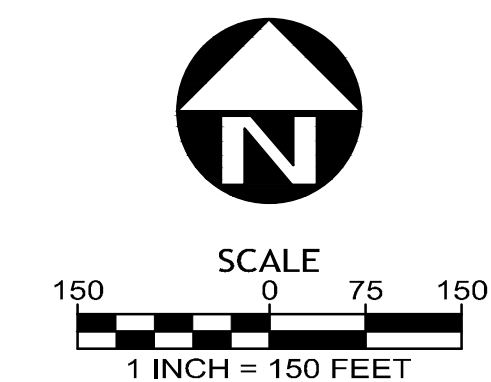
**BENCHMARK:**

OREGON STATE PLANE COORDINATE 5818 LOCATED IN MONUMENT BOX IN CENTERLINE OF TOOZE ROAD .2 MILES WEST OF 110TH.

ELEVATION DATUM: NAVD 88, ELEVATION = 202.991

**SHEET INDEX:**

- 1 COVER SHEET
- L1 STREET TREE PLANTING PLAN
- L2 PLANTING LEGEND & DETAILS
- L3 CAVALLO PARK LAYOUT PLAN
- L4 CAVALLO PARK PLANTING PLAN
- L5 OPEN SPACE PLANTING PLAN
- L6 OPEN SPACE PLANTING PLAN
- L7 OPEN SPACE PLANTING PLAN
- L8 DETAILS
- L9 DETAILS



ELEVATION DATUM: NAVD 88



POLYGON NW COMPANY



GEODESIGN, INC

REVISIONS	
DATE	DESCRIPTION

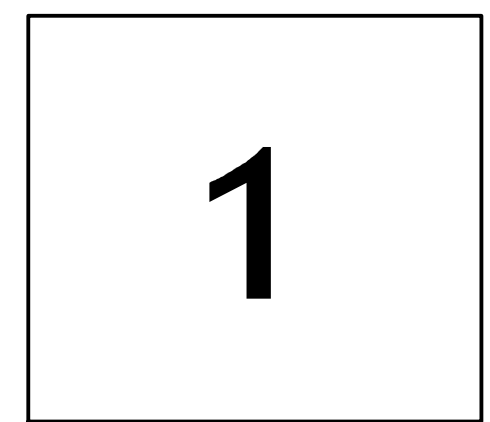
Final  
Development  
Plan

PDP 5N  
CLERMONT

COVER  
SHEET

PROJECT NUMBER: 395-079

2ND SUBMITTAL DATE 9/28/2018



N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\PDF Submittal\395079\_11 COVER.dwg - SHEET: 1 Sep. 28. 18 - 9:43 AM jlk

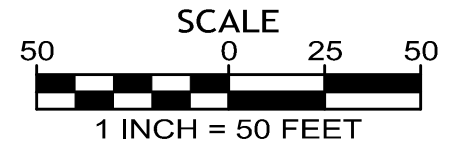
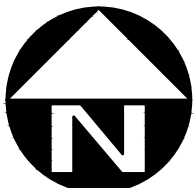
PDP 5N  
CLERMONT  
AT VILLEBOIS

Final Development Plan  
CAVALLO PARK LAYOUT PLAN

LEGEND

- 1 TENNIS COURT, ASPHALT WITH LIQUID APPLIED ACRYLIC SURFACE, COURT FENCE 10' HEIGHT BLACK CHAINLINK WITH 2 SINGLE LEAF GATES
- 2 BENCH
- 3 TRASH RECEPTACLE
- 4 TONQUIN REGIONAL TRAIL
- 5 ROCKERY WALL
- 6 LAWN PLAY
- 7 PICNIC TABLE
- 8 PEDESTRIAN POLE LIGHT
- 9 PLAY AREA- TOTLOT
- 10 PLAY AREA- YOUTH LOT
- 11 STAIRS
- 12 RAISED CONCRETE SEATWALL/PLANTER
- 13 DOG BOWL FOUNTAIN MINOR WATER FEATURE
- 14 DOG PARK 4' HEIGHT BLACK CHAINLINK FENCE
- 15 DOG PARK ENTRY/EXIT DOUBLE GATES
- 16 DOG PARK WOODCHIP SURFACE 12" DEPTH CONTAINED WITH A CONCRETE CURB
- 17 DOG PARK GRASSED MOUNDS
- 18 DOG PARK SEATING AREA WITH CULTURED STONE WALLS AND TRELLIS
- 19 5' WIDE SIDEWALK
- 20 DOG PARK PET WASTE STATION

NOTE:  
SEE DRAWING L7 AND L8 FOR DETAILS



1 CAVALLO PARK LAYOUT PLAN

N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\395079 (L1) PARK LAYOUT.dwg - SHEET: L3 Sep. 28. 2018 - 9:42am kel

PDP 5N  
CLERMONT  
AT VILLEBOIS

Final Development Plan  
CAVALLO PARK PLANTING PLAN



**LEGEND:**

STREET TREES: SEE STREET TREE PLANTING PLAN L1 AND L2

SHADE TREES - 2" CAL. / SPACING VARIES

RED SUNSET MAPLE / ACER RUBRUM 'FRANKSRED'  
EMERALD VASE LACEBARK EM / ULMUS PARVIFOLIA 'EMERALD VASE'  
ENGLISH OAK / QUERCUS ROBUR  
WHITE OAK / QUERCUS ALBA  
RED OAK / QUERCUS RUBRA  
AMERICAN HOPHORNBEAM / OSTRYA VIRGINIANA  
BLOODGOOD LONDON PLANETREE - PLATANUS ACERIFOLIA 'BLOODGOOD'  
SMALL ORNAMENTAL TREES - 2" CAL. SPACING VARIES

CHINESE REDBUD / CERIS CHINENSIS: 2" CAL. 88B  
CAPITAL SELECT FLOWERING PEAR / PYRUS CALLERYANA 'CAPITAL': 2" CAL., 88B  
BLUREIANA PLUM / PRUNUS X BLUREIANA: 2" CAL. 88B  
CHINESE KOUSA DOGWOOD / CORNUS KOUSA 'CHINENSIS': 2" CAL., 88B  
JAPANESE MAPLE / ACER PALMATUM: 8" HT.  
YOSHINO FLOWERING CHERRY / PRUNUS X YEDOENSIS: 2" CAL., 88B  
EVERGREEN TREES - 8" HGT.

DOUGLAS FIR / PSEUDOTSUGA MENZIESII: 8" HT., 88B  
WESTERN WHITE PINE / PINUS MONTICOLA: 8" HT., 88B  
WESTERN RED CEDAR / THUJA PLICATA: 83" HT.  
LELAND CYPRESS / CUPRESSOCYPARIS LEYLANDII: 8'-10" HT., 88B  
PYRAMIDAL ATLAS CEDAR / CEDRUS ATLANTICA 'FASTIGIATA'  
INCENSE CEDAR / CALOCEDRUS DECURRENS  
COLUMNAR EASTERN WHITE PINE / PINUS STROBUS 'FASTIGIATA'

NATIVE TREES IN NATIVE PLANTING AREAS - 3" HT. / SPACING VARIES

BIGLEAF MAPLE / ACER MACROPHYLLUM: 3" HT.,  
BLACK HAWTHORNE / CRATAEGUS DOUGLASSII: 3" HT.,  
PACIFIC DOGWOOD / CORNUS NUTTALLII: 3" HT.,  
OREGON ASH / FRAXINUS LATIFOLIA: 3" HT.,

ORNAMENTAL GRASSES AND GROUNDCOVERS - 1-2 GAL.

DWARF FOUNTAIN GRASS / PENNISETUM ALOPECUROIDES 'HAMLEN'  
BLUE OAT GRASS / HELICTOTRICHON SEMPERVIRENS  
PURPLE FOUNTAIN GRASS / PENNISETUM SETACEUM 'RUBRUM'  
'MASSACHUSETTS KINNIKINICK' / ARCTOSTAPHYLOS UVA-URSI 'MASS.'  
BEARBERRY COTONEASTER / COTONEASTER DAMMERI  
SCARLET MEDDLAND ROSE / ROSA MEDDLAND 'MEIKROTAL'

SMALL ORNAMENTAL SHRUBS - 3 GAL.

DAVID VIBURNUM / VIBURNUM DAVIDII  
ISANTI REDOSER DOGWOOD / CORNUS SERICEA 'ISANTI'  
ANTHONY WATERER SPIREA / SPIREA BUMALDA 'ANTHONY WATERER'  
COMPACT JAPANESE HOLLY / ILEX CRENATA 'COMPACTA'  
'CRIMSON PYGMY' BARBERRY / BERBERIS THUNBERGII 'CRIMSON PYGMY'  
AZALEA / VARIES

MEDIUM TO LARGE ORNAMENTAL SHRUBS - 3 GAL.

SHOWA-NO-SAKAE CAMELLIA / CAMELLIA SASANQUA 'SHOWA-NO-SAKAE'  
FOREST FLAME PIERIS / PIERIS JAPONICA 'FOREST FLAME'  
RHODODENDRON 'JEAN MARIE DE MONTGUE'  
'NIKKO BLUE' HYDRANGEA / HYDRANGEA MACROPHYLLA 'NIKKO BLUE'  
RENAISSANCE SPIREA / SPIREA VANHOUTEI 'RENAISSANCE'  
DOUBLEFILE VIBURNUM / VIBURNUM P. TOMENTOSUM: 24"-30" HT.  
THUNBERG SPIREA / SPIREA THUNBERGII  
OTTO LUYKEN LAUREL / PRUNUS LAUROCERASUS 'OTTO LUYKEN'

NATIVE PLANT MIX WITH LOW GROW NATIVE GRASSES - 2 GAL.

RED FLOWERING CURRENT / RIBES SANGUINEUM  
OREGON GRAPE / MAHONIA NERVOSA  
PACIFIC VINEBARK / PHYSOCARPUS CAPITATUS  
SNOWBERRY / SYMPHOROCARPUS ALBA  
RED TWIG DOGWOOD / CORNUS SERICEA  
SHINY LEAF SPIRAEA / SPIRAEA BETULIFOLIA  
SALAL / GAULTHERIA SHALLOW

LOW GROW MEADOW MIX

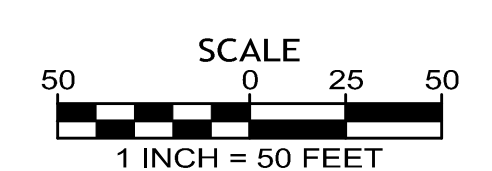
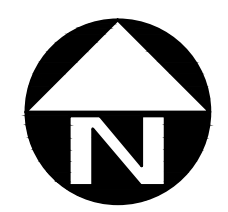
SUNMARK SEEDS / NATIVE RIPARIAN MIX: 1-LB PER 1,000 S.F. - OR APPROVED EQUIV.  
SUNMARK SEEDS / NATIVE POLLINATOR SEED MIX: 1-LB PER 1,000 S.F.

LAWN  
FINE LAWN, SEED

EXISTING TREE GROVE TO REMAIN  
EXISTING UNDERSTORY TO REMAIN.  
ERADICATE AND REMOVE ALL NON-NATIVE AND INVASIVE PLANT MATERIAL

WATER QUALITY FACILITY  
SEE SHEET L2 FOR PLANT LIST

WETLAND PLANTING TO REMAIN

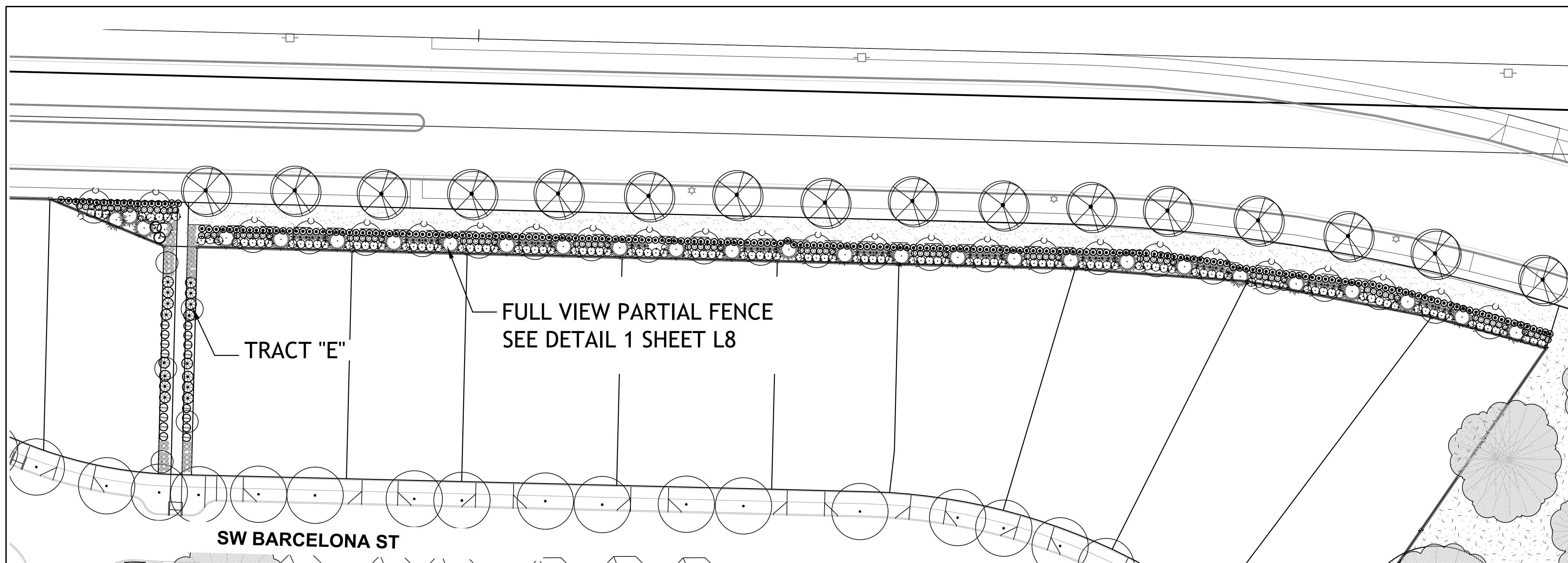


1 CAVALLO PARK PLANTING PLAN

N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\395079\_L2\_PARK PLANTING-001.dwg - SHEET: L4 Sep 28, 2018 - 10:04am kel

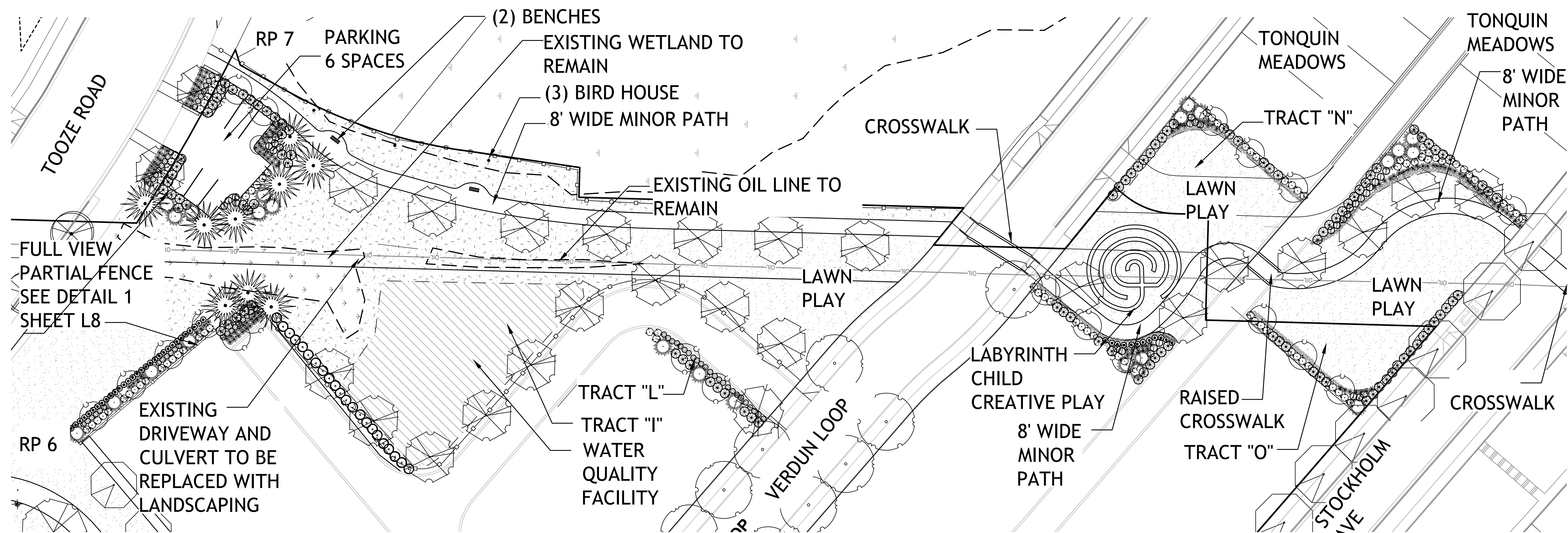
NOTE:

SEE SHEETS L2 FOR TRACT AND POCKET PARK 9 LEGENDS, NOTES & DETAILS.



1 TOOZE ROAD AND TRACT "E" PLANTING PLAN

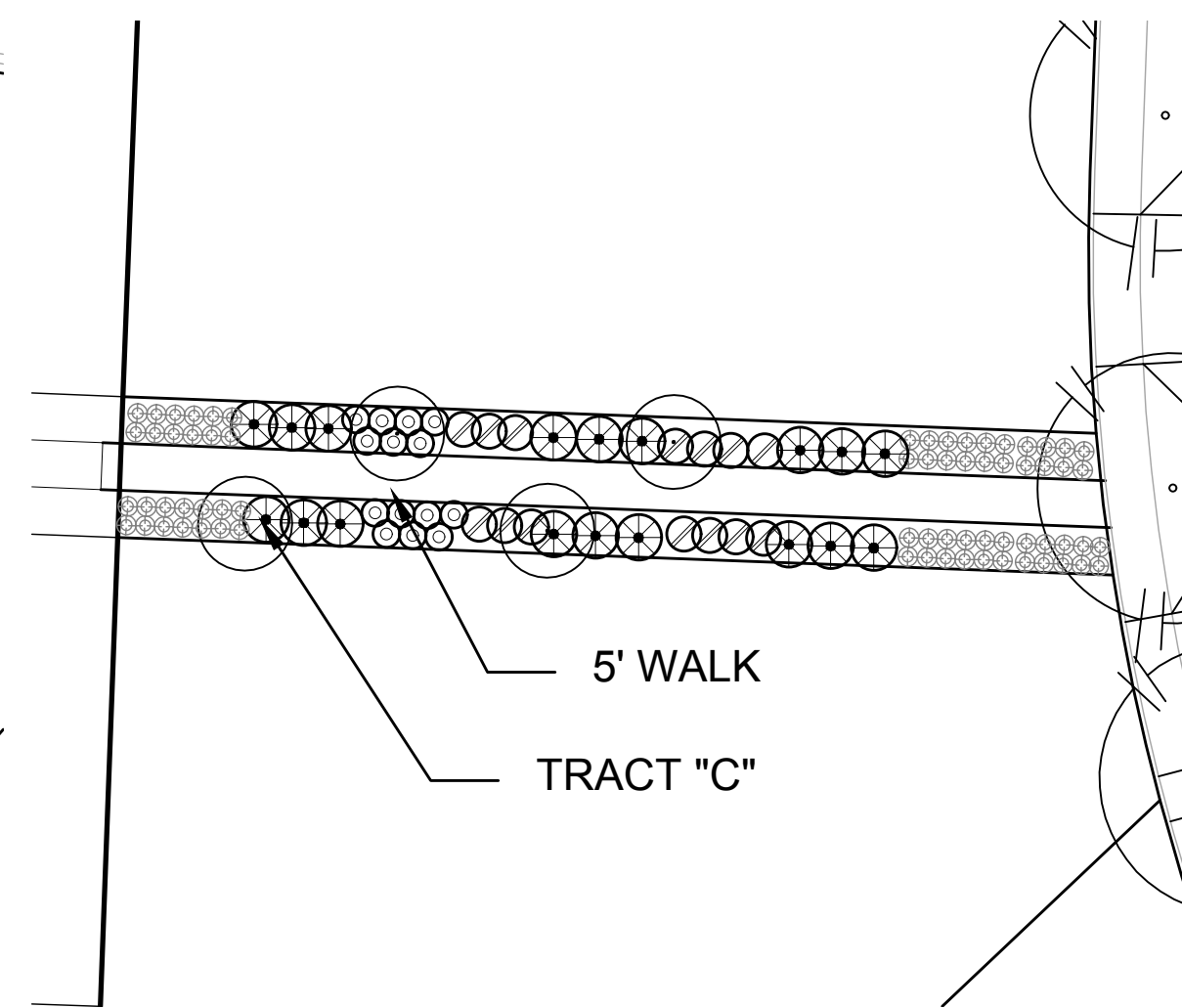
N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\01.dwg - SHEET: L5 Sep 28, 2018 - 9:51 am kel



2 TRACT "L", TRACT "I", POCKET PARK 9 AND LINEAR GREENS 15 & 16 PLANTING PLAN







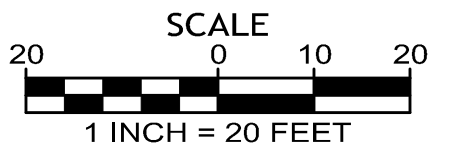
3 TRACT "C" PLANTING PLAN



1 TRACTS "K", "M", "Q", "R" PLANTING PLAN

NOTE:

SEE SHEETS L2 FOR TRACT AND POCKET PARK 9 LEGENDS, NOTES & DETAILS.



PDP 5N  
CLERMONT  
AT VILLEBOIS

Final  
Development  
Plan  
OPEN SPACE  
PLANTING  
PLAN

PROJECT NO.: 395-079  
TYPE: PLANNING  
REVIEWED BY: JJK

L6

N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\395079\_L2\_PARK PLANTING-001.dwg - SHEET: L6 Sep 28, 2018 - 9:52am.kel

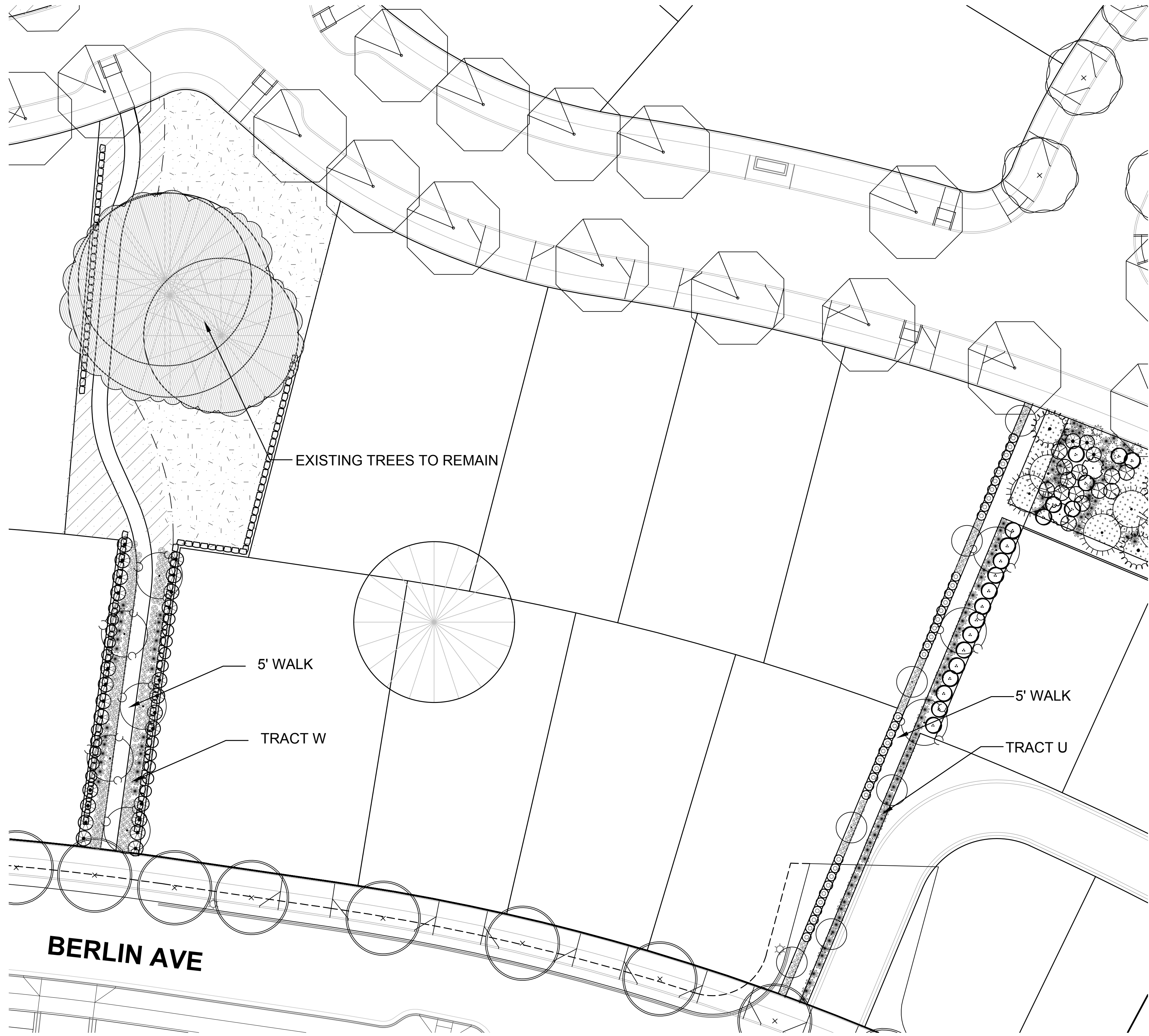
REVISIONS		
NO.	DATE	DESCRIPTION

PDP 5N  
CLERMONT  
AT VILLEBOIS

Final  
Development  
Plan  
OPEN SPACE  
PLANTING  
PLAN

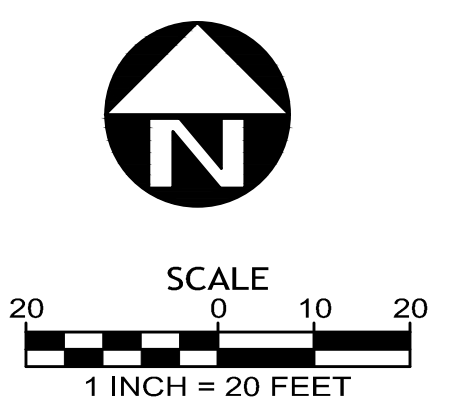
PROJECT NO.: 395-079  
TYPE: PLANNING  
REVIEWED BY: JJK

L7



1 TRACT "W" & "U" PLANTING PLAN

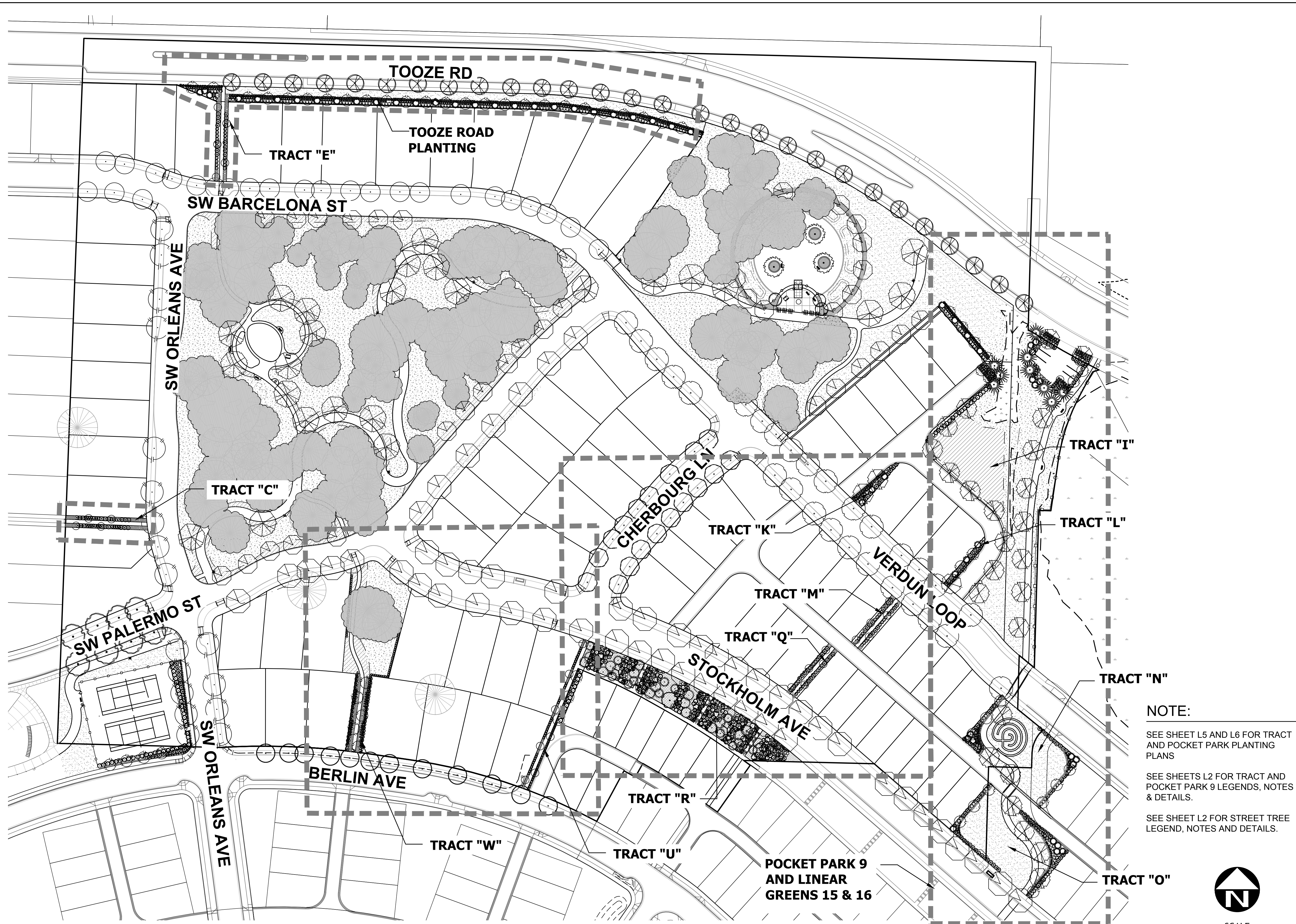
NOTE:  
SEE SHEETS L2 FOR TRACT AND  
POCKET PARK 9 LEGENDS, NOTES  
& DETAILS.



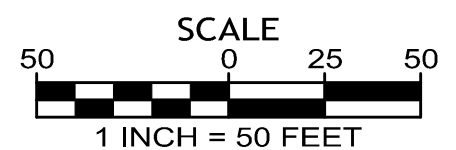
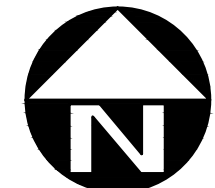
N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\395079\_L2\_PARK PLANTING-001.dwg - SHEET: L7 Sep 28, 2018 - 9:50am.kel

PDP 5N  
CLERMONT  
AT VILLEBOIS

Final  
Development  
Plan  
STREET TREE  
PLANTING  
PLAN



**NOTE:**  
SEE SHEET L5 AND L6 FOR TRACT AND POCKET PARK PLANTING PLANS  
SEE SHEETS L2 FOR TRACT AND POCKET PARK 9 LEGENDS, NOTES & DETAILS.  
SEE SHEET L2 FOR STREET TREE LEGEND, NOTES AND DETAILS.



1 STREET TREE PLANTING PLAN

N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\395079 (L1) STREETTREE-001.dwg - SHEET: L1 Sep 28, 2018 - 9:48am.kei

**STREET TREE LEGEND:**

QTY.	SYMBOL	BOTANICAL NAME /	SIZE	SPACING
12		WHITE OAK Quercus ALBA	2" cal., B&B	30' o.c.
29		AUTUMN APPLAUSE ASH Fraxinus americana 'Autumn Applause'	2" cal., B&B	30' o.c.
52		ACER x FREEMANII 'AUTUMN BLAZE' Autumn Blaze Maple	2" cal., B&B	30' o.c.
18		ZELKOVA SERR. 'GREEN VASE' Green Vase Zelkova	2" cal., B&B	30' o.c.
28		RED OAK Quercus rubra	2 1/2" cal., B&B	40' o.c.
8		QUERCUS ROBUR English Oak	2" cal., B&B	30' o.c.
25		FAGUS SYLVATICA European Beech	2 " cal., B&B	30' o.c.
17		YELLOWWOOD CLADRASTIS KENTUCKEA	2 " cal., B&B	30' o.c.

**GENERAL NOTES: LANDSCAPE PLAN**

- THE CONTRACTOR SHALL VERIFY WITH OWNER AND UTILITY COMPANIES THE LOCATIONS OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL DETERMINE IN THE FIELD THE ACTUAL LOCATIONS AND ELEVATIONS OF ALL EXISTING UTILITIES WHETHER SHOWN ON THE PLANS OR NOT. THE CONTRACTOR SHALL CALL UTILITY PROTECTION SERVICE 72 HOURS PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL EXAMINE FINISH SURFACE, GRADES, TOPSOIL QUALITY AND DEPTH. DO NOT START ANY WORK UNTIL UNSATISFACTORY CONDITIONS HAVE BEEN CORRECTED. VERIFY LIMITS OF WORK BEFORE STARTING.
- CONTRACTOR TO REPORT ALL DAMAGES TO EXISTING CONDITIONS AND INCONSISTENCIES WITH PLANS TO ODR.
- ALL PLANT MASSES TO BE CONTAINED WITHIN A BARK MULCH BED, UNLESS NOTED OTHERWISE.
- BED EDGE TO BE NO LESS THAN 12" AND NO MORE THAN 18" FROM OUTER EDGE OF PLANT MATERIAL BRANCHING. WHERE GROUND-COVER OCCURS, PLANT TO LIMITS OF AREA AS SHOWN.
- CONTRACTOR SHALL MAINTAIN POSITIVE DRAINAGE IN ALL LANDSCAPE BEDS AND ALL LAWN AREAS.
- CONTRACTOR TO FINE GRADE AND ROCK-HOUND ALL TURF AREAS PRIOR TO SEEDING. TO PROVIDE A SMOOTH AND CONTINUAL SURFACE, FREE OF IRREGULARITIES (BUMPS OR DEPRESSIONS) & EXTRANEIOUS MATERIAL OR DEBRIS.
- QUANTITIES SHOWN ARE INTENDED TO ASSIST CONTRACTOR IN EVALUATING THEIR OWN TAKE-OFFS AND ARE NOT GUARANTEED AS ACCURATE REPRESENTATIONS OF REQUIRED MATERIALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HIS BID QUANTITIES AS REQUIRED BY THE PLANS AND SPECIFICATIONS. IF THERE IS A DISCREPANCY BETWEEN THE NUMBER LABELED ON THE PLANT TAG AND THE QUANTITY OF GRAPHIC SYMBOLS SHOWN, THE GRAPHIC SYMBOL QUANTITY SHALL GOVERN.
- COORDINATE LANDSCAPE INSTALLATION WITH INSTALLATION OF UNDERGROUND SPRINKLER AND DRAINAGE SYSTEMS.
- WITH THE EXCEPTION OF THOSE TREES INDICATED ON THE TREE REMOVAL PLAN, CONTRACTOR SHALL NOT REMOVE ANY TREES DURING CONSTRUCTION WITHOUT THE EXPRESS WRITTEN CONSENT OF THE ODR. EXISTING VEGETATION TO REMAIN SHALL BE PROTECTED AS DIRECTED BY THE ODR.
- WHERE PROPOSED TREE LOCATIONS OCCUR UNDER EXISTING OVERHEAD UTILITIES OR CROWD EXISTING TREES, NOTIFY ODR TO ADJUST TREE LOCATIONS.
- LANDSCAPE MAINTENANCE PERIOD BEGINS IMMEDIATELY AFTER THE COMPLETION OF ALL PLANTING OPERATIONS AND WRITTEN NOTIFICATION TO THE ODR. MAINTAIN TREES, SHRUBS, LAWNS AND OTHER PLANTS UNTIL FINAL ACCEPTANCE OR 90 DAYS AFTER NOTIFICATION AND ACCEPTANCE, WHICHEVER IS LONGER.
- REMOVE EXISTING WEEDS FROM PROJECT SITE PRIOR TO THE ADDITION OF ORGANIC AMENDMENTS AND FERTILIZER. APPLY AMENDMENTS AND FERTILIZER PER THE RECOMMENDATIONS OF THE SOIL ANALYSIS FROM THE SITE.
- BACK FILL MATERIAL FOR TREE AND SHRUB PLANTING SHALL CONTAIN: ONE PART FINE GRADE COMPOST TO ONE PART TOPSOIL BY VOLUME, BONE MEAL PER MANUFACTURER'S RECOMMENDATION, AND SLOW RELEASE FERTILIZER PER MANUFACTURER'S RECOMMENDATION.
- GROUND COVERS AND PERENNIALS SHALL BE PLANTED WITH A MAXIMUM 2 INCH COVER OF BARK MULCH WITH NO FOLIAGE COVERED.
- CONTRACTOR SHALL OBTAIN WRITTEN APPROVAL FOR ALL PLANT MATERIAL SUBSTITUTIONS FROM THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. PLANT SUBSTITUTIONS WITHOUT PRIOR WRITTEN APPROVAL THAT DO NOT COMPLY WITH THE DRAWINGS AND SPECIFICATIONS MAY BE REJECTED BY THE LANDSCAPE ARCHITECT AT NO COST TO THE OWNER. THESE ITEMS MAY BE REQUIRED TO BE REPLACED WITH PLANT MATERIALS THAT ARE IN COMPLIANCE WITH THE DRAWINGS.
- ALL PLANT MATERIALS SHALL BE NURSERY GROWN WITH HEALTHY ROOT SYSTEMS AND FULL BRANCHING, DISEASE AND INSECT FREE AND WITHOUT DEFECTS SUCH AS SUN SCALD, ABRASIONS, INJURIES AND DISFIGUREMENT.
- ALL PLANT MATERIAL SHALL BE INSTALLED AT THE SIZE AND QUANTITY SPECIFIED. THE LANDSCAPE ARCHITECT IS NOT RESPONSIBLE FOR SUB-STANDARD RESULTS CAUSED BY REDUCTION IN SIZE AND/OR QUANTITY OF PLANT MATERIALS.

**TRACT AND POCKET PARK PLANTING LEGEND**  
**TREES**

SYMBOL	COMMON NAME / BOTANICAL NAME:	SIZE AND DESCRIPTION
	VINE MAPLE / ACER CIRCINATUM:	8' HT., MULTI-TRUNK
	INCENSE CEDAR / CALOEDRUS DECURRENS:	8' HT., B&B
	CAPITAL SELECT FLOWERING PEAR / PYRUS CALLERYANA 'CAPITAL':	2" CAL., B&B
	RED SUNSET MAPLE / ACER RUBRUM 'FRANKSRED':	2 CAL., B&B
	GREENSPIRE LINDEN / TILIA CORDATA 'GREENSPIRE':	2" CAL., B&B
	CHINESE REDBUD / CERCIS CHINENSIS:	2" CAL., B&B
	SLENDER HINOKI FALSE CYPRESS / CHAMAECYPARIS OBTUSA 'GRACILIS':	6'-8' HT., AS SHOWN
	COLUMNAR EASTERN WHITE PINE PINUS STROBUS 'FASTIGIATA':	6'-8' HT., AS SHOWN

**SHRUBS**

SYMBOL	COMMON NAME / BOTANICAL NAME:	SIZE AND DESCRIPTION
	DWARF BURNING BUSH / EUONYMUS ALATA 'COMPACTA':	5 GAL.
	DAVID VIBURNUM / VIBURNUM DAVIDII:	2 GAL.
	'CRIMSON PYGMY' BARBERRY / BERBERIS THUNBERGII 'CRIMSON PYGMY':	2 GAL.
	FOREST FLAME PIERIS / PIERIS JAPONICA 'FOREST FLAME':	2 GAL.
	OTTO LUYKEN CHERRY LAUREL / PRUNUS LAUROCERASUS 'OTTO LUYKEN':	2 GAL.
	DWARF BURNING BUSH / EUONYMUS ALATA 'COMPACTA':	3 GAL.
	DOUBLFILE VIBURNUM / VIBURNUM P. TOMENTOSUM:	3 GAL.
	MOPS MUGO PINE PINUS MUGO 'MOPS':	3 GAL.

**ORNAMENTAL GRASSES**

SYMBOL	COMMON NAME / BOTANICAL NAME:	SIZE AND DESCRIPTION
	DWARF FOUNTAIN GRASS / PENNISETUM ALOPECUROIDES 'HAMELN':	1 GAL., 18" O.C.
	PURPLE FOUNTAIN GRASS / PENNISETUM SETACEUM 'RUBRUM':	2 GAL., 30" O.C.
	JAPANESE BLOOD GRASS / IMPERATA CYLINDRICA 'RED BARON':	2 GAL.
	VARIEGATED JAPANESE SILVER GRASS MISCANTHUS SINENSIS 'VARIEGATUS':	2 GAL.
	BLUE OAT GRASS / HELICTOTRICHON SEMPERVIRENS:	2 GAL., 2" O.C.

**LAWN AND GROUND COVER**

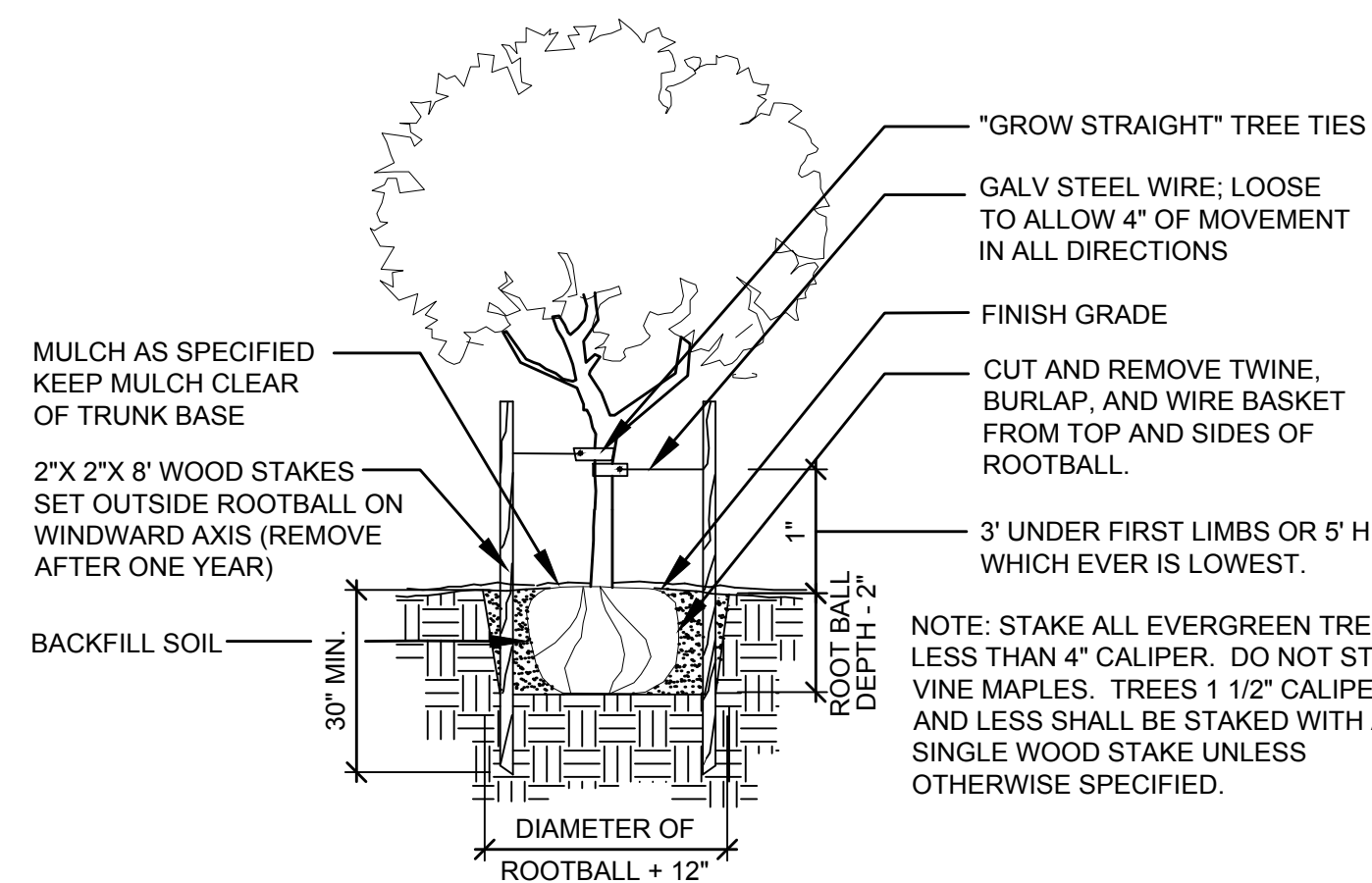
SYMBOL	CODE	COMMON NAME / BOTANICAL NAME:	SIZE AND DESCRIPTION
	LAWN	PRO-TIME 309 (SUPREME MIX) GRASS SEED BY HOBBS AND HOPKINS, LTD.	AT A RATE OF 8LBS/1000 SQUARE FEET.
	MULCH	DOUGLAS FIR BARK MULCH- MEDIUM GRIND 2" LAYER	

**NOTE:**

- LANDSCAPE AREAS WILL BE PROVIDED WITH AN AUTOMATIC UNDERGROUND IRRIGATION SYSTEM DESIGNED BY CONTRACTOR. CONTRACTOR WILL PROVIDE MATERIALS AND INSTALL ALL IRRIGATION DOWNSTREAM OF THE WATER METER.

**WATER QUALITY FACILITY PLANTING LEGEND**

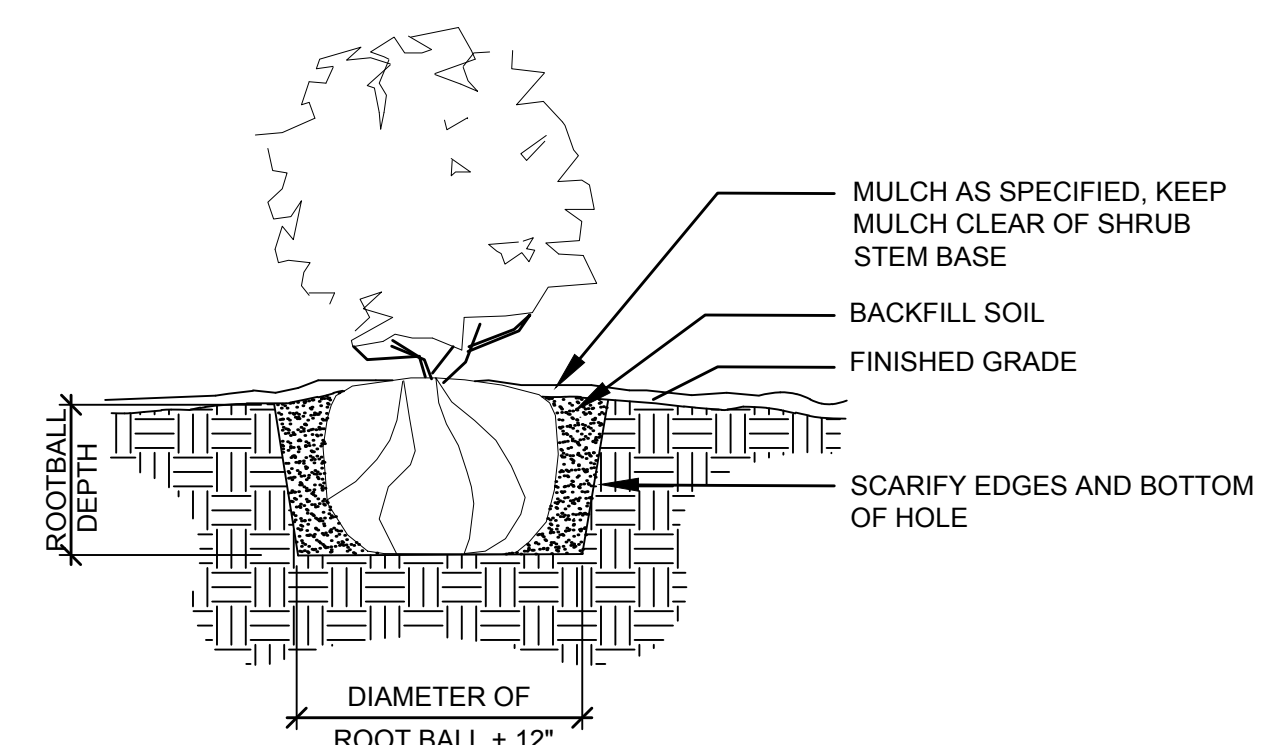
SYMBOL	TREES/SHRUBS	COMMON NAME / Botanical name:	Size and Description
	WEeping ALASKAN CEDAR / Chamaecyparis nootkatensis 'Pendula':	7-8' HT., B&B	
	PACIFIC DOGWOOD / Cornus nuttallii:	2" Cal., B&B	
	NOOTKA ROSE / Rosa nutkana:	#1 CONTAINER	
	RED TWIG DOGWOOD / Cornus sericea:	#1 CONTAINER	
	KELSEY DOGWOOD / Cornus sericea 'Kelsey':	#1 CONTAINER	
	SNOWBERRY / Symphoricarpos alba:	#1 CONTAINER	
	"WET/MOIST" AREA PLUGS:	(4" PLUGS @ 12" O.C.)	
	SLOUGH SEDGE / Carex obovata	34%	
	SOFT RUSH / Juncus tenuis	33%	
	SMALL FRUITED BULRUSH / Scirpus microcarpus	33%	



**TREE STAKING DETAIL**

SCALE: N.T.S.

1  
L2



**SHRUB PLANTING DETAIL**

SCALE: N.T.S.

2  
L2



URBAN / GREENWAY BENCH  
MANUFACTURER: LANDSCAPE FORMS  
MODEL: THE PLAINWELL SERIES  
FINISH: IPE WOOD, METAL: BLACK POWDERCOATED  
SIZE: 72" LENGTH

**BENCH DETAIL**

SCALE: N.T.S

1  
L8



**LABYRINTH CHILD CREATIVE PLAY**

SCALE: N.T.S

4  
L8



PICNIC TABLE  
MANUFACTURER: TIMBERFORM  
MODEL: ARBOR PICNIC TABLE WITH SEATS, MODEL 2242-6  
FINISH: SEASONED DOUGLAS FIR, CLEAR PRESERVATIVE  
SIZE: LENGTH 5'-10" WIDTH 5'-7", HEIGHT 2'-6"

**PICNIC TABLE**

SCALE: N.T.S

2  
L8

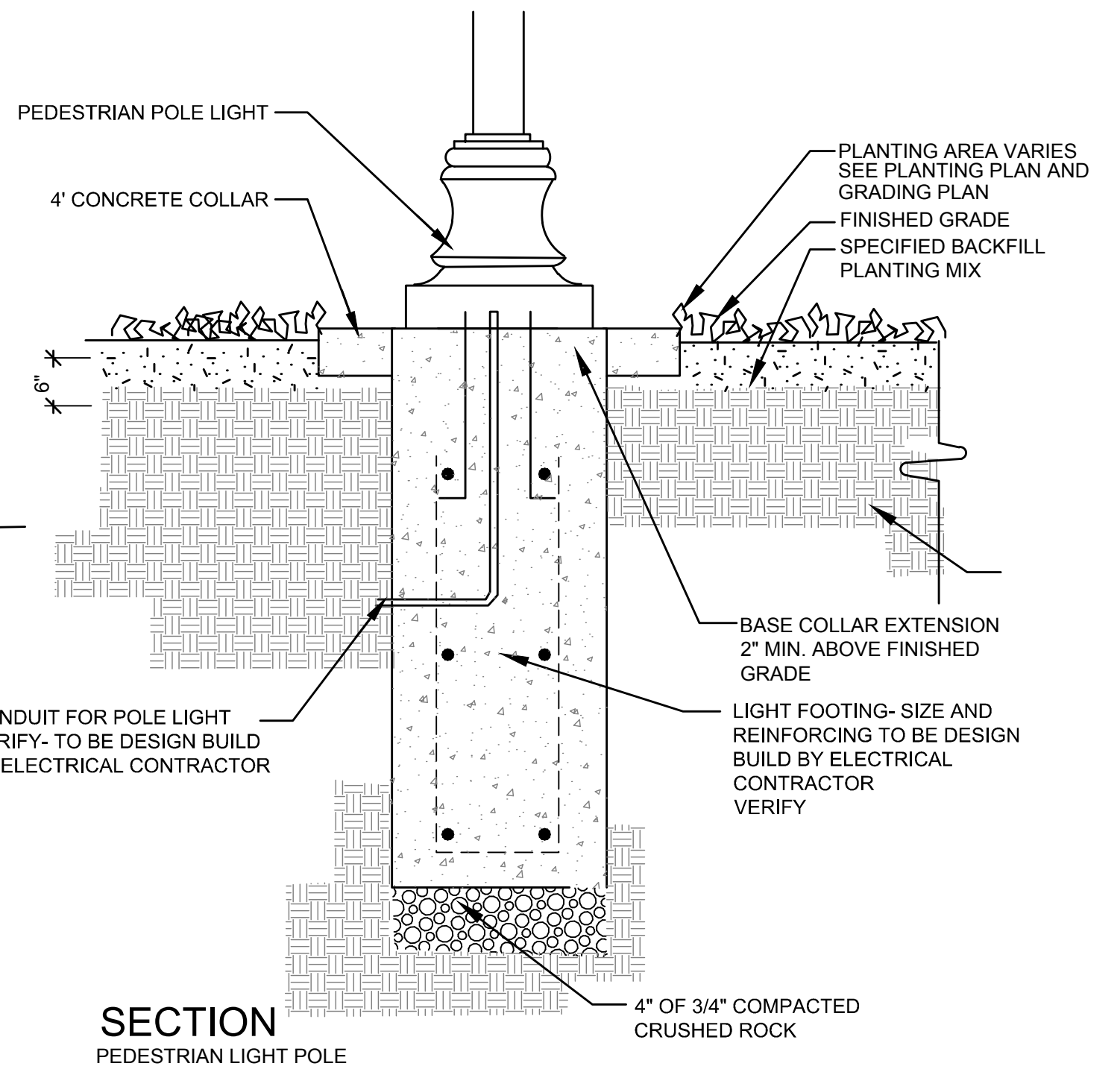


STONE VENEER  
MANUFACTURE: CULTURED STONE  
SUPPLIER: MUTUAL MATERIALS  
MATERIAL: CHARDONNAY OLD COUNTRY FIELD STONE

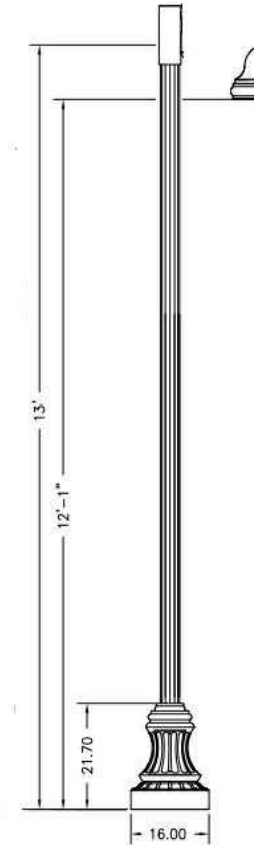
**CULTURED STONE VENEER**

SCALE: N.T.S

5  
L8



**SECTION PEDESTRIAN LIGHT POLE**



LOCAL CONTACT:  
NORTHERN ILLUMINATION  
17400 SW UPPER BOONES  
FERRY ROAD, PORTLAND  
503-226-3633

MANUFACTURER: PHILIPS HADCO  
URBAN LUMINAIRE: WESTBROCK CXF14  
POLE: 13' DECORATIVE CAST ALUMINUM  
ARM: SINGLE (HFP710)  
FOOTING: AB CHANCE - C11242NG4TK W/ROUND MOUNTING PLATE  
FINISH: BLACK  
DARK SKY FRIENDLY  
HPS  
PROVIDE AUTO PROFILE DIMMING - COORDINATE PROFILE WITH CITY OF WILSONVILLE AND MANUFACTURE

**DARK SKY FRIENDLY PEDESTRIAN POLE LIGHT**

SCALE: N.T.S

7  
L8



TRASH RECEPTACLE  
MANUFACTURER: LANDSCAPE FORMS  
MODEL: THE PLAINWELL LITTER RECEPTACLE  
FINISH: IPE WOOD, METAL: BLACK POWDERCOATED  
SIZE: 30" DIAMETER, 38" HEIGHT, 35 GALLON CAPACITY

**TRASH RECEPTACLE**

SCALE: N.T.S

3  
L8



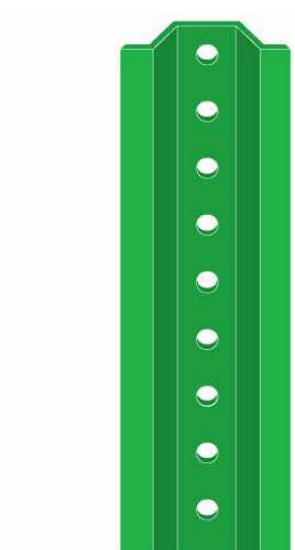
**MINOR WATER FEATURE-DOG PARK**

SCALE: N.T.S

6  
L8



PET WASTE STATION SIGN AND POST  
MANUFACTURER: PET WASTE ELIMINATOR  
POST MODEL: STEEL SIGN POST 8' HT.  
COLOR: GREEN  
SIGN MODEL: PLEASE CLEAN UP AFTER YOUR PET  
MODEL: STARTER, INCLUDES PET WASTE BAGS AND DISPENSER



**PET WASTE STATION**

SCALE: N.T.S

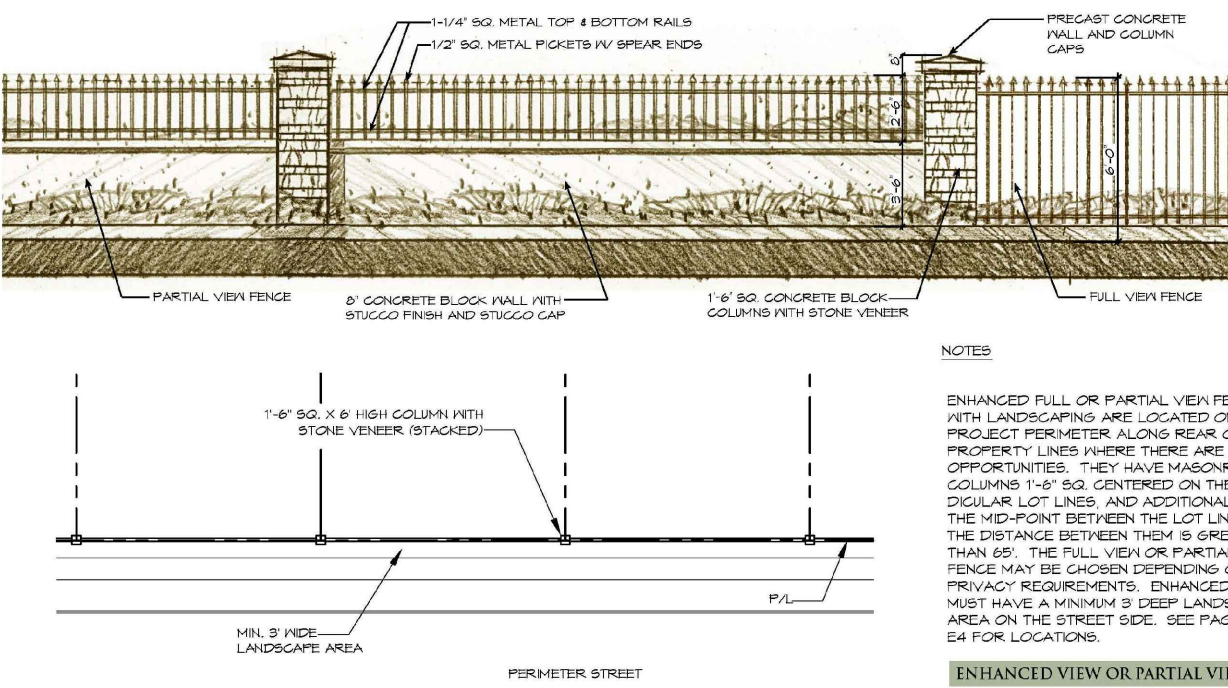
8  
L8



**PDP 5N CLERMONT AT VILLEBOIS**

**Final Development Plan DETAILS**

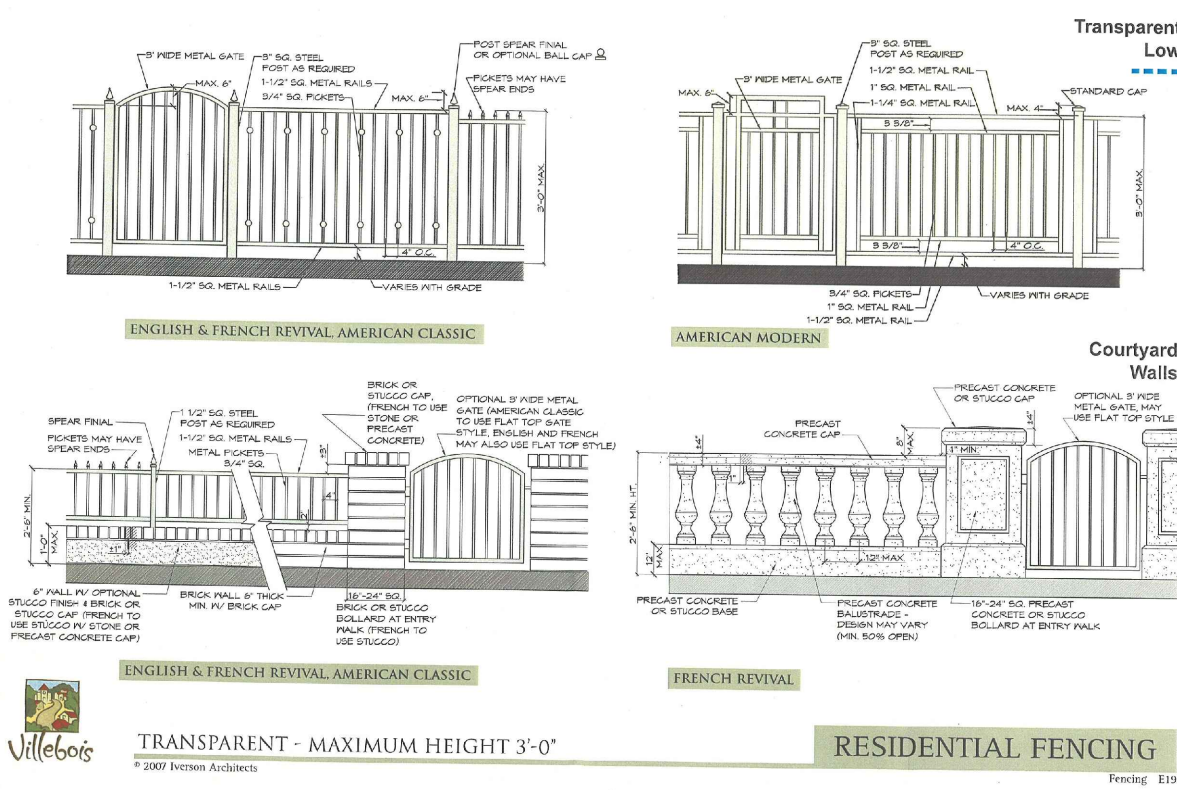
N:\proj\395-079\09 Drawings\03 Planning\Sheets - Planning\FDP Submittal\LANDSCAPE\395079 (L4) DETAILS-001.dwg - SHEET: L8 - Sep 28, 2018 - 9:54am kei



FULL VIEW PARTIAL FENCE

SCALE: N.T.S

1  
L9

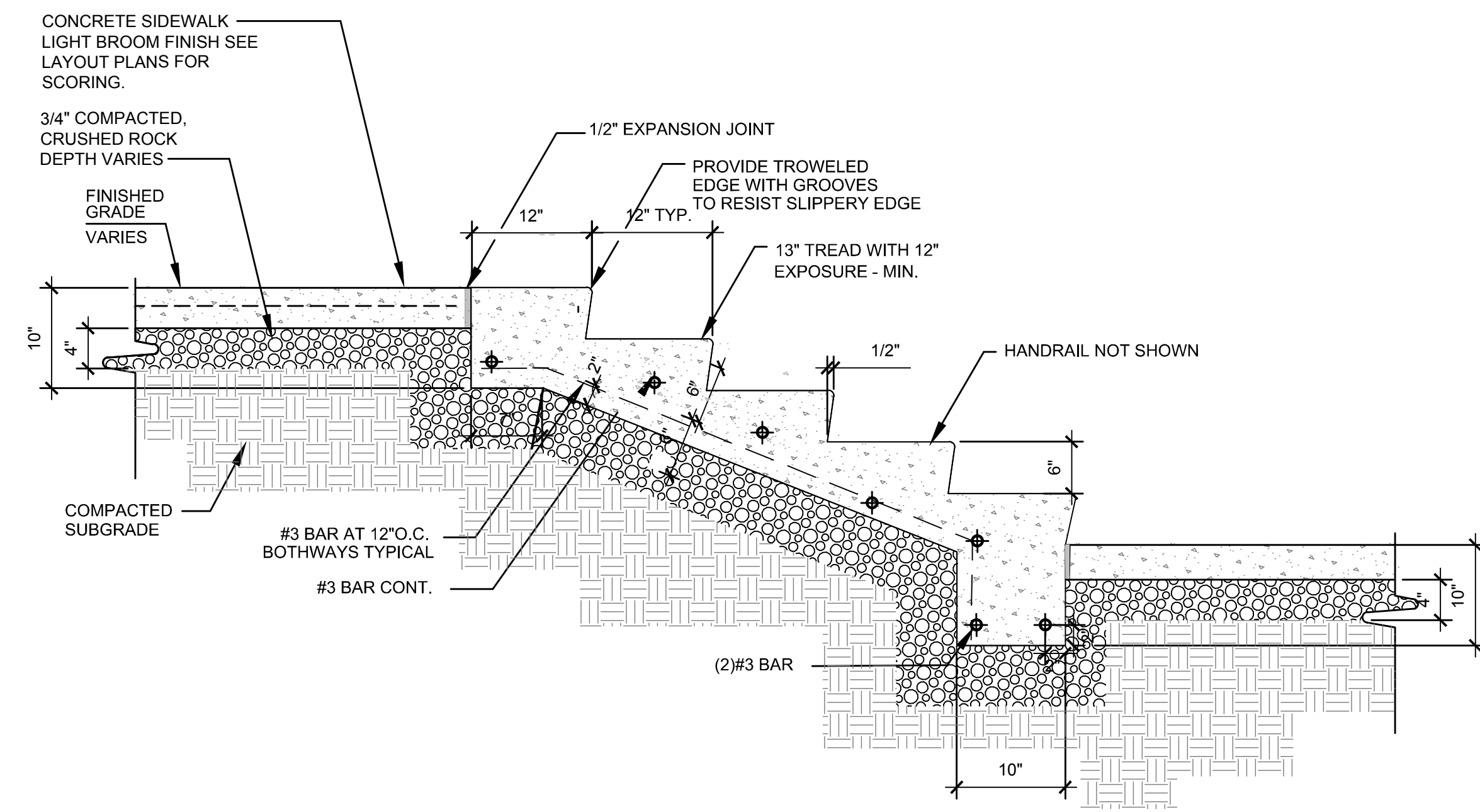


NOTE:  
HANDRAIL DESIGN BY OTHERS AND TO MATCH RESIDENTIAL FENCE DETAIL 8 SHEET L4.02 PER CONDITION WHEN HANDRAIL IS DESIGNED IT WILL NEED TO GO THROUGH A CLASS I ADMINISTRATIVE REVIEW TO BE SUBMITTED AT A LATER DATE.

STAIR HANDRAIL DESIGN- SIMILAR

SCALE: N.T.S

4  
L9



CONCRETE STAIR

SCALE: N.T.S

6  
L9



DOG PARK CONCRETE PIPE PLANTER 18" HGHT.

SCALE: N.T.S

2  
L9



ROCKERY WALLS AT PATH EDGE

SCALE: N.T.S

5  
L9



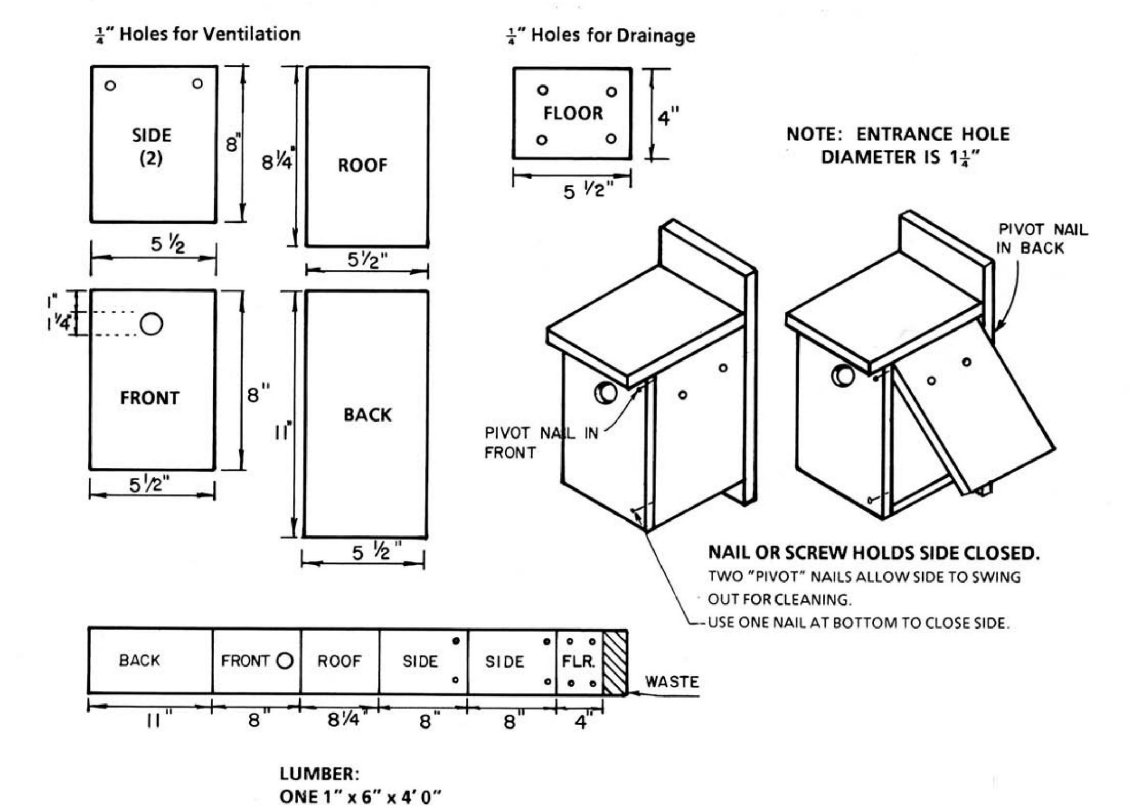
TENNIS COURTS

SCALE: N.T.S

3  
L9

Nest Box Plans for:

- House Wren
- Black-capped Chickadee
- White-breasted Nuthatch
- Eastern Bluebird
- Prothonotary Warbler
- Tufted Titmouse



Published with permission from Woodcrafting for Wildlife

BIRD NEST BOX

SCALE: N.T.S

7  
L9

PDP 5N  
CLERMONT  
AT VILLEBOIS

Final  
Development  
Plan  
DETAILS

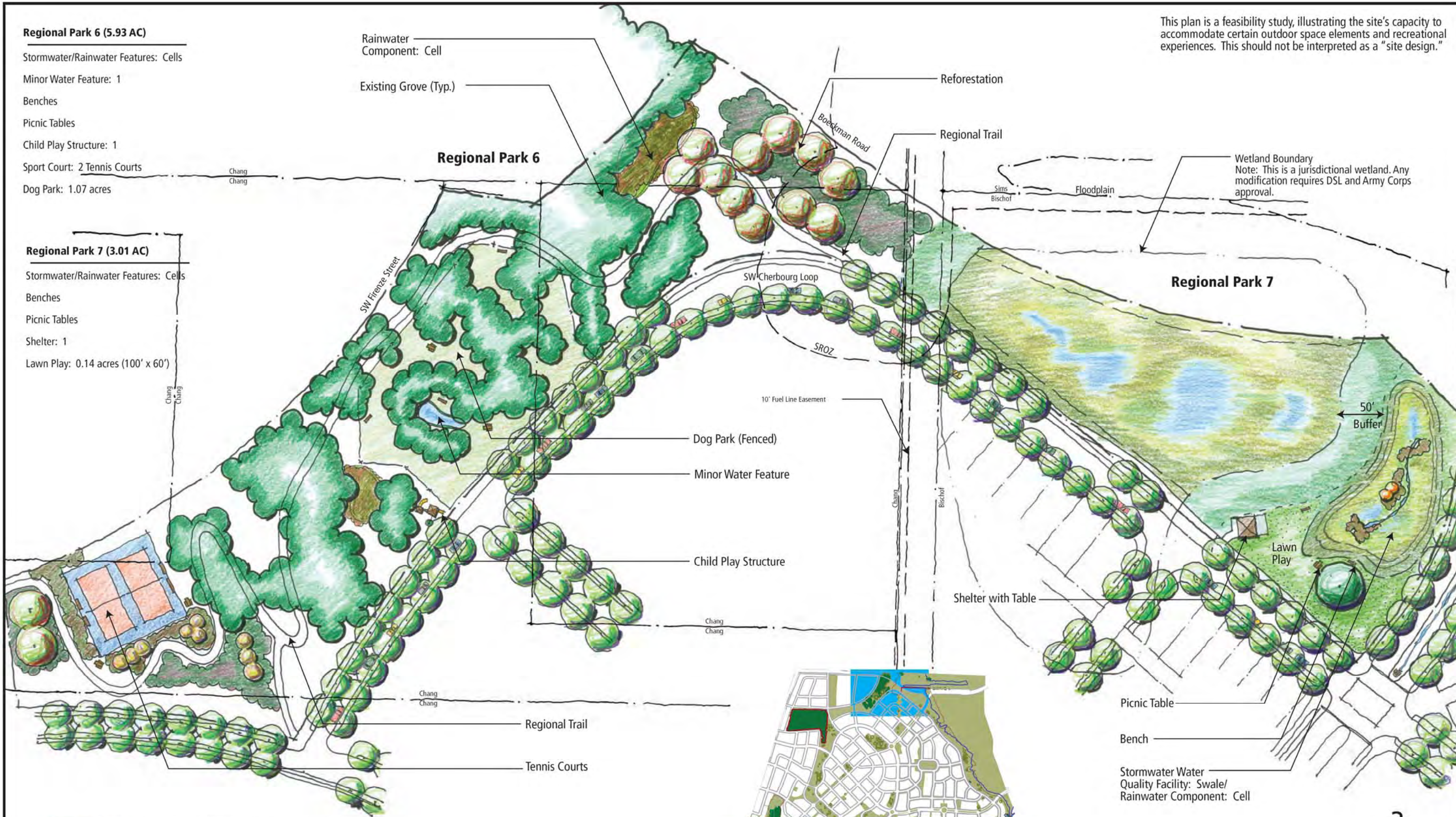
This plan is a feasibility study, illustrating the site's capacity to accommodate certain outdoor space elements and recreational experiences. This should not be interpreted as a "site design."

**Regional Park 6 (5.93 AC)**

- Stormwater/Rainwater Features: Cells
- Minor Water Feature: 1
- Benches
- Picnic Tables
- Child Play Structure: 1
- Sport Court: 2 Tennis Courts
- Dog Park: 1.07 acres

**Regional Park 7 (3.01 AC)**

- Stormwater/Rainwater Features: Cells
- Benches
- Picnic Tables
- Shelter: 1
- Lawn Play: 0.14 acres (100' x 60')



**Wetland Boundary**  
 Note: This is a jurisdictional wetland. Any modification requires DSL and Army Corps approval.

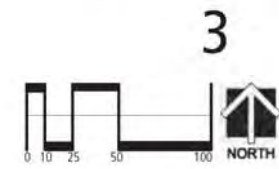
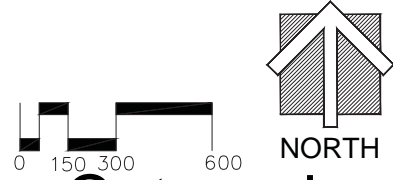


Figure 5B

- LEGEND
- NP Neighborhood Parks
  - PP Pocket Parks
  - LG Linear Green
  - RP Regional Parks
  - OS Open Space
  - CP Community Park
  - Major Trail
  - Significant Resource Overlay Zone (SROZ) with 25' Buffer



Parks & Open Space Categories

JULY 26, 2013