

### From The Director's Office

Greetings and Happy New Year!

The end of the year often means that many of our professional staff need training to maintain their various certifications. In the Community Development Department, that often means attending conferences and participating in webinars.

The City's Engineering Division have five professional engineers on staff—Zach Weigel, Khoi Le, Dominique Huffman, Mike Nacrelli, and Matt Palmer. Every year they need a certain amount of continuing education to maintain their civil engineering stamp/license. The Engineering Inspectors have certifications in ODOT inspection protocols and erosion control. Additionally, Michael Carr is a Land Surveyor in Training (LSIT). Together, these individuals provide a full suite of professional, design, project management, and inspection services for the City and development community.

The Department also has four planners who are members of the American Institute of Certified Planners (AICP)—Chris Neamtzu, Daniel Pauly, Kim Rybold, and Cindy Luxhoj. Certified planners are required to adhere to the standards of the Code of Ethics and Professional Conduct. The principles of the Code are organized around three main topics: the planner's responsibility to serve the public interest that is formulated through continuous and open debate; the responsibility to the employer owing diligent, creative, and competent performance of work in pursuit of employer's interests; and the responsibility to the profession and to colleagues contributing to the development of the profession by improving knowledge and techniques, making work relevant to solutions of community problems.

This December, three department staff represented the City in the Oregon American Planning Association's (APA) annual Legal Issues Conference by teaching over 100 of the state's certified planners about balancing natural resource preservation with needed housing, highlighting work across the community, as well as participation in a panel on ethical issues which focused on true stories from the trenches. Kerry Rappold, Daniel Pauly, and I are all quite proud to represent Wilsonville on the regional stage by sharing the great work that is done in the community.

Respectfully submitted,

Chris Neamtzu, AICP



## Building Division

### Whatcha Looking At?

Can a clothes dryer vent have a screen over it? The short answer is no. Building codes have prohibited the installation of screens on the end of clothes dryer exhaust vents for years.

Why? According to the National Fire Protection Association (NFPA), clothes dryers are a leading cause of nearly 16,000 home fires every year. The main ignition sources are the clothes and lint buildup from not cleaning the lint screen in the dryer.

During the rough-in mechanical inspection of new construction, clothes dryer exhaust ducts are inspected for a variety of potential issues including duct size, excessive length, too many elbows, not using screws to join ducts together, duct support, and screens at the duct termination.

Inspectors observe a variety of issues associated with dryer exhaust ducts. Some installations are particularly difficult to access and inspect such as steeply sloped roof terminations. During a recent final inspection, Building Safety Inspector Brian Pascoe requested the contractor provide the screen that was removed from the roof dryer vent termination. The attached photo shows the lint buildup on the screen that was removed from the vent after a short time of use by the homeowner. Had the screen not been removed as required by code, the dryer would have likely failed to operate correctly and potentially caused a house fire.

The code and the dryer manufacturers installation instructions provide guidance that inspectors use in conducting their inspections.

Once a home receives final occupancy, it is especially important for homeowners to read and follow these instructions, and pay attention to the cleaning schedule for their dryer. In most cases, the dryer lint screen should be cleaned before each use. In addition, the exhaust vent termination should be checked to ensure it is functional and not occupied by birds or bees.

According to NFPA, 31% of clothes dryer fires were due to a failure to keep the dryer clean. And that's what we're looking at.



## Economic Development Division

### Regional Collaboration

- Comprehensive Economic Development Strategy (CEDS): Tualatin, Wilsonville, and Sherwood kicked-off a conversation on sub-region focus in the southern Portland Metro area to collectively promote economic opportunity in the Coffee Creek, Basalt Creek, and Tonquin Employment Lands. This conversation will be part of a broader conversation with Metro to refresh the five year regional Comprehensive Economic Development Strategy (CEDS). The strategy will also help define regional responses to U.S. federal government economic development grant opportunities through the EDA.
- Clackamas County Business Appreciation Event: SWIRE Coca Cola was featured at a Clackamas County Business Appreciation event on December 18 in Oregon City for their positive economic impact in Wilsonville and the county at large. After SWIRE's 2018 expansion, the company added 70 new jobs, totaling 550 employees in Wilsonville, making it the City's third largest employer. The reception was sponsored by Clackamas County Economic Development Commission, Clackamas Workforce Partnership, and the Clackamas County Business Alliance.
- Greater Portland Inc. (GPI) Ambassador Program: Wilsonville Economic Development Manager Jordan Vance was recognized as a 2019 GPI Ambassador at a December 4 reception in downtown Portland. The Ambassador Program cultivates a network of regional champions who raise awareness of key regional economic development issues by communicating with, educating, and informing stakeholders, policy makers, citizens and the media. These emerging leaders from GPI partner companies and organizations learn about regional assets, collective and individual strengths of companies and institutions, successes and challenges in growing the economy, as well as build an overall understanding of how public and private entities work together to strengthen our region.



*Left: The Economic Development Department nominated SWIRE Coca Cola for a Clackamas County Business Recognition award. The award was presented by Zoe Monahan, Assistant to the City Manager, to Jeff Deitrick, Vice President Oregon Division of SWIRE Coca Cola.*

*Right: The 2019 GPI Ambassadors receive certifications at a December 4 reception in downtown Portland.*



## Economic Development Division

### Town Center Plan Implementation

- Staff continue outreach efforts to property owners, developers, and investors on key sites in Town Center. Work is in progress on implementation activities related to the adopted Town Center Plan, including a marketing plan with a Development Opportunity Site analysis, Main Street 3D renderings, streetscape plan, infrastructure finance plan, and Transportation System Plan amendments.
- Main Street 3D Rendering Sneak Peak—Intersection at Park Place Extension and Wilsonville Road:



### Urban Renewal

- Coffee Creek
  - Development: Site aggregation efforts are underway to consolidate land for high-value industrial development. Wilsonville is set to receive \$10,000 in pro bono consulting to test site aggregation solutions as part of the Metro Site Readiness Toolkit regional grant program with the Port of Portland and Metro.
  - Infrastructure: Garden Acres Road under construction with an estimated completion date of November 2020.
- TIF Zone Program
  - Council has given staff direction to pursue modifications to TIF Zone program to allow for added flexibility of site location and program criteria, ideally adaptable to both recession and growth economies. Staff are working with consultant to update program criteria and share with Urban Renewal Task Force sometime in the first quarter of 2020.

## Engineering Division, Capital Projects

### **5th Street/Kinsman Road Extension (1139/2099/4201)**

This project involves the design and construction of the extension of 5th Street and Kinsman Road between Boones Ferry Road and Wilsonville Road, including water, sewer, storm, franchise utility extension, and installation of a portion of the Ice Age Tonquin Trail. Land acquisition is underway. Construction is planned to start in the first quarter of 2021.

### **Elligsen Well Upgrade and Maintenance (1128)**

This project involves correcting well casing and water chemistry deficiencies in the existing Elligsen well to maintain it as a backup supply for emergencies. Capacity analysis of the stormwater system downstream of the well house which carries pump-to-waste flows was completed in June 2019. The second half of calendar year 2019 included well column and casing inspections, water chemistry analysis, and recommendations for improvements to address any discovered deficiencies. The first half of calendar year 2020 will include redevelopment of well capacity and implementation of improvements identified previously in the fiscal year.

### **French Prairie Bridge (9137)**

This project will determine the final location, alignment, and design type and includes preparation of preliminary construction and environmental documents for a new pedestrian, bike, and emergency vehicle bridge over the Willamette River in the vicinity of Boones Ferry Road. City staff are coordinating with Clackamas County to schedule a resolution supporting the Task Force recommendation of the suspension bridge as the preferred bridge before the Clackamas Board of County Commissioners.

### **French Prairie Road Phase II (2500/4500/7500)**

This project will include paving, storm sewer, and sanitary sewer improvements to French Prairie Road in the Charbonneau development. Design is complete and anticipated to be advertised for construction bids in early January 2020.

### **Garden Acres Road (4201)**

This project involves the design and construction of Garden Acres Road from a rural local access road to an urban industrial roadway as part of the Coffee Creek Industrial Area plan and includes Willamette Water Supply Program segment PLM\_1.2 of the 66" water transmission pipe. PGE, Verizon, and Comcast are onsite to underground the overhead utilities. Construction of the upsized storm pipe to serve the future Coffee Creek Industrial area is nearly complete on Peters Road and was transitioned onto Ridder Road the last week of December. Construction of the sanitary sewer pipe extension to serve the future Basalt Creek Area is nearly complete. Construction completion is anticipated for December 2020.

### **Gesellschaft Well Facility Rehab and Upgrade (1083)**

This project addresses upgrades and repairs needed to correct deficiencies in the Gesellschaft well house, including piping, electrical, and mechanical systems. The City's Contractor, Stettler Supply & Construction, mobilized to the well site in late September. Work in the month of December consisted of the installation of the generator set, backfilling of the conduit trench, and the beginning of interior improvements to the well house. Work will continue on this project through February 2020.

### **I-5 Pedestrian Bridge (4202)**

This project involves the design and preparation of construction documents for a pedestrian and bicycle bridge over Interstate 5 from Town Center Loop West to Boones Ferry/Barber Street. A professional services agreement with OBEC Consulting Engineers for design of the project went before City Council on December 2. Project design work is expected to begin in January.

## Engineering Division, Capital Projects

### I-5 Pedestrian Bridge (4202)

This project involves the design and preparation of construction documents for a pedestrian and bicycle bridge over Interstate 5 from Town Center Loop West to Boones Ferry/Barber Street. A project kickoff meeting was held on December 9 with the consultant team, OBEC. Surveying and geotechnical fieldwork is planned for January. The consultant team is drafting a public engagement plan and a [Let's Talk Wilsonville!](#) project page has been created. A project open house and public survey are tentatively planned for February.



### Memorial Drive Splitter Manhole Replacement (2085)

This project involves the replacement of an existing sanitary sewer manhole at the intersection of Parkway Avenue and Memorial Drive with a new flow diversion manhole. The purpose of the project is to maintain equalized flows between two parallel sewer lines under I-5 and to avoid potential overflows. Engineering is currently in coordination with private utilities for relocation of conduits with the City's proposed manhole. At this time, a completion date for this project is unknown, but the project is to be completed this current fiscal year.



### Memorial Park Pump Station (2065)

This project involves replacing and relocating the wastewater pump station in Memorial Park (shown right). The land use application will be included on the Development Review Board (DRB) agenda in January 2020. Design is 90% complete and will be finalized in January 2020, pending comments from the DRB and Oregon Department of Environmental Quality (DEQ). A Request for Qualifications was issued in December to determine a list of qualified contactors from whom to solicit construction bids, upon receipt of approval from the DRB and DEQ.

### Street Maintenance Project—Wilsonville Road & Boones Ferry Road (4014/4118/4725)

This project involves the design and construction of the City's annual street maintenance program involving rehabilitation of the roadway surface to extend the effective service life, reduce maintenance costs, and continue a safe, functioning street network. The program also includes update of sidewalk curb ramps and traffic signals to comply with current ADA requirements and to ensure the City's public infrastructure is accessible by all ages and abilities.

- **Wilsonville Road & Boones Ferry Road** Work is nearly complete with minor project punch list work remaining. Final completion is expected by early February 2020.
- **2020 Street Maintenance** Planned work includes Day Road, Town Center Loop, Parkway Avenue, Elligsen Road, and Burns Way. A kickoff meeting with the design consultant, Wallis Engineering, was held on December 13. Construction is planned for Summer 2020.

### Willamette River Storm Outfalls (7053)

All construction activities have been completed except for repaving areas affected by the project. Paving will be completed by January.

## Engineering Division, Capital Projects

### WTP Expansion to 20 MGD (1144)

This project will expand the Water Treatment Plant (WTP) capacity to 20 MGD and incorporate related WTP capital improvements, including Life Safety Upgrades (1137), Seismic Retrofits (1145), and Repair and Replacement (1146) projects. Alternative delivery methods such as progressive design-build are being considered. A Request for Qualifications or Request for Proposals will be issued in early 2020.

### WTP Surge Tank (1111)

The underground construction and restoration project is complete. The surge tank was delivered and installed in November. Final project completion is anticipated in January.

### WWSP Coordination (1127)

Ongoing coordination efforts continue with the Willamette Water Supply Program. Here are the updates on their major elements within Wilsonville.

- **PLM 1.1** Construction permits have been issued by the City for PLM\_1.1, a WWSP 66" raw water pipeline between Arrowhead Creek Lane and Wilsonville Road. Construction permits have been issued by the City. Construction of the pipeline is underway. Completion of this segment of pipeline is expected in Fall 2020.
- **PLM 1.2** This is the WWSP 66" raw water pipeline that is included as part of the Garden Acres Road (4201) project. Construction of the WWSP pipeline is anticipated to start in April 2020.
- **PLM 1.3** This is the remainder of the WWSP 66" raw water pipeline through Wilsonville, including Kinsman Road, Boeckman Road, 95th Avenue, and Ridder Road. WWSP is progressing toward 60% design plans. Construction is scheduled to begin in Fall 2020.

### WWTP Master Plan (2104)

This project will evaluate capacity of Wastewater Treatment Plant (WWTP) processes to accommodate projected growth and regulatory changes. A prioritized capital improvement plan and budget will be developed. A Request for Proposals was issued in December 2019.

---

## Engineering Division, Private Development

### Aspen Meadows Phase 2

This is a five lot subdivision (shown left) on the east side of Canyon Creek Road South. The contractor is nearing completion, with final punchlist items being addressed.



## Engineering Division, Private Development

### Fir Commons

Ten home condominium development near Fir Avenue and 4th Street in Old Town. The public utilities are in place and the primary stormwater rain garden is installed and functioning, allowing for the release of the initial building permits. The four street-side stormwater planters have been poured and are waiting to be completed.

### Frog Pond Meadows

74-lot subdivision located north of Stafford Meadows and adjacent to Stafford Road. The contractor (NEI) is currently working on the roadway and utility testing.

### Frog Pond—Morgan Farm Phase 2

42-lot subdivision (shown right) located north of Morgan Farm Phase 1. The contractor (NEI) is currently working on stormwater LIDA facilities and pre-check of final items.

### Grace Chapel

Project involves the remodel and expansion of the south building of the former Pioneer Pacific College. The pre-construction meeting took place on October 17, with the project to begin in the near future.

### Hilton Garden Inn

Construction continues on this four-story hotel at Memorial Drive and Parkway Avenue. The concrete sidewalk repairs, LIDA facilities, and road repair are some of the final items needed for completion.

### Northstar Contractor Establishment—Clay Street

No new action since the pre-construction meeting took place for this frontage improvement project.

### Shredding Systems

The project involves adding an additional building and expanding the sanitary, water, and storm systems. The permit is currently under initial plan review.



*Fir Commons*



*Frog Pond Meadows*



*Morgan Farm Phase 2*



*Hilton Garden Inn*

## Engineering Division, Natural Resources

### Boones Ferry Primary Stormwater Project

In partnership with the school district, City staff are working with fifth grade students at Boones Ferry Primary School to create a new landscaping plan for an existing stormwater facility. The landscape plan will emphasize the use of native, low-maintenance plants, and provide a benefit to wildlife. Boones Ferry Primary students will learn about stormwater management through their involvement in designing and interpreting the enhanced stormwater facility.

On December 4, a design charrette was held at the school. The charrette involved over 100 fifth grade students. They broke out into groups and spent time reviewing plant species and then developing a landscape plan. Each student group presented their design at the end of the charrette. The project's landscape design firm will develop a final plan based on the students input.

Future activities include students developing art work and narrative for an interpretive panel, a planting event in March, and a dedication ceremony at the end of the school year.



*Students giving a presentation about their landscape design.*

---

## Planning Division, Current

### Administrative Land Use Decisions Issued

- 2 Class I Administrative Approvals
- 1 Class I Sign Permit
- 4 Type A Tree Permits
- 3 Type B Tree Permits
- 1 Type C Tree Permit
- New Single-family building permits

### Construction Permit Review, Development Inspections, and Project Management

In December, Planning staff actively worked with developers and contractors to ensure construction of the following projects consistent with Development Review Board and City Council approvals:

- Additional Building at SSI Shredding Systems
- Hilton Garden Inn
- Fir Avenue Commons residential development in Old Town
- Regional Park 7&8 in Villebois
- Residential subdivisions in Frog Pond West
- Aspen Meadows and Aspen Meadows II subdivisions on Canyon Creek Road South
- Siena Condos in Villebois

## Planning Division, Current

### Development Review Board (DRB)

During their December 9 meeting, Development Review Board A unanimously approved a revised Master Sign Plan for the Stafford Woods building on Parkway Avenue in north Wilsonville. Shawn O'Neil from Panel B substituted on the board to ensure there was a quorum.



DRB Panel B did not meet in December.

### DRB Projects Under Review

During December, Planning staff actively worked on the following major projects in preparation for potential public hearings before the Development Review Board:

- Coffee drive-thru at Town Center Loop West and Park Place.
- Conversion of northern building of old Pioneer Pacific College campus on Parkway Avenue into offices for I&E Construction.
- Review of the design and placement of a new sewer pump station in Memorial Park.
- Revised Master Sign Plan for Stafford Business Center in North Wilsonville.
- 11-lot subdivision at the end of Canyon Creek Road South.



## Planning Division, Long Range

### Equitable Housing Strategic Plan

The City has worked with Metro to secure funding for further outreach to fill gaps in previous outreach efforts to ensure that the perspective of underrepresented groups inform the project. During December, the project team distributed a survey on housing experiences to renters in the City's affordable housing units. Additionally, an informational kiosk was installed at the Wilsonville Public Library, providing visitors an opportunity to provide feedback on housing types that are needed in Wilsonville. Quick polls on potential project strategies, available in English and Spanish, were posted on [Let's Talk, Wilsonville!](#) The project team will gather this additional input, along with the previously prioritized list of strategies, to formulate the draft Equitable Housing Strategic Plan, which will be presented to the project task force in late January 2020.

General project information is available on the project website: [www.ci.wilsonville.or.us/housing](http://www.ci.wilsonville.or.us/housing).



## Planning Division, Long Range

### **House Bill 2001 Implementation (Middle Housing/Wilsonville Housing Variety Implementation Plan)**

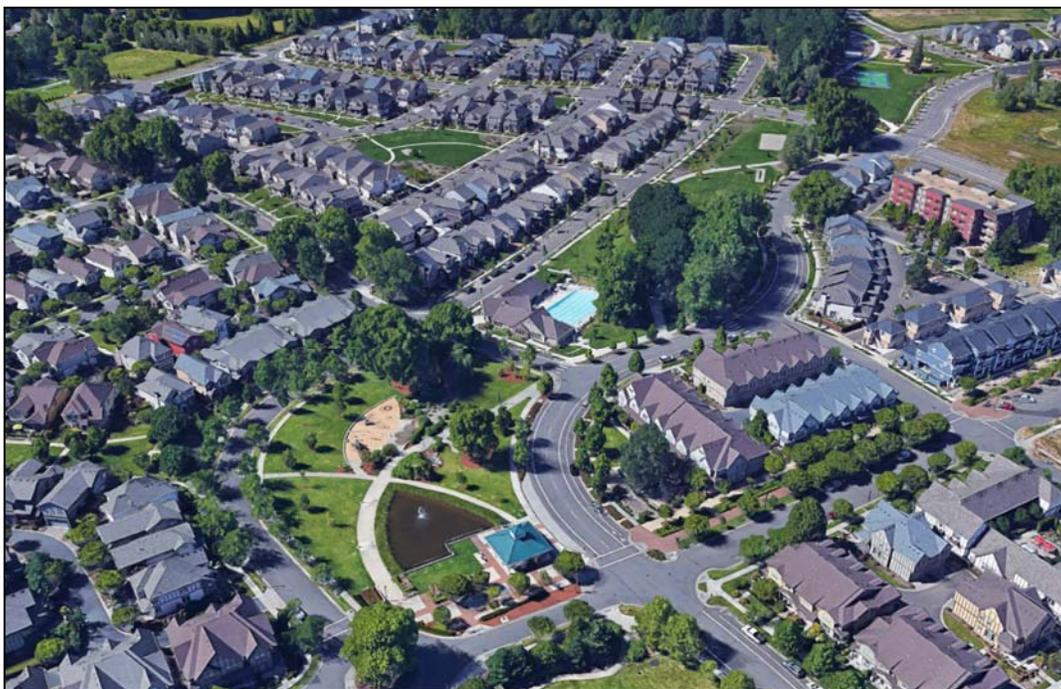
This project will build upon and help implement the Equitable Housing Strategic Plan while ensuring the City complies with House Bill 2001 regarding the broad allowance for middle housing, including duplexes, triplexes, quadplexes, row houses, and cottage cluster housing. The project will also help lay the foundation for the upcoming master planning work for Frog Pond East and South. Many of Metro's Urban Growth Boundary Conditions of Approval for Frog Pond East and South are similar to the new state requirements under House Bill 2001.

In October, staff submitted a grant application to the Oregon Department of Land Conservation and Development (DLCD) for the project. City Council passed Resolution No. 2771 November 4 supporting the application. In December, DLCD staff informed City staff of a partial award of \$50,000. While not fully funding the project, the award provides the funds for the first steps of outreach and code audits planned to begin during the first quarter of 2020. Staff are working on updating the scope and schedule of the project based on funds available and the schedule for state rulemaking. Additional funds, likely from the City's budget or regional grant resources, will be needed to complete the project.

### **House Bill 2003 Implementation (Housing Needs Analysis/Housing Production Strategies)**

Planning staff continue to stay in close contact with DLCD staff on the implementation of House Bill 2003 concerning new Housing Needs Analysis (HNA) timelines and the new requirement to produce a periodic Housing Production Strategy. For the Housing Needs Analysis, DLCD informed City staff that the next Wilsonville HNA will be due to DLCD by the end of 2023. The submittal deadline will then be on an every-six-year cycle.

As Housing Production Strategies are a new requirement, to be completed by a City within a year of completing a HNA, a substantial amount of state administrative rulemaking needs to occur to define them. City staff are staying engaged in the rulemaking. DLCD appointed Planning Director Miranda Bateschell to the state's Technical Advisory Committee on Housing Production Strategies. Bateschell will be able to share what the City learned from the Equitable Housing Strategic Plan as well as other Wilsonville perspectives to inform the rulemaking.



*Aerial photo of Villebois .*

## Planning Division, Long Range

### Planning Commission

During their December 11 meeting, the Planning Commission recognized two long standing members. Both Commissioner Peter Hurley and Commissioner Eric Postma have served for over a decade, first on the Development Review Board and then on Planning Commission. Their long-term service will have a lasting impact on the community.

The Planning Commission also heard staff presentations on and discussed two matters in informational sessions. First, Natural Resources Manager Kerry Rappold presented on the City's Significant Resource Overlay Zone (SROZ). The presentation included the history of the regulations and how the City implements them. The Planning Commission will find the increased understanding of the SROZ helpful as they review new policies, including residential code updates pertaining to open space, which interrelate with the SROZ regulations. Second, Planning Manager Daniel Pauly presented on housing related bills passed by the legislature, House Bills 2001 and 2003. The presentation covered the content of the bills, the current rulemaking process, and the next steps Wilsonville is taking by both engaging in the rulemaking process and moving forward with identifying and making necessary code changes to comply with the bills. The information on these bills will be helpful to the Commission as they will kick off City efforts to comply with House Bill 2001 in early 2020.



*Community Development Director Chris Neamtzu, outgoing Planning Commissioner Peter Hurley, outgoing Planning Commissioner Eric Postma, and Planning Director Miranda Bateschell.*

### Residential Code Modernization Project

The Wilsonville Residential Zoning Modernization Project seeks to update City residential zoning standards in the Planned Development Residential (PDR) zones. The updates seek to address issues raised over the years of applying the standards to the building of neighborhoods. The updates aim to make the standards more understandable and certain, to ensure the ability to meet standards in most circumstances, and to be workable for both smaller neighborhoods in addition to larger subdivision projects. The proposed updated standards focus on clarifying (not changing) how many housing units can be built on a given amount of land, clarifying the size of individual properties or lots and related standards, and clarifying the calculations for parks, natural areas, and similar open spaces in neighborhoods. The proposed updated standards are most applicable to about 63 acres of unbuilt and underbuilt land within the City limits and currently within one of the seven Planned Development Residential (PDR) zones or likely to be in one of these zones in the future. The proposed updates will not apply to the Frog Pond residential area (Residential Neighborhood Zone) or Villebois residential areas (Village Zone). The proposed updates also do not apply to existing neighborhoods planned and built under existing standards, including those within PDR zones.

The project had a survey on [Let's Talk Wilsonville!](#) during December to gather feedback from stakeholders, including homebuilders and residents. Staff will share that feedback with the Planning Commission during a January work session. The Planning Commission is scheduled to hold a public hearing in March, at which time they are anticipated to make a recommendation to City Council.

### Washington County Coffee Creek/Basalt Creek Development Coordination

Following City Council's direction to pursue various options to ensure contractors' establishments do not preclude future industrial development in these planning areas, staff continued work on the topic. During December, staff worked with Washington County staff to submit a formal request to add this topic to the County's long range work program for 2020. Staff also continue to look into options for annexation if the County does not change their zoning standards.

## Planning Division, Long Range

### Wilsonville Town Center Plan

Work to implement the Town Center Plan continues in earnest. During December, staff continued work on the development opportunity site analysis component of the upcoming marketing plan, and worked with Clackamas County's CC3D program to refine 3D renderings of the main street to include within the marketing plan.



WILSONVILLE TOWN CENTER PLAN

Staff also began work on the I-5 Pedestrian Bridge and Town Center Gateway Plaza project, which will provide an important connection between Town Center and the Wilsonville Transit Center and neighborhoods west of I-5. The project consultant team, led by OBEC with assistance from MIG, met



WILSONVILLE TOWN CENTER  
I-5 PEDESTRIAN BRIDGE

with staff to discuss the project timeline and outreach efforts the team will undertake to gather input on the look and function of the bridge and plaza. Outreach opportunities are expected to begin in early 2020, and

will feature a project kickoff meeting, stakeholder interviews, and surveys on [Let's Talk, Wilsonville!](#)

These activities further the project goal of achieving public-private development partnerships and providing well-connected community gathering spaces throughout Town Center. For additional information about the Town Center Plan project, visit the project website

[www.wilsonvilletowncenter.com](http://www.wilsonvilletowncenter.com).

## Planning Division, Other Efforts

### Development Review Process Updates

The Planning Division continues to work with staff from Building and Engineering to evaluate the development review processes. In particular, Planning staff worked with Building and Engineering staff during December to address potential issues with new requirements around House Bill 2306. The Bill defines which City requirements can hold up the issuance of residential building permits. Staff reviewed the process to ensure the City complies with the bill and provides quality customer service, as well as makes sure the appropriate assurances are in place to ensure developers complete all City requirements.

### Tree City USA

Associate Planner Cindy Luxhoj assumed the duties this year to lead the preparation of the City's application for Tree City USA designation. Wilsonville takes great pride in the long-standing association with the Tree City USA program as it reflects the City's efforts to have a healthy urban forest. Luxhoj coordinated with staff from Community Development, Parks, and Public Works to document all the efforts and resources spent during 2019 to preserve and enhance the urban forest. Staff anticipate presenting this year's Tree City USA award in April as part of the Arbor Week celebration.

