



AUGUST MONTHLY REPORT

FINANCE—The department where everyone counts

- **UTILITY BILLING (UB):** The City's migration to a new utility billing system (MUNIS) is on track for Go Live October 2022. Informational postcards are in the works to be mailed out to all customers. A billing insert will follow up thereafter. **The most significant UB customer impacts will be:** (1) The assignment of new utility account numbers (2) Customers set-up on automatic payment will need to re-enroll (3) Customers using their bank's bill pay service will need to login to their bank to update what utility account number is referenced.
- **ARPA FUNDS:** The City received its second half (\$2.7 million) of its American Rescue Plan Act (ARPA) allocation in August. As you may remember, ARPA federal financial assistance was allocated to state and local government agencies to assist in the economic recovery from the COVID-19 pandemic. The City's total allocation was \$5.5 million, with the first half received last fiscal year. ARPA rules allow local agencies to claim their allocation (up to \$10 million dollars) as standard allowance simply for use as revenue replacement. Election of this standard allowance allows small governments to significantly reduce reporting and compliance requirements that are normally associated with receiving federal funds. The City has elected to take the standard allowance.
- **OREGON OPIOID Settlement:** The City received \$8,221.79 as its first year allocated proportionate share of Oregon Opioid Settlement. Approximately \$333 million will be awarded to Oregon over the course of 18 years. Cities and counties in Oregon with populations greater than 10,000 will receive 55% of the opioid settlement funds. This portion of the funds are divided among cities and counties using a population-based model and must be used for a opioid prevention, treatment, and/or recovery strategies as outlined in the settlement.
- **BUDGET SUPPLEMENTAL:** The City's first budget supplemental on tap for Council review **October 17, 22**. Public notice will be published in the Spokesman October 5, 22 and October 10, 2022. More detail will come by way of a Council Staff Report before the required public hearing is held.
- **URBAN RENEWAL YEAR 2000 PLAN:** An IGA allowing for a \$4M overnight loan from the General Fund to the Urban Renewal Year 2000 Plan is coming to Council for review **October 17, 2022**. This overnight loan will result in the district reaching its maximum indebtedness level of \$107,196,524. The exact timing of the overnight loan will happen before fiscal year end but will depend on the timing of when enough property tax (increment) revenue is received. For next fiscal year (FY 2023-24), no additional tax increment will be needed.
- **ATTACHED MONTHLY (August) FINANCIALS:** FINANCE continues to monitor all departments for on-going budget compliance.

City of Wilsonville - Fund Summaries
Reporting Month: August FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
110 - General Fund				
Taxes	\$ 13,243,000	\$ 132,714	\$ 13,110,286	1%
Intergovernmental	5,407,399	2,767,330	2,640,069	51%
Licenses and permits	202,850	118,599	84,251	58%
Charges for services	426,984	62,591	364,393	15%
Fines and forfeitures	230,000	32,158	197,842	14%
Investment revenue	87,000	27,877	59,123	32%
Other revenues	4,143,900	4,002	4,139,898	0%
Transfers in	4,458,119	531,710	3,926,409	12%
TOTAL REVENUES	\$ 28,199,252	\$ 3,676,981	\$ 24,522,271	13%
Personnel services	\$ 11,075,352	\$ 1,127,545	\$ 9,947,807	10%
Materials and services	15,033,218	1,037,899	13,995,319	7%
Capital outlay	182,000	-	182,000	0%
Debt service	408,250	-	408,250	0%
Transfers out	4,265,905	138,958	4,126,947	3%
TOTAL EXPENDITURES	\$ 30,964,725	\$ 2,304,401	\$ 28,660,324	7%
610 - Fleet Fund				
Charges for services	\$ 1,640,860	\$ -	\$ 1,640,860	0%
Investment revenue	6,800	1,580	5,220	23%
TOTAL REVENUES	\$ 1,647,660	\$ 1,580	\$ 1,646,080	0%
Personnel services	\$ 970,860	\$ 84,355	\$ 886,505	9%
Materials and services	789,340	71,749	717,591	9%
Capital outlay	126,800	65,834	60,966	52%
Transfers out	2,400	400	2,000	17%
TOTAL EXPENDITURES	\$ 1,889,400	\$ 222,337	\$ 1,667,063	12%
230 - Building Inspection Fund				
Licenses and permits	\$ 1,442,750	\$ 163,187	\$ 1,279,563	11%
Charges for services	8,190	1,365	6,825	17%
Investment revenue	14,000	4,116	9,884	29%
Transfers in	46,532	7,754	38,778	17%
TOTAL REVENUES	\$ 1,511,472	\$ 176,422	\$ 1,335,050	12%
Personnel services	\$ 1,116,250	\$ 104,746	\$ 1,011,504	9%
Materials and services	228,181	54,605	173,576	24%
Transfers out	391,215	54,507	336,708	14%
TOTAL EXPENDITURES	\$ 1,735,646	\$ 213,857	\$ 1,521,789	12%
231 - Community Development Fund				
Intergovernmental	\$ 339,500	\$ 14,800	\$ 324,700	4%
Licenses and permits	715,389	180,934	534,455	25%
Charges for services	789,369	59,339	730,030	8%
Investment revenue	13,500	3,166	10,334	23%
Other revenues	-	195,840	(195,840)	-
Transfers in	2,336,615	192,742	2,143,873	8%
TOTAL REVENUES	\$ 4,194,373	\$ 646,822	\$ 3,547,551	15%
Personnel services	\$ 3,578,090	\$ 360,863	\$ 3,217,227	10%
Materials and services	765,548	54,321	711,227	7%
Transfers out	805,368	297,426	507,942	37%
TOTAL EXPENDITURES	\$ 5,149,006	\$ 712,609	\$ 4,436,397	14%
240 - Road Operating Fund				
Intergovernmental	\$ 2,051,500	\$ -	\$ 2,051,500	0%
Investment revenue	18,700	9,905	8,795	53%
TOTAL REVENUES	\$ 2,070,200	\$ 9,905	\$ 2,060,295	0%
Personnel services	\$ 440,310	\$ 24,197	\$ 416,113	5%
Materials and services	529,672	20,470	509,202	4%
Capital outlay	105,000	-	105,000	0%
Debt service	359,000	33,715	325,285	9%
Transfers out	1,823,563	40,218	1,783,345	2%
TOTAL EXPENDITURES	\$ 3,257,545	\$ 118,599	\$ 3,138,946	4%

City of Wilsonville - Fund Summaries
Reporting Month: August FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
241 - Road Maintenance Fund				
Charges for services	\$ 2,192,850	\$ 394,437	\$ 1,798,413	18%
Investment revenue	19,760	3,383	16,377	17%
TOTAL REVENUES	\$ 2,212,610	\$ 397,820	\$ 1,814,790	18%
Transfers out	\$ 1,031,093	\$ 2,369	\$ 1,028,724	0%
TOTAL EXPENDITURES	\$ 1,031,093	\$ 2,369	\$ 1,028,724	0%
260 - Transit Fund				
Taxes	\$ 5,600,000	\$ 1,402,519	\$ 4,197,481	25%
Intergovernmental	4,604,416	1,284,560	3,319,856	28%
Charges for services	29,000	13,432	15,568	46%
Fines and forfeitures	5,000	490	4,510	10%
Investment revenue	58,000	10,558	47,442	18%
Other revenues	16,800	-	16,800	0%
TOTAL REVENUES	\$ 10,313,216	\$ 2,711,559	\$ 7,601,657	26%
Personnel services	\$ 4,897,540	\$ 434,408	\$ 4,463,132	9%
Materials and services	2,795,317	164,371	2,630,946	6%
Capital outlay	1,276,000	7,807	1,268,193	1%
Transfers out	1,439,057	102,692	1,336,365	7%
TOTAL EXPENDITURES	\$ 10,407,914	\$ 709,278	\$ 9,698,636	7%
510 - Water Operating Fund				
Charges for services	\$ 9,992,600	\$ 1,968,843	\$ 8,023,757	20%
Investment revenue	108,000	31,225	76,775	29%
Other revenues	30,000	4,703	25,297	16%
TOTAL REVENUES	\$ 10,130,600	\$ 2,006,186	\$ 8,124,414	20%
Personnel services	\$ 667,000	\$ 51,075	\$ 615,925	8%
Materials and services	4,906,612	353,486	4,553,126	7%
Capital outlay	734,250	-	734,250	0%
Debt service	372,000	35,068	336,932	9%
Transfers out	9,929,454	137,685	9,791,769	1%
TOTAL EXPENDITURES	\$ 16,609,316	\$ 577,314	\$ 16,032,002	3%
520 - Sewer Operating Fund				
Charges for services	\$ 8,434,450	\$ 1,355,862	\$ 7,078,588	16%
Investment revenue	84,700	22,870	61,830	27%
Other revenues	31,500	4,038	27,462	13%
Transfers in	600,000	-	600,000	0%
TOTAL REVENUES	\$ 9,150,650	\$ 1,382,770	\$ 7,767,880	15%
Personnel services	\$ 440,600	\$ 49,016	\$ 391,584	11%
Materials and services	3,803,134	266,764	3,536,370	7%
Capital outlay	259,000	-	259,000	0%
Debt service	2,881,000	23,871	2,857,129	1%
Transfers out	5,988,908	102,900	5,886,008	2%
TOTAL EXPENDITURES	\$ 13,372,642	\$ 442,551	\$ 12,930,091	3%
550 - Street Lighting Fund				
Charges for services	\$ 547,965	\$ 93,015	\$ 454,950	17%
Investment revenue	1,900	1,865	35	98%
TOTAL REVENUES	\$ 549,865	\$ 94,880	\$ 454,985	17%
Materials and services	\$ 401,500	\$ 18,241	\$ 383,259	5%
Transfers out	445,000	-	445,000	0%
TOTAL EXPENDITURES	\$ 846,500	\$ 18,241	\$ 828,259	2%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,609,538	\$ 587,705	\$ 3,021,833	16%
Investment revenue	25,900	11,685	14,215	45%
TOTAL REVENUES	\$ 3,635,438	\$ 599,390	\$ 3,036,048	16%
Personnel services	\$ 292,810	\$ 33,583	\$ 259,227	11%
Materials and services	818,292	38,234	780,058	5%
Capital outlay	107,000	-	107,000	0%
Debt service	839,000	30,393	808,607	4%
Transfers out	1,883,118	99,032	1,784,086	5%
TOTAL EXPENDITURES	\$ 3,940,220	\$ 201,242	\$ 3,738,978	5%

City of Wilsonville - SDC Fund Summaries
Reporting Month: August FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
336 - Frog Pond Development				
Licenses and permits	\$ 1,615,000	\$ -	\$ 1,615,000	0%
Investment revenue	1,100	3,970	(2,870)	361%
TOTAL REVENUES	\$ 1,616,100	\$ 3,970	\$ 1,612,130	0%
Materials and services	\$ 34,790	\$ -	\$ 34,790	0%
Transfers out	4,985,920	-	4,985,920	0%
TOTAL EXPENDITURES	\$ 5,020,710	\$ -	\$ 5,020,710	0%
348 - Washington County TDT				
Investment revenue	\$ 1,800	\$ 1,121	\$ 679	62%
TOTAL REVENUES	\$ 1,800	\$ 716,127	\$ (714,327)	39785%
346 - Roads SDC				
System Development Charges	\$ 3,960,000	\$ 114,401	\$ 3,845,600	3%
Investment revenue	40,300	11,707	28,593	29%
TOTAL REVENUES	\$ 4,000,300	\$ 126,108	\$ 3,874,192	3%
Materials and services	\$ 41,470	\$ -	\$ 41,470	0%
Transfers out	12,528,852	484	12,528,368	0%
TOTAL EXPENDITURES	\$ 12,570,322	\$ 484	\$ 12,569,838	0%
396 - Parks SDC				
System Development Charges	\$ 373,000	\$ 73,250	\$ 299,750	20%
Investment revenue	12,200	4,038	8,162	33%
TOTAL REVENUES	\$ 385,200	\$ 77,288	\$ 307,912	20%
Materials and services	\$ 16,890	\$ -	\$ 16,890	0%
Transfers out	1,958,920	286	1,958,634	0%
TOTAL EXPENDITURES	\$ 1,975,810	\$ 286	\$ 1,975,524	0%
516 - Water SDC				
System Development Charges	\$ 1,429,000	\$ 240,372	\$ 1,188,628	17%
Investment revenue	21,700	18,006	3,694	83%
TOTAL REVENUES	\$ 1,450,700	\$ 258,378	\$ 1,192,322	18%
Materials and services	\$ 25,940	\$ -	\$ 25,940	0%
Debt service	453,000	87,018	365,982	19%
Transfers out	10,913,630	4,161	10,909,469	0%
TOTAL EXPENDITURES	\$ 11,392,570	\$ 91,179	\$ 11,301,391	1%
526 - Sewer SDC				
System Development Charges	\$ 290,000	\$ 77,073	\$ 212,927	27%
Investment revenue	3,700	2,215	1,485	60%
TOTAL REVENUES	\$ 293,700	\$ 79,288	\$ 214,412	27%
Materials and services	\$ 22,050	\$ -	\$ 22,050	0%
Transfers out	728,975	3,646	725,329	1%
TOTAL EXPENDITURES	\$ 751,025	\$ 3,646	\$ 747,379	0%
576 - Stormwater SDC				
System Development Charges	\$ 990,000	\$ 206,036	\$ 783,964	21%
Investment revenue	14,300	3,936	10,364	28%
TOTAL REVENUES	\$ 1,004,300	\$ 209,972	\$ 794,328	21%
Materials and services	\$ 5,750	\$ -	\$ 5,750	0%
Transfers out	472,602	369	472,233	0%
TOTAL EXPENDITURES	\$ 478,352	\$ 369	\$ 477,983	0%

City of Wilsonville - URA Fund Summaries
Reporting Month: August FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
800 - Year 2000 Program Income				
Investment revenue	\$ 8,200	\$ 1,162	\$ 7,038	14%
Other revenues	-	3,312	(3,312)	-
TOTAL REVENUES	\$ 8,200	\$ 4,474	\$ 3,726	55%
Materials and services	\$ 5,000	\$ 1,250	\$ 3,750	25%
Transfers out	919,094	-	919,094	0%
TOTAL EXPENDITURES	\$ 924,094	\$ 1,250	\$ 922,844	0%
805 - Year 2000 Capital Projects				
Investment revenue	\$ 88,570	\$ 18,527	\$ 70,043	21%
Loan proceeds	4,000,000	-	4,000,000	0%
TOTAL REVENUES	\$ 4,088,570	\$ 18,527	\$ 4,070,043	0%
Materials and services	\$ 347,000	\$ 34,116	\$ 312,884	10%
Capital outlay	16,089,442	462,091	15,627,351	3%
TOTAL EXPENDITURES	\$ 16,436,442	\$ 496,207	\$ 15,940,235	3%
807 - Year 2000 Debt Service				
Taxes	\$ 3,544,880	\$ 6,738	\$ 3,538,142	0%
Investment revenue	999	6,708	(5,709)	671%
TOTAL REVENUES	\$ 3,545,879	\$ 13,446	\$ 3,532,433	0%
Debt service	\$ 8,294,525	\$ 4,020,998	\$ 4,273,527	48%
TOTAL EXPENDITURES	\$ 8,294,525	\$ 4,020,998	\$ 4,273,527	48%
810 - Westside Program Income				
Investment revenue	\$ 750	\$ 168	\$ 582	22%
TOTAL REVENUES	\$ 750	\$ 168	\$ 582	22%
815 - Westside Capital Projects				
Investment revenue	\$ 44,502	\$ 7,843	\$ 36,659	18%
TOTAL REVENUES	\$ 44,502	\$ 7,843	\$ 36,659	18%
Materials and services	\$ 280,336	\$ 22,095	\$ 258,241	8%
Capital outlay	710,000	-	710,000	0%
TOTAL EXPENDITURES	\$ 990,336	\$ 22,095	\$ 968,241	2%
817 - Westside Debt Service				
Taxes	\$ 5,084,500	\$ 8,341	\$ 5,076,159	0%
Investment revenue	36,000	5,202	30,798	14%
TOTAL REVENUES	\$ 5,120,500	\$ 13,543	\$ 5,106,957	0%
Debt service	\$ 6,039,075	\$ -	\$ 6,039,075	0%
TOTAL EXPENDITURES	\$ 6,039,075	\$ -	\$ 6,039,075	0%
825 - Coffee Creek Capital Projects				
Investment revenue	\$ 1,500	\$ 342	\$ 1,158	23%
TOTAL REVENUES	\$ 1,500	\$ 342	\$ 1,158	23%
Materials and services	\$ 149,290	\$ 23,956	\$ 125,334	16%
TOTAL EXPENDITURES	\$ 149,290	\$ 23,956	\$ 125,334	16%
827 - Coffee Creek Debt Service				
Taxes	\$ 385,200	\$ 966	\$ 384,234	0%
Investment revenue	1,000	92	908	9%
TOTAL REVENUES	\$ 386,200	\$ 1,058	\$ 385,142	0%
Debt service	\$ 279,500	\$ -	\$ 279,500	0%
TOTAL EXPENDITURES	\$ 279,500	\$ -	\$ 279,500	0%