

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, April 16, 2018. Mayor Knapp called the meeting to order at 7:16 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Starr
Councilor Stevens
Councilor Lehan
Councilor Akervall

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Rob Wurpes, Chief of Police
Ellie Work, Grants & Program Manager
Nicole Hendrix, Transit Management Analyst
Nancy Kraushaar, Community Development Director
Susan Cole, Finance Director
Angela Handran, Assistant to the City Manager
Mike McCarty, Parks and Recreation Director
Bill Evans, Communications & Marketing Manager
Tod Blankenship, Parks Supervisor

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

COMMUNICATIONS

A. Police Department 2017 Annual Report (Wurpes)
Chief Wurpes presented his annual report to Council. Using photographs, the Chief introduced the community to the officers serving in Wilsonville to put faces to the names of the officers. He spoke about the number and types of calls and reports taken and produced in 2017 which represented a

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

high level snapshot into the community. Furthermore, Chief Wurpes invited Council and the audience to attend Coffee with a Cop scheduled for 10:30 a.m. on Tuesday, April 24, 2018 at the Fred Meyer's Starbucks.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Laurie Monday of Wilsonville Stage, thanked Council for the lighting grant the group received last year. Ms. Monday sought out Council's assistance in funding and locating a performance venue for the theater.

Jason Jordan, General Manager for Republic Services provided a letter and brief update on the current recycling market. Below are highlights of his comments:

History

- 2013 China implemented "Green Fence" to reduce contamination.
- Average threshold was 3-6% by most calculations.

What has this led to?

- Processors are forced to change their methods of cleaning up the recycling materials before shipping out causing significant increases in costs.
- Pricing for the acceptable materials almost reaching the same threshold as landfilling.
- DEQ has become very involved in looking at contamination.
- Some companies are now requesting a concurrence to allow for what historically could be recycled to now be landfilled.
- Recycling surcharges are being implemented across the state of Oregon.

What is Republic Services doing about this?

- Education
- Continue to work with processors to ensure the landfilling is the last resort.
- Finding alternative markets.

What can communities do about this?

- Prevent it from going into recycling as a whole.
- Look at preventing things from the start, such as plastic bags.

Where can you find more information?

- Clackamas County website
- Washington County website
- DEQ website

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

MAYOR'S BUSINESS

A. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

Mayor's Business items B and C were presented following Council comments.

B. Appointment of Councilor Akervall to the Wilsonville Metro Community Enhancement Committee.

Motion: Councilor Stevens made a motion to nominating Councilor Akervall to the Wilsonville Metro Community Enhancement Committee. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

C. Proclamation Declaring May as Bike Month (Work)

Ellie Work, Grants & Program Manager for SMART informed Council that the last time the Bike Month proclamation was brought to Council was 2014. However, SMART staff has some fun activities plan for May and thought this proclamation would be a great way to kick off the upcoming events.

The Mayor read the proclamation declaring the month of May as Bike Month and presented a proclamation to SMART staff.

COUNCILOR COMMENTS

A. Council President Starr

Provided an update on the Willamette Falls Locks Commission meeting that he recently attended as the City's representative.

Councilor Starr reminded that W.E.R.K Day is scheduled for May 12, 2018 from 9 a.m. to 1:30 p.m., meet at the Community Center. Furthermore, it was mentioned that if volunteers arrive at 8:00 a.m. there may be breakfast available if history repeats itself.

B. Councilor Stevens

Reported that she attended the French Prairie Bridge Task Force meeting which is the task force for the bike and emergency pedestrian bridge. The meeting was held on Thursday, April 12, 2018.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

During the meeting there was an unanimous vote on the location of where the bridge should be located. The decision was that it should be placed close to the railroad track. Once staff and the Task Force wraps up the recommendation, it will be brought to Council.

Councilor Stevens reminded that City offices will be closed in Observance of Memorial Day on Monday, May 28, 2018.

C. Councilor Lehan

Informed she was unable to attend the French Prairie Bridge Task Force meeting as she was in Bend for the Oregon Heritage conference. Moreover, Councilor Lehan called upon the audience to submit to her any photographs of log rafts attached to trees in the Willamette River, preferably in Wilsonville. It was shared that in Memorial Park there are several trees that have cable scars from the tying up of log rafts. If photos showing this past practice can be located in Wilsonville on the Willamette River the City might be in the running for a second State Heritage Tree.

Invited volunteers to the Cemetery Work day at the the Pleasant View Cemetery from 9 a.m. to 2 p.m. on May 5, 2018.

D. Councilor Akervall

Shared that next week there will be two Wilsonville Metro Community Enhancement Committee meetings. Councilor Akervall announced that she has agreed to step in on the Committee as a representative from Council.

Councilor Akervall was then appointed to the committee followed by the reading of the proclamation declaring May as Bike Month (see above under Mayor's Business).

PUBLIC HEARING

A. **Ordinance No. 815** – 1st Reading

An Ordinance Of The City Of Wilsonville Adopting The 2017 Water Treatment Plant Master Plan Update As A Sub-Element Of The City's Comprehensive Plan And The Capital Improvement Project List For The Water Treatment Plant. (Kraushaar)

Ms. Jacobson read the title of Ordinance No. 815 into the record on first reading.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:07 p.m. He then invited public testimony hearing none, staff proceeded with their presentation.

Community Development Director Nancy Kraushaar along with Consultant Jude Grounds of Carollo Engineers provided a PowerPoint on the 2017 Water Treatment Plant Master Plan Update. The PowerPoint contained some of the same slides previously shown during Work Session. As a follow up to discussion in Work Session staff provided Council with a copy of an excerpt of the *2012 Water Systems Master Plan; Table ES.2 Future Water Systems Demands* and *ES.2 Water Systems Evaluation*. Following the presentation staff opened up the floor to questions from Council.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Beginning of questions and answer segment verbatim.

- Stevens: I am just curious. We don't need to go back to, sorry, go back to this slide, but the enhancement to the bank, are those pilings going to be driven down into the, into the bedrock or those pilings that are holding... What's going to hold that bank so it doesn't slide?
- Grounds: During, I believe they're auger, chaos piles. So they're going to auger them down in place.
- Stevens: So they're not driven?
- Grounds: That's right, So, they won't be...
- Cosgrove: Are they talking about doing an injection?
- Grounds: In some cases it is granted...
- Kraushaar: I think they're looking at alternatives now you're getting into more final...
- Stevens: So, it's not for sure,
- Kraushaar: It's still in preliminary design, but they're probably looking at alternatives and looking at pros and cons of each and costs. But it will go down. There's the Troutdale formation, is considered the good firm hard material that they will penetrate to, with no matter what option they go with.
- Stevens: To stabilize that bank. Thank you, thanks.
- Kraushaar: Thank you.
- Mayor: Other questions? I've got one. If we spent 47 million dollars to build it in 2002 and now we're going to spend 16 million in upgrades to 20 (mgd) and then another 38 million - 36 million to upgrade it to 30 (mgd). Seems like they're pretty, pretty significant upgrades compared to the cost of construction.
- Kraushaar: Is that a question?
- Mayor: And, and..
- Cosgrove: Well the big one is basically doubling the size of the plant, isn't it?
- Grounds: Essentially, I mean, I guess my first reaction is the 42 million dollars in, 2001 essentially, midpoint of construction. I don't know if there's a finance person in the room, but that number is correct.
- Cosgrove: There is...
- Kraushaar: Of course we have one in the room.
- Cosgrove: Her ears perked up when he said that.
- Grounds/Cole: [inaudible]
- Grounds: I think it's somewhere around doubles. So, so I just caution us to compare dollars in, in, you know, 2018. I helped the made, that make sense.
- Mayor: Are those projections like for the 30 mgd? Done with today's dollars or are those 2034 dollars?
- Grounds: Master plan is all in I think all 2017 dollars.
- Mayor: 2017 dollars.
- Kraushaar: However, they have provided a spreadsheet in 2017 dollars and they've also provided a spreadsheet in anticipated inflation. So we have, something to beware of.
- Mayor: Alright, so does the plan contain a strategy to reach those dollar goals within those projected time-frames? Or is that separate?
- Cosgrove: That's what the rate study is for.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Kraushaar: And quite honestly, looking at the five-year CIP that we've been working on for the budget, this year's budget, we're seeing things get stretched a little bit tight. So, after we can, as we're doing the rate study and the system development charge study, that's one of, that's one of the tasks of that project is to see are we achieving what we need for that time-frame. And if we're not, then it comes down to a discussion about what are the options in terms of, I don't even really want to say because I think that one word we use is bonding. But we, I know we've got all kinds of stuff that I would not be, I'm not the one to cover that topic, it's definitely our Finance Director. But, if we don't think we can realistically achieve it by cash flow, then we'd have to look at other options.

Mayor: Water rates throughout the region are undergoing an evolution to a kind of a different paradigm, I think. But, that doesn't necessarily mean that we want to match them, you know, part of our argument over the years has been that by investing in this plant in 2001 - 2002, we are advantaging our public over the long run because we had invested cheaper dollars. And so if we're talking about spending as much to upgraded as we did to build it, those won't be cheaper dollars, those will be today's dollars. And I guess I'm curious how that positions us competitively when we get to that point.

Cosgrove: Every city and every plant is different. That's what I would say. So it's hard to say, every city is going to have to go through some kind of expansion or rebuild. So, it depends on where you're at in the cycle is what I would say.

Kraushaar: I would just add that, that's why it's so important that we have a plan done now because we're at a time where we really need to know those answers.

Cole: Good evening, Susan Cole, Finance Director for the City of Wilsonville. There are many other water agencies that are undergoing extensive capital improvements and expansions, including Hillsboro, Tualatin Valley Water District, Beaverton. I've read in the newspaper that the City of Portland will soon have to build a treatment plant and they're working on covering the reservoirs. So, this whole region will experience increasing rates. Wilsonville is a very, in a very competitive place at this time because of the age of our treatment plant, it is relatively new. While these expansion numbers do look intimidating, it's not unusual to issue, as Nancy mentioned, bonded debt to fund those expansions. That does then spread the cost of those expansions over the customer base that takes benefit from those expansions. Because it's in the future, it will take a while to build. And so by issuing debt, it's, it's what we call intergenerational equity. And our water fund is very, very strong. And so I anticipate if we do have to issue debt, we will get very competitive rates. The City of Wilsonville is very highly rated with our debt. So, I think we're in a very good place, even if we did have to issue debt in order to fund the expansions, I think we would get a very competitive analysis on that. And that would be part of our rate review. Our, consultant, most of the water consultants are very well versed in helping us plan those rates and helping to anticipate those debt issuances so that we can meet all those bond covenants.

Mayor: Okay.

Kraushaar: And just to add Tigard, Tigard and Lake Oswego, especially Tigard just had a tremendous rate increases as well to cover their, the plant they're sharing with Lake Oswego.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

- Cole: Right. Yeah, and we'll, we can, we can have a rate table that compares all the rates in the area as part of our rate study. We can certainly go through and compare those rates and see how we stack up against other jurisdictions.
- Cosgrove: The only thing I would add is we have the advantage of having partners for our future expansion in Sherwood. They're paying for their portion.
- Mayor: Right, TVWD was not really baring part of the cost anymore though.
- Cosgrove: They have their own 750 million dollar project that they'll be undertaking and that will also have rate implications for their ratepayers.
- Cole: Although, we could definitely speak with them about any kind of capacity and that sort of thing in their current asset.
- Mayor: Okay, those are all good perspective. So thank you for providing that. Any other questions for staff?

End of questions and answer segment verbatim.

When the question and answer segment ended Mayor Knapp invited additional speakers, seeing none he closed the public hearing at 8:33 p.m.

It was disclosed that staff intends to review the meeting notes gathered in the Work Session to address any questions and/or concerns during the second reading of the ordinance.

Motion: Councilor Stevens moved to approve Ordinance No. 815 on first reading. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

NEW BUSINESS

A. **Resolution No. 2679**

A Resolution Of The City Of Wilsonville Addressing Allowed Activities At The Memorial Park Boat Dock And Continuing The Prohibition On Other Activities.

Ms. Jacobson read the title of Resolution No. 2679 into the record.

Parks and Recreation Director Mike McCarty stated the issue before Council tonight is whether to amend Ordinance No.752 to allow fishing from the Memorial Park Boat Dock. Council was provided the following options: Option A to allow fishing from October 1 through April 30, annually; Option B to allow fishing year-round (no monthly restrictions); or continue to prohibit fishing at all times. After discussion Council made a motion to choose Option B which allows fishing year round (no monthly restrictions).

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Motion: Councilor Stevens moved to amend Ordinance No. 752 to allow fishing from the Memorial Park Boat Dock year round with no monthly restrictions. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. Resolution No. 2684

A Resolution Adopting Budget Transfers For Fiscal Year 2017-18. (Cole)

Ms. Jacobson read the title of Resolution No. 2684 into the record.

Finance Director Susan Cole, informed that this transfer is a housekeeping item to allow for the Community Development Department to hire a City Engineer. It was noted that with the finalization of the IGA forming the Willamette Intake Facilities, as well as the finalization of the Ground Lease with Tualatin Valley Water District, the City has identified the need to hire a City Engineer this fiscal year in order to oversee major construction scheduled to begin this summer.

It was stated that the staff report for Resolution No. 2684 included an attachment that was inadvertently added by mistake.

Motion: Councilor Starr moved to approve Resolution No. 2684. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

Invited Council to join in wishing condolence to the family of former Municipal Court Judge Gleason. Judge Gleason had served as municipal court judge for Wilsonville for over 30 years prior to his retirement.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

LEGAL BUSINESS

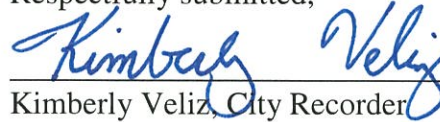
Reported that Kinder Morgan made a determination that Wilsonville is a high impact area. Kinder Morgan plans to take a boat out on the Willamette River to tour the area. Elected officials are invited on the tour and will be contacted by staff in the near future for scheduling of the tour.

Additionally, mentioned was articles regarding other cities that had installed red light cameras for enforcement and the legal issues they are now facing.

ADJOURN

Mayor Knapp adjourned the meeting at 9:02 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Scott Starr, Council President