

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, July 2, 2018. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Daniel Pauly, Senior Planner, Planning
- Nancy Kraushaar, Community Development Director
- Dwight Brashear, SMART Director
- Kimberly Rybold, Associate Planner
- Bill Evans, Communications & Marketing Manager
- Jake Jensen, Deputy
- Matt Brown, Deputy

Motion to approve the order of the agenda.

**Motion:** Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

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Adi Essinger, spoke about the Declaration of Independence. Mr. Essinger desired for Council to read Declaration of Independence at the meeting.

Council then proceeded to take turns reading portions of the Declaration of Independence.

**MAYOR'S BUSINESS**

- A. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

**COUNCILOR COMMENTS**

- A. Council President Starr

Reminded the audience of the following:

- Wilsonville Community Sharing Family Bingo Night at Wilsonville Subaru dealership on July 11, 2018.
- 2018 Community Survey is available online until Friday, July 6.

- B. Councilor Stevens

Appreciated Wilsonville Community Sharing for hosting the upcoming bingo night and encouraged all to attend. Ms. Stevens also made mention of the community survey.

- C. Councilor Lehan

Mentioned the below:

- Wellness Fair scheduled for Saturday, July 14, 2018 Town Center Park
- Community Center hosts a Foot Care Clinic the third Tuesday of each month. Ms. Lehan appreciated the service and the nurses that provide the service.
- Community Block Party is scheduled on August 22, 2018 from 5:00 p.m. to 8:00 p.m. This year's party will be in conjunction with the City's 50-year anniversary.
- Rotary Concert series begins July 19, 2018, with a performance from Johnny Limbo & the Lugnuts.

- D. Councilor Akervall

Talked about the upcoming summer events occurring in the parks. Events included:

- The Movies in the Park series.
- Fun in the Park on Saturday, August 4, 2018.

**CONSENT AGENDA**

Ms. Jacobson read the titles of the Consent Agenda items into the record.

- A. Minutes of the May 7, 2018; May 21, 2018 and June 4, 2018 Council Meetings.

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Mayor Knapp requested that the minutes of the May 7, 2018 Council meeting be amended. The opening paragraph eluded to Mayor Knapp presiding over the meeting however he was not in attendance. Council President Starr had called the meeting to order.

**Motion:** Councilor Lehan moved to approve the Consent Agenda with Amendment to May 7, 2018 minutes. Councilor Starr seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**PUBLIC HEARING**

**A. Ordinance No. 818**

An Ordinance Of The City Of Wilsonville Amending Chapter 8 –Environment Of The Wilsonville Code To Revise WC 8.500 Through 8.536 And To Make Other Revisions And To Repeal Ordinance No. 482.

Ms. Jacobson read the title of Ordinance No. 818 into the record.

Mayor Knapp shared that staff requests Council continue the public hearing for Ordinance No. 818 to a date certain of August 6, 2018.

**Motion:** Councilor Lehan moved to continue the public hearing for Ordinance No. 818 on second reading to August 6, 2018. Councilor Starr seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**NEW BUSINESS**

**A. Resolution No. 2700**

A Resolution Of The City Of Wilsonville Clarifying Appendix B – Route Priorities Of The 2017 Transit Master Plan.

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Ms. Jacobson read the title of Resolution No. 2700 into the record.

Mayor Knapp recapped that this item was discussed prior to the Council meeting in Work Session. House Bill 2017 provides a new state revenue source for additional funding to public transportation providers across the state. Funds are drawn from an employee tax that is being instituted statewide, with the intent to make the transit system more robust and provide extra connections.

Council had no questions for staff on the resolution.

**Motion:** Councilor Stevens moved to approve Ordinance No. 2700. Councilor Lehan seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**CONTINUING BUSINESS**

A. **Ordinance No. 821** – 2<sup>nd</sup> Reading

An Ordinance Of The City Of Wilsonville Annexing Approximately 20 Acres On The North Side Of Boeckman Road Just East Of Boeckman Creek Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 2400, 2600, And 2700, And Portions Of Tax Lot 2300 And Boeckman Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. James H. Wolfston, Jr., West Linn-Wilsonville School District, And City Of Wilsonville, Petitioners.

Ms. Jacobson read the title of Ordinance No. 821 into the record for second reading.

Kimberly Rybold, Associate Planner presented the revised description plat which displays one lot removed and a revision on street G. Below is an excerpt from the staff report for Ordinance Nos. 821 and 822 on second reading.

*Beginning of staff report Executive Summary.*

The applicant provided additional information to address these issues raised by Council and through public testimony (Exhibit D).

1. Usable Open Space: While the findings note that the application meets the minimum standards for usable open space in small-lot sub-districts, Council suggested that additional usable open space be provided in a centralized location, such as an expansion of Tract F into the present location of Lot 15. The applicant's revised plans remove this lot, adding

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3,085 square feet to Tract F for a total size of 11,083 square feet. The applicant applied a small remainder of the original Lot 15 to widening revised Lots 15-19.

2. Adjacent Property Owner Consent for Tree Removal: A condition of approval of the Type C Tree Plan request requires the applicant/owner to obtain written consent of the adjoining property owner prior to issuance of a tree removal permit for trees along or on the adjacent owner's property. As noted during public testimony, if the applicant/owner cannot obtain this permission, he would have to redesign this portion of the site where Street G is proposed to avoid any impacts to these trees. Following the public hearing, the applicant indicated that attempts to obtain this consent have been unsuccessful, and approval of an alternative option for the construction of Street G to avoid these trees is desired. The southward shift of Street G forced adjustments to Lots 47-62 to maintain the minimum lot area of 4,000 square feet, resulting in a reduction of one lot in this block. The revised plat provides a total of eight attached single-family dwelling units, continuing to meet the 10 percent minimum requirement for duplex/attached single-family dwelling units in small lot sub-districts.

*End of staff report Executive Summary.*

Ben Altman of Pioneer Design Group, representative of the applicant James Wolfston spoke in support of Ordinance Nos. 821 and 822. With the below response provided to the two concerns voiced from Council during first reading of the ordinances:

1. Adding additional open space, to Tract F for child play area.

To provide additional Tot Lot area within Tract F, we have removed Lot 15. Section 4.127(.09)B.2.c. Open Space requires that any open space provided must be a minimum of 2,000 square feet.

If the requested Tot Lot were proposed as a stand-alone tract, it would need to be at least 2,000 square feet. The revised plan provides an additional 3,085 square feet added to Tract F, increasing it to 11,083 square feet.

The small remainder of the original Lot 15 has been applied to widening Revised Lots 15-19, to improve the quality of these lots.

2. Obtaining property owner approval for removal of 6 Off-site Trees to allow construction of Street G, along the north boundary of the property.

Mike Morse, Pahlisch Homes, met with the adjacent property owner and offered additional visual buffering in the form of a berm and trees. However, this proposal was rejected, and the owner has not granted approval to remove any trees on her property.

Consequently we have adjusted the alignment of Street G to shift a segment of the road south. This shift forced adjustments to the lots 47-62 to maintain the minimum lot area of 4,000 square feet. As a result there is a reduction of 1 lot in this block, which was one of the attached units.

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This shift in the road alignment allows for a 5 foot offset from the Off-Site trees, as supported by the findings of the attached Revised Arborist's Report.

The combination of these two revisions reduces the total number of lots by 2, resulting in a Revised Preliminary Plat for 80 lots.

Council collectively appreciated the applicants flexibility in making suggested changes of including more open/green space in the design.

**Motion:** Councilor Starr moved to approve Ordinance No. 821 on second reading as amended. Councilor Akervall seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**A. Ordinance No. 822 – 2<sup>nd</sup> Reading**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5 (RRFF5) Zone To The Residential Neighborhood (Rn) Zone On Approximately 20 Acres On The North Side Of Boeckman Road Just East Of Boeckman Creek Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 2400, 2600, And 2700, And Portions Of Tax Lot 2300 And Boeckman Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Jim Wolfston, Owner / Applicant.

Ms. Jacobson read the title of Ordinance No. 822 into the record for second reading.

It was recalled that the record had been left open on Ordinance Nos. 821 and 822. To back track Mayor Knapp asked if any member of the public wished to speak on either of the ordinances.

Maureen O'Hogan spoke in regards to Ordinance Nos. 821 and 822. Ms. O'Hogan thanked Council and the development company for their assistance in the matter of the six trees located on her mother Sharon O'Hogan's property. She also suggested in the future a step be added to the process to require the developer to receive approvals needed from the adjacent owner before the item is brought to Council.

Mayor Knapp invited additional public testimony on Ordinance Nos. 821 and 822. Hearing none he closed the record at 7:59 p.m.

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No Council member desired to change their vote on Ordinance No. 821 after hearing the comment of Ms. O'Hogan.

**Motion:** Councilor Lehan moved to approve Ordinance No. 822 on second reading. Councilor Starr seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**CITY MANAGER'S BUSINESS**

Wished Council a safe and happy 4<sup>th</sup> of July. Reminded that if illegal fireworks are being fired off those can be reported to the Police Department's non-emergency phone line.

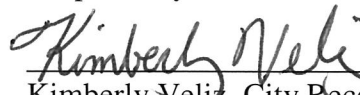
**LEGAL BUSINESS**

Reported on the recent Kinder Morgan boat tour. Kinder Morgan is working on formulating a proposal mitigation plan and response protocols.

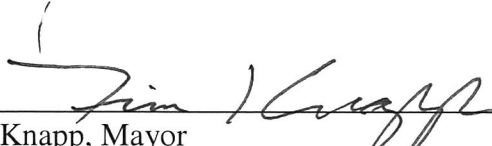
**ADJOURN**

Mayor Knapp adjourned the meeting at 8:04 p.m.

Respectfully submitted,

  
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Kimberly Veliz, City Recorder

ATTEST:

  
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Tim Knapp, Mayor