

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:30 p.m. on Monday November 5, 2018. Mayor Knapp called the meeting to order at 7:46 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp  
Council President Starr  
Councilor Stevens  
Councilor Lehan  
Councilor Akervall

Staff present included:

Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Nancy Kraushaar, Community Development Director  
Bill Evans, Communications & Marketing Manager

Motion to approve the order of the agenda.

**Motion:** Councilor Starr moved to approve the order of the agenda. Councilor Lehan seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**COMMUNICATIONS**

A. TVF&R State of the District Presentation

Chief Deric Weiss of Tualatin Valley Fire & Rescue (TVF&R) presented the 2018 State of the District. Highlights of the presentation included:

- July 1, Newberg and surrounding rural area joined TVF&R.
- Presented data from the year to date incident snapshot through quarter 2 January 1, 2018 to June 30, 2018.
- Over a month ago, crews completed construction on Rosemont Station 55. This new station is located on top of the hill in West Linn.
- TVF&R continues to search for a site in the Charbonneau area to locate Station 54.

**CITY OF WILSONVILLE  
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- TVF&R staff are working on a grant, which would secure funding in the next 3-5 years to purchase new breathing apparatuses for personnel.
- An analysis on the best hose and nozzle to put out fires is complete. The findings led to the implementation of a new hose and nozzle package.
- This year placed into service are updated medical kits along with video laryngoscopes.
- Levy renewal planned for May of 2019.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Bruce Barton, Wilsonville resident wanted to speak at the public hearing for the Boones Ferry Park Master Plan. However, staff has made a request to continue the public hearing on the Boones Ferry Park Master Plan. Mr. Barton thinks there should be a restaurant with a historical context located in the Boones Landing area. Mr. Barton suggested that Council appoint a committee to look into making Boones Ferry Park a desired destination for visitors.

Staff will relay the testimony from Mr. Barton back to Parks and Recreation Director Mike McCarty.

**MAYOR'S BUSINESS**

- A. Letter from Mayor of Kitakata Japan

Mayor Knapp read aloud the letter sent from the Mayor of Kitakata Japan.

- B. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
- C. Aurora Airport Public Hearing

Mayor Knapp introduced the topic of holding a public hearing on the proposed expansion of the Aurora State Airport. Council discussed hosting this public hearing at Wilsonville City Hall; on Tuesday, November 27, 2018 at 7:00 p.m., Mayor Knapp indicated that the public hearing would be the only public comment opportunity on the proposed project by the Oregon Aviation Department prior to the December 12-14, 2018 state legislative Joint Emergency Board (E-Board) meeting. At the direction of Council, staff shall send invitations to the public hearing to all interested parties, both proponents and opponents.

**Motion:** Councilor Lehan moved to direct staff to organize what is needed in order to hold a public hearing for the date discussed in Work Session, Tuesday, November 27. Councilor Stevens seconded the motion.

**CITY OF WILSONVILLE**  
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---

**Vote:** Motion carried 5-0.

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Councilor Lehan	Yes
Councilor Akervall	Yes

**COUNCILOR COMMENTS**

A. Council President Starr

Reminded that tomorrow is Election Day and encouraged all to vote. Councilor Starr updated Council on a recent Willamette Locks Commission meeting he attended.

B. Councilor Stevens

Provided highlights from the October 24, 2018 Library Board meeting. Councilor Stevens said she watched a movie at Regal Cinemas and saw the SMART commercial that ran before the meeting.

C. Councilor Lehan

Mentioned an article comparing Wilsonville's Citizens Survey with others and cities surveys. The article ranked Wilsonville as one of the top cities in the country for transportation. Councilor Lehan shared that the last History Pub was very successful with standing room only for the event. Additionally, Councilor Lehan reminded all of the approaching time change. She advised all drivers and pedestrian to be cautious.

D. Councilor Akervall

Informed the audience that the Leaf Drop Off is on November 17, 2018. Additionally, Councilor Akervall indicated the importance of raking the leaves off the streets to prevent clogging of the storm drains.

**CONSENT AGENDA**

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. Minutes of the September 17, 2018 Council Meeting.

**Motion:** Councilor Stevens moved to approve the Consent Agenda as read. Councilor Starr seconded the motion.

**Vote:** Motion carried 5-0.

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---

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**PUBLIC HEARING**

- A. **Resolution No. 2702**  
Boones Ferry Park Master Plan

Staff requested continuation of the public hearing to December 17, 2018.

**Motion:** Councilor Lehan to continue Resolution No. 2702 to December 17. Councilor Starr seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
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Councilor Akervall	Yes

**CONTINUING BUSINESS**

- A. **Ordinance No. 829**  
An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Sections 7.418, 9.200, And 9.400.

Ms. Jacobson read the title of Ordinance No. 829 into the record for second reading.

**Motion:** Councilor Lehan moved to adopt Ordinance No. 829 on second reading. Councilor Starr seconded the motion.

**Vote:** Motion carried 5-0.

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---

**CITY MANAGER'S BUSINESS**

A. Memorial Park

City Manager Cosgrove delivered an update on the Memorial Park neighborhood meeting regarding safety concerns at the park. Council heard the below updates:

Items already completed by staff and police:

- Raised mediums placed in the gravel parking lot to prevent motorists from doing “cookies” in the lot.
- Additional police presence; both during the day and specifically after park closes; including random police bike patrol.
- Closed gate to the gravel parking lot/River shelter during Day Light Saving hours; gate is currently closed.
- Increase lighting in the River Shelter.
- Chief Wurpes along with City Attorney Jacobson will work to adopt the County’s exclusion policy and process.
- Installed trees along fence line of park and neighborhood.

Short-term options for consideration that require funding:

- Cameras: Install 4-6 cameras in the main parking lot aimed in various directions. Cost: \$20,000 approximately.
- License plate reader: Install at main entrance to the park to capture license plates of vehicles leaving the park. Cost: \$15,000 - \$20,000 approximately.

Long-term options:

- Cameras: pump station project includes installation of fiber to Memorial Park. This gives us the option to install a camera system throughout the park that will tie back to our network.
- Pave gravel parking lot: Cost: \$1 million approximately.

**LEGAL BUSINESS**

A. Basalt Creek LUBA Appeal

The City Attorney informed that oral argument for the Land Use Board of Appeals (LUBA) hearing on the Basalt Creek Metro determination took place on Thursday, November 1, 2018 and a decision is due by November 26, 2018.

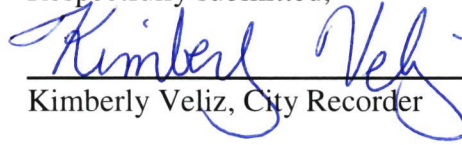
**ADJOURN**

Mayor Knapp reminded Council that there is an Urban Renewal Agency meeting immediately following the Council Meeting. Mayor Knapp then adjourned the meeting at 8:54 p.m.

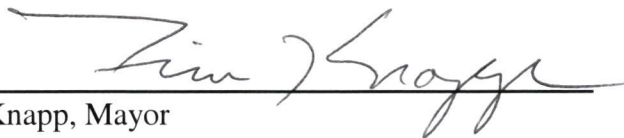
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Respectfully submitted,

  
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Kimberly Veliz, City Recorder

ATTEST:

  
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Tim Knapp, Mayor