

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, November 19, 2018. Mayor Knapp called the meeting to order at 7:12 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Scott Simonton, Fleet Manager
- Cathy Rodocker, Finance Director
- Mark Ottenad, Public/Government Affairs Director
- Dwight Brashear, SMART Director
- Mike McCarty, Parks and Recreation Director
- Brian Stevenson, Parks and Recreation Program Manager
- Bill Evans, Communications & Marketing Manager
- Zach Weigel, Capital Projects Engineering Manager
- Erica Behler, Recreation Coordinator
- Tod Blankenship, Parks Supervisor
- Miranda Bateschell, Planning Manager
- Nancy Kraushaar, Community Development Director

Motion to approve the order of the agenda.

**Motion:** Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

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**COMMUNICATIONS**

- A. Korean War Veterans Association, Oregon Trail Chapter

Mark Ottenad, Public/Government Affairs Director introduced Bob Cassidy and Chuck Lusardi of the Korean War Veterans Association (KWVA), Oregon Trail Chapter. They presented a plaque of appreciation to Brian Stevenson and Parks & Recreation Team, along with a \$1,000 check to support the Oregon Korean War Memorial

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

None.

**MAYOR'S BUSINESS**

- A. Small Business Saturday Proclamation

Mayor Knapp read a proclamation proclaiming November 24, 2018 as Small Business Saturday.

- B. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

**COUNCILOR COMMENTS**

- A. Council President Starr

Councilor Starr stated that even though Mr. Cassidy and Mr. Lusardi were no longer in the audience, he would still like to thank them for their service.

- B. Councilor Stevens

Mentioned the following:

- There is not a Library Board meeting in November; the next meeting scheduled for December 5, 2018.
- French Prairie Bridge Taskforce meeting scheduled for December 5, 2018.
- City offices closed Thursday and Friday for Thanksgiving.
- Toy Drive occurring at the Parks and Recreation building located in Town Center Park until December 14, 2018.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

C. Councilor Lehan

Councilor Lehan recalled how the Korean community, government and businesses pulled together to support the funding of the Korean War Memorial.

Ms. Lehan noted that the Director of the Parks & Recreation Board sent her an email. The Parks & Recreation Board is requesting to be tasked with park safety issues.

Councilor Lehan announced that on Tuesday, November 27, 2018 at 7:00 p.m., the City of Wilsonville would be holding a public hearing regarding the Aurora Airport.

D. Councilor Akervall

Wished all a happy Thanksgiving and shared that she is thankful for being a part of the Council. Ms. Akervall pointed out that the Tree Lighting is on Wednesday, November 28, 2018. Moreover, it would be an opportune time to drop off a gift at the Toy Drive.

**CONSENT AGENDA**

Ms. Jacobson read the title of the Consent Agenda item into the record.

A. **Resolution No. 2712**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With R.L. Reimers Company For The Willamette River Water Treatment Plant Surge Tank Project (Capital Improvement Project #9132).

**Motion:** Councilor Starr moved to approve Resolution No. 2712. Councilor Lehan seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**PUBLIC HEARING**

A. **Resolution No. 2715**

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.

Ms. Jacobson read the title of Resolution No. 2715 into the record.

Mayor Knapp provided the public hearing format and opened the public hearing at 7:53 p.m.

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---

Finance Director Rodocker presented the staff report.

The Mayor invited public testimony, seeing none he closed the public hearing at 7:55 p.m.

**Motion:** Councilor Lehan moved to approve Resolution No. 2715. Councilor Akervall seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**NEW BUSINESS**

**A. Resolution No. 2714**

A Resolution Of The City Of Wilsonville Authorizing South Metro Area Regional Transit (SMART) To Purchase Two 35' Battery Electric Buses And Charging Equipment From Proterra, Inc.

Ms. Jacobson read the title of Resolution No. 2714 into the record.

SMART Director Dwight Brashear along with Fleet Manager Scott Simonton presented on Resolution No. 2174. Staff stated that the contract is for two buses and charging equipment, which became available earlier than anticipated.

City Manager Cosgrove informed that during the budget process staff could provide details on the cost savings associated with battery electric buses.

**Motion:** Councilor Lehan moved to approve Resolution No. 2714. Councilor Akervall seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
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---

**A. Resolution No. 2716**

A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Real Property.

Ms. Jacobson read the title of Resolution No. 2716 into the record.

Staff members Miranda Bateschell, Planning Manager and Zach Weigel, Capital Projects Engineering Manager introduced themselves. Followed by City Attorney Jacobson updating Council with background on Resolution No. 2716.

Staff members Bateschell and Weigel presented the staff report along with additional details on background. Staff acknowledged that this particular parcel has been on the market for a while now.

City Attorney Jacobson stated for the record that the purchase price the City offered for the property is One Million Five Hundred Twelve Thousand Dollars (\$1,512,000) which is the appraisal price.

Staff described that through the Town Center Planning process they have learned that the community desires a gathering place. Additionally, the community wants this space to serve as a gateway, moving them into the Town Center area. Possible ideas for the space include a bike rack, and seating area. The exact design on the property unknown at this time, as design will begin at a later phase.

Attorney Jacobson explained when the restricted covenants were written there was no thought of a bridge to be placed in this location. Legal continues to negotiate to have the restricted covenants reduced because if the project fails less covenants on the parcel will help in the selling of the parcel.

**Motion:** Councilor Lehan moved to approve Resolution No. 2716. Councilor Akervall seconded the motion.

**Vote:** Motion carried 4-1.

**SUMMARY OF VOTES**

Mayor Knapp	Yes
Council President Starr	No
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

**CITY MANAGER'S BUSINESS**

The City Manager recognized Community Development Director Kraushaar and Council President Starr for their contributions to the City's operations. Kraushaar is retiring at the end of November; Starr's tenure on the Council concludes in December.

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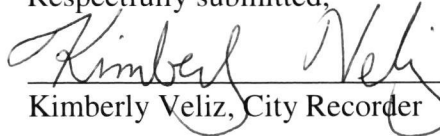
**LEGAL BUSINESS**

No report.

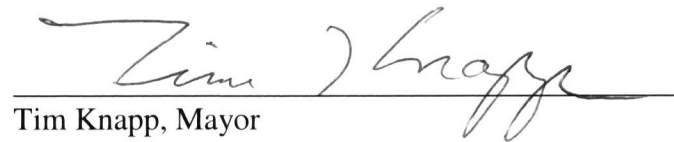
**ADJOURN**

Mayor Knapp adjourned the meeting at 8:53 p.m.

Respectfully submitted,

  
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Kimberly Veliz, City Recorder

ATTEST:

  
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Tim Knapp, Mayor