

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, February 05, 2018. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Jordan Vance, Economic Development Manager
- Delora Kerber, Public Works Director
- Susan Cole, Finance Director
- Mark Ottenad, Public/Government Affairs Director
- Angela Handran, Assistant to the City Manager
- Kimberly Rybold, Associate Planner
- Chris Neamtzu, Planning Director
- Mike Ward, Civil Engineer
- Bill Evans, Communications & Marketing Manager

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

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Several citizens came to Council to demonstrate their support or opposition for House Bills 4099 and 4138. The below are summaries of those bills, which were introduced at 79th Oregon Legislative Assembly - 2018 Regular Session.

Beginning of summary for HB 4099.

House Bill 4099 - Summary

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Prohibits person from operating motorboat with wake-enhancing device between river mile 30 and river mile 50 on Willamette River. Requires person to operate wakeboard boat at slow, no-wake speed between river mile 30 and river mile 50 on Willamette River. Punishes by maximum of \$2,000 fine. Punishes third or subsequent offense within three years by maximum of 30 days' imprisonment, \$5,000 fine, or both, and requires court to order person to not operate boat for two years and to complete boating safety course.

End of summary for HB 4099.

Beginning of summary for HB 4138.

House Bill 4138 - Summary

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Authorizes State Marine Board to make special regulations relating to operation of motorboats to minimize and prevent erosion at request of Department of State Lands. Takes effect on 91st day following adjournment sine die.

End of summary for HB 4138.

The following speakers spoke in favor of and supported House Bill 4099 and 4138:

Don Fuchs
Ben Williams
Beth Briggs
Sharon Halle

Stan Halle
Mike Farrell
Ray Klupenger
Sue Duemling

Chris Granzer
Representative Vial

The following speakers spoke in against and opposed House Bill 4099 and 4138:

Greg Waters
Joe Sheets
Christine Caruso
Devin Dougherty
Randy Harris
Kelly Gilmore

Josh Dougherty
Tim Skreen
Darren Holsey
Bryan Wiepert
Rick Schulte
Keeley O'Brien

Matt Radich
Elizabeth McCord
Angie Gibson
Glen McCord
Mike Barrett

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The following speaker remained neutral on House Bill 4099 and 4138:
Debi Laue

In closing Representative Richard Vial who sponsored both House Bill 4099 and 4138, spoke in response to the audience's testimony. Mr. Vial commented that he received numerous phone calls with around 400 requests for call backs regarding these bills. Mr. Vial added the lobbyist in opposition of the bills and the lobbyist supporting the bills came to a compromise. An appeal will be made to consider amending the bill and request for a study group. The study group is to include one member of the House and one member of the Senate. This would allow for further legislation.

Council appreciated the audience for their participation and took a quick recess for the crowd to disperse.

MAYOR'S BUSINESS

A. City Attorney's Contract Renewal

Motion: Councilor Starr moved to approve the extension of Ms. Jacobson's contract as City Attorney from December 1, 2017 to November 30, 2019 with a base compensation of \$157,610 for the year beginning December 1, 2017, through November 30, 2018 and \$168,640 for the year beginning December 1, 2018 through November 30, 2019. Councilor Stevens seconded the motion.

Council appreciated and praised Attorney Jacobson for her work.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. Place holder for Appointments

Budget Committee – Appointment

Appointment of William Amadon to Budget Committee for a term beginning 2/5/18 to 12/31/20.

Motion: Councilor Stevens moved to ratify the appointment of William Amadon to the Budget Committee for a term beginning 2/5/18 to 12/31/20. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

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SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Planning Commission Appointment

Appointment of Ronald Heberlein to Planning Commission for a term beginning 2/5/18 to 12/31/21.

Motion: Councilor Lehan moved to ratify the appointment of Ronald Heberlein to the Planning Commission for a term beginning 2/5/18 to 12/31/21. Councilor Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Development Review Board– Appointments

Appointment of Shanti Villarreal and Tracy Meyer to the Development Review Board and giving staff the authority to assign and move members between panels A and B.

Motion: Councilor Lehan moved to ratify the appointment of Shanti Villarreal and Tracy Meyer to the Development Review Board and give staff the authority to assign and move members between panels A and B, one of these appointments being a 1-year term to fill out a term and the other being a 2-year term. Councilor Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Community Enhancement Committee Position 1 – Appointment

Appointment of David Davis to Community Enhancement Committee Position 1 to fill the unexpired term of Kate Johnson term to expire 6/30/20.

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Motion: Councilor Stevens moved to ratify the appointment of David Davis to the Community Enhancement Committee Position 1 to fill the unexpired term of Kate Johnson term ending 6/30/20. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Community Enhancement Committee Position 2 – Appointment

Appointment of Amanda Johnson to Community Enhancement Committee Position 2 to fill the unexpired term of Brad Hughbanks term to expire 6/30/20.

Motion: Councilor Akervall moved to ratify the appointment of Amanda Johnson to the Community Enhancement Committee Position 2 to fill the unexpired term of Brad Hughbanks term ending 6/30/20. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Community Enhancement Committee Position 3 – Appointment

Appointment of Purity Case to Community Enhancement Committee Position 3 to fill the unexpired term of Lawrence Beck term to expire 6/30/21.

Motion: Councilor Akervall moved to ratify the appointment of Purity Case to the Community Enhancement Committee Position 3 to fill the unexpired term of Lawrence Beck term ending 6/30/21. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

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C. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings and trainings he attended on behalf of the City. Mayor Knapp informed that he joint meeting with West Linn – Wilsonville School Board is scheduled for Monday, February 12, 2018. Furthermore, the next Council meeting is scheduled for Thursday, February 22, 2018.

COUNCILOR COMMENTS

A. Council President Starr

Reminded the audience that March 2, 2018 is the Daddy Daughter Dance.

B. Councilor Stevens

Announced that March 3, 2018 is the Wilsonville Rotary Club Heart of Gold Dinner and Auction from 5:00 p.m. to 9 p.m.

C. Councilor Lehan

Councilor Lehan noted that on February 8, 2018 is the Town Center Open House, 5:30 - 8:00 p.m., at City Hall.

D. Councilor Akervall

Publicized the Town Center online survey and encouraged citizens to provide feedback on the survey. Ms. Akervall commented on the Smart Growth conference that she attended on behalf of the City, along with the Mayor and staff.

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. Minutes of the, January 18, 2018 Council Meeting.

Motion: Councilor Lehan moved to approve the Consent Agenda. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

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PUBLIC HEARING

A. **Ordinance No. 812** – 1st Reading

An Ordinance Of The City Of Wilsonville Adopting The Coffee Creek Industrial Form-Based Code, Coffee Creek Design Overlay District Pattern Book And Related Comprehensive Plan And Development Code Changes, And Repealing WC Section 4.134 Day Road Design Overlay District, For The Coffee Creek Industrial Master Plan Area.

Ms. Jacobson read the title of Ordinance No. 812 into the record on first reading.

Mayor Knapp provided the public hearing format and opened the public hearing. Mayor Knapp invited public testimony, however there was none.

Kimberly Rybold, AICP, Associate Planner; Jordan Vance, Economic Development Manager along with consultant Marcy McNelly of Urbsworks gave a presentation to Council which included the below highlights:

Background and Context

Location

- 225 acres of undeveloped land located in northwest quadrant of Wilsonville near the Coffee Creek Correctional Facility.
- It's currently undeveloped or underutilized industrial land in unincorporated Washington County.
- City has vision to turn this into a thriving employment district that could host up to 1,800 jobs with a payroll of \$55 million.

Timeline

2002: Coffee Creek Planning Area was added to Metro UGB in 2002, and designated as a "Regionally Significant Industrial Area" (RSIA) exclusively for employment uses. Regional decision based on scarcity of industrial lands in Portland metro.

2007: City Council Master Plan adopted by City of Wilsonville.

2013-15: FBC work began with goal of providing greater developer certainty and to serve as incentive to attract development & investment in CC. Work funded through Transportation and Growth Management Code Assistance Grant which allowed us to bring on FBC national expert Marcy McNelly.

2016: Infrastructure improvements are required to make private development feasible, using URA as tool to help finance. Wilsonville voters approved establishment of an urban renewal area in Nov. 2015 (URA), which was formed in 2016. The URA will fund critical infrastructure that is estimated to cost over \$65 million. This infrastructure will help unlock development in heart of Coffee Creek on Garden Acres Road, creating jobs and increasing property value in the area.

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2017-19: Garden Acres Road planning, which will unlock first development in coffee creek. Development move from Garden Acres and Clutter north to Day Road.

Desired Outcomes

- Build upon prior industrial development successes with a Code that uses clear and objective standards.
- Create a connected, campus-like employment area featuring high-quality industrial design.
- Facilitate employment.
- Consider adaptability for future use.

Staff informed that Wilsonville has a history of developing industrial areas with high quality design, with most areas developing over the years with minimal citizen concern. Moreover, to facilitate economic development, staff seeks to take ideas the City has applied elsewhere and create clear and objective standards that can be applied to the development of this area. It was mentioned that form-based Code can be an important tool in helping the City achieve its goal of creating a connected and thriving employment district in North Wilsonville.

Consultant Marcy McInelly talked about the development of the code and how it works and provided the following information:

Development of the Form-based Code

Why Use a Form-based Code?

- Provides greater regulatory certainty
- Expedites project review and permitting
- Serves as an incentive to attract and catalyze investment
- Effectively implements the community vision, policies and plans
- Form based codes can transform the public realm (streets, open spaces and buildings)

Key Components of a Form-based Code

- Development Standards
- Regulating Plan

Special Features Unique to Wilsonville

Pattern Book integrated into Planning and Land Development ordinance

Two (2) Tracks

Clear and Objective Track

- Project complies with all Development Standards, or
- Project complies with all Development Standards and all needed Adjustment Allowances
- Project will be approved administratively by the Planning Director

Waiver Track

- Project does not comply with all Development Standards
- Project must comply with some or all Design Guidelines in the Pattern Book
- Project is reviewed and may be approved by the Development Review Board

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Key Standards

- Parking location
- Building frontage
- Connection spacing
- Building design
- Process Features
- Final Project Phase – 2017
- Resolve process questions raised during 2015 work sessions
- Determine if Form-based Code can be implemented using administrative (staff) review
- Examine when annexation, Comprehensive Plan map amendments and zone map amendments occur.
- Examine how traffic studies are required for individual development
- Consider how tree removal is evaluated

Master Traffic Study

- City sponsors a district-wide study
- Individual development applications would not be required to conduct a separate traffic study, provided that trips generated remain under an established trip threshold
 - Similar approval process as Villebois
- Anticipated in 2018

Area-wide Tree Assessment

- Identify areas where trees to protect may be located
- Trees along the sides and front of a site and in parking areas have the potential for preservation; others in the middle of the building envelope may not be able to be preserved

2017 Outreach

- Planning Commission work sessions
 - Expressed support for administrative review approach
- Development Review Board work session
 - Expressed concern about lack of public hearing setting
- City Council work session
 - Suggested a pilot period for Form-based Code standards and review process
- Coffee Creek open house
 - Update community on the Form-based Code project and other infrastructure projects in the area

Planning Commission Recommendation

- Implements Form-based Code using a Class II review process
- Planning Director reviews and approves applications meeting clear and objective standards
- Applications requesting waivers reviewed by DRB under waiver track

Mayor Knapp closed public hearing and called for a vote.

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Motion: Councilor Lehan moved to approve Ordinance No. 812 on first reading. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

A. Ordinance No. 813 – 1st Reading

An Ordinance Approving The Willamette Intake Facilities Intergovernmental Agreement To Form The Willamette Intake Facilities Commission, An Intergovernmental Entity Formed Under ORS Chapter 190 Between Tualatin Valley Water District And The Cities Of Wilsonville, Hillsboro, Sherwood, Beaverton, And Tigard. (Jacobson)

Ms. Jacobson read the title of Ordinance No. 813 into the record on first reading.

City Attorney Jacobson along with Public Works Director Delora Kerber provided the below information to Council:

Summary of Key Agreements

- Ground Lease
 - Term: 99 years
 - Rent: \$17,184,127 prepaid in 2026. Between now and then annual payments of \$173,577, retroactive to July 1, 2016; first two annual payments due within 30 days of execution
 - Additional Consideration: Seismic upgrades on treatment plant site; six right-of-way enhancement projects; amendment to Ownership Agreement Between TVWD and Wilsonville (below)
- Wilsonville and TVWD Willamette Water Supply System Intake Facility Agreement
 - Caps Wilsonville's share of cost of new Intake Facility upgrades at \$125,000
- First Amendment to Agreement re Water Treatment Plant Design, Construction, Operation, and Property Ownership
 - Provides for more cost sharing with respect to capital improvements and ongoing maintenance for Plant going forward
 - Allows for Right-of-Way Dedication for extension of Kinsman without charge to Wilsonville
 - Designates Wilsonville as Managing Owner of the Plant, regardless of capacity ownership
 - Gives Wilsonville an additional 5 MGD of capacity in exchange for Wilsonville, as one of the owners of the Property, granting an easement for Intake Facility improvements on upper site and an easement for the raw water pipeline from the

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Intake Facilities to the right-of-way through the park area, with no above ground structures to be located in the park area

- Willamette Intake Facilities Intergovernmental Agreement (First Reading)

Purpose of the IGA

- Sets forth the terms for the joint ownership, management, and operation of the Intake Facilities in a prudent, economic, and efficient manner to provide water to the WRWTP and the WWSS.

WRWTP = Willamette River Water Treatment Plant (Wilsonville plant)

WWSS = Willamette Water Supply System (new TVWD/Hillsboro plant)

Willamette Intake Facilities (WIF) IGA Summary

I. Parties and Assets

- Creates the WIF Commission, a Chapter 190 entity between TVWD, Wilsonville, Sherwood, Hillsboro, Beaverton, and Tigard, to own, operate, maintain, manage, construct, repair, and replace the WIF.
- WIF assets: existing and expanded intake facility assets at the WRWTP, consisting of new screens, intake pipe, caisson, pump station building, and seismic improvements.
- WWSS only facilities not included: raw water pipe, electrical ductwork, control building, surge tanks, instrumentation and control, and pumps. There is a defined system separation point between WWSS, WRWTP, and WIF.

II. Governance

- Six-member Board with one alternate each, appointed by Board or Council. Each entity has one vote. Board members encouraged to be elected officials.
- Board appoints Managing Agency as staff.
- Approving votes require five of six. Unanimous vote required only on joinder of new members, amendment of the IGA (but not exhibits), and dissolution of Commission/IGA.

III. Managing Agency

- Perform day-to-day management and provide support for the Commission's committee and Board functions.
- TVWD is designated as the initial Managing Agency through 6/30/2032 (covers the period during design and construction, plus one 6-year term).*
- After completion of initial Managing Agency term, the term of Managing Agency appointment is 6 years.
- Wilsonville will continue to maintain responsibility for operation and maintenance of the existing intake facilities through 6/30/2026. Thereafter, the Commission will determine who will operate and maintain the Intake Facilities (Wilsonville, another Commission member, the Managing Agency, or a third-party contractor).

*Board has the power to remove at any time for any reason.

IV. Committees

Committees provide technical, budget, and policy input to the Managing Agency and Board through Operations, Finance, and Management Committees.

- Management Committee
 - CEOs, City Managers, or designees (Bryan Cosgrove)
 - Members serve as liaisons to each respective governing body

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- Provides input and recommendations to the Managing Agency, including those from Finance Committee and Operations Committee
- Finance Committee
 - Staff knowledgeable in municipal finance laws and practices (Susan Cole)
 - Provides recommendations to the Management Committee
 - Recommends financial procedures to be implemented by the Managing Agency
- Operations Committee
 - Staff technically knowledgeable in water system operations or engineering (Delora Kerber)
 - Managing Agency consults with the Operations Committee
 - Operations Committee responds to requests from the Management Committee

V. Intake Facility Expansion and Upgrade
120 to 150 MGD – Allocation of Capacity

Entity	Capacity (mgd)(1)	Percent
Wilsonville	25.0	16.67%
Tualatin Valley Water District	59.1	39.40%
Sherwood	9.7	6.47%
Tigard	15.0	10.00%
Hillsboro	36.2	24.13%
Beaverton	5.0	3.33%
Total	150.00	100.00%

VI. Anticipated Cost Allocations for Expansion

Note: Costs and cost allocations are based on capacity shares and preliminary cost estimates as of current date and are subject to increase (except for Wilsonville).

Partner	Capacity (MGD)	Capacity Share (%)	Cost Allocations (\$)			
			Permitting	Screen & Air Burst	WIF Seismic Upgrades	Total
Wilsonville	25.0	16.7%	\$ 75,000	\$ 50,000	-	\$ 125,000 (1)
TVWD	59.1	39.4%	\$ 393,786	\$ 955,000	\$ 4,487,458	\$ 5,836,244
Sherwood	9.7	6.5%	\$ 77,567	\$ 160,000	\$ 605,280	\$ 842,847
Tigard	15.0	10.0%	\$ 189,674	\$ 930,160	\$ 1,138,949	\$ 2,258,783
Hillsboro	36.2	24.1%	\$ 457,748	\$ 2,244,786	\$ 2,748,663	\$ 5,451,197
Beaverton	5.0	3.3%	\$ 63,225	\$ 310,053	\$ 379,650	\$ 752,928
Total	150.0	100.0%	\$ 1,257,000	\$ 4,650,000	\$ 9,360,000	\$ 15,267,000

Note:
(1) Wilsonville total cost cap for permitting, screen, air burst & seismic = \$125,000.

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- VII. Annual Operational Cost Allocations
 - Ongoing Capital Improvements and Facilities Maintenance, including portions of Managing Agency Fee: costs allocated based on ownership percentages
 - Other costs (such as administration): allocated 75% based on ownership percentages, 25% in equal shares
- VIII. Finances
 - Financial Reporting and Budget Approval Process
 - Managing Agency drafts budget and submits to Ops and Finance Committees
 - Ops and Finance committees meet, review, and revise budget with Managing Agency
 - Ops and Finance committees recommend budget to Management Committee (no later than March 15)
 - Following any final revisions, Managing Agency to distribute to the WIF Board (April)
- IX. Land
 - Easement for Facilities
 - From Wilsonville and TVWD to the WWSS (TVWD, Hillsboro, Beaverton, and Tigard) for the WWSS facilities from the system separation point through the remainder of the Wilsonville and TVWD property (Exhibit 1)
- X. Water Rights
 - Each party responsible to bring own water rights
 - TVWD, Tigard, and Sherwood rely on Willamette River Water Coalition right
 - Perfection of water rights limited to owned WIF capacity unless otherwise approved by the Board
- XI. Plans
 - Operations Plan
 - Complete prior to startup of WWSS
 - Curtailment Plan
 - Emergency Response Plan
 - Capital Improvement Plan
- XII. Right of First Offer/Sale
 - Wilsonville and TVWD right of first offer still applies to TVWD's 56.5 MGD and Wilsonville's 25 MGD.
 - After satisfaction of the TVWD/Wilsonville right of first offer, then the right of first offer extended to the other group members. The price and terms are negotiated.
- XIII. Lease of Capacity
 - Leasing of capacity and water provisions
 - Special Wilsonville/TVWD process because of pre-existing first offer rights
 - Firm and interruptible leases available
- XIV. System Usage
 - Overuse provisions, terms, remedies, and compensation
- XV. Default and Performance
 - Provisions for Default, Notice, and Opportunity for Cure
 - Remedies
 - Loss of voting privileges
 - Monetary losses

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- Termination of water service – subject to certain limits and details related to availability of supplies
- Dispute resolution procedures

Before the presentation was completed for Ordinance No. 813, Council was polled at 9:59 p.m. by Mayor Knapp to find out if Council wished to proceed with the remaining of the meeting as 10:00 p.m. was approaching.

Motion: Councilor Starr moved to continue through the scheduled agenda items. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Mayor Knapp provided the public hearing format and opened the public hearing at 10:01 p.m.

The Mayor invited public testimony.

Mayor Knapp invited additional speakers, seeing none he closed the public hearing at 10:01 p.m.

Motion: Councilor Lehan moved to approve Ordinance No. 813 on first reading. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

A. Willamette Governance Group

City Manager Cosgrove requested that Council begin to think of who to select as the Willamette Governance Group primary and an alternate members. It was noted the decision for these positions needs to be made by April.

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B. Budget Committee

Reminded Council that there is a Budget Committee meeting scheduled for February 15, 2018 to provide the committee with an overview of PERS.

Introduction of Bill Evans communications

C. Communications & Marketing Manager

Communications & Marketing Manager Bill Evans was introduced to Council.

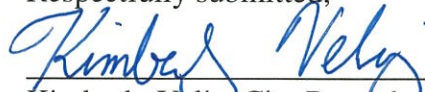
LEGAL BUSINESS

No Report.

ADJOURN

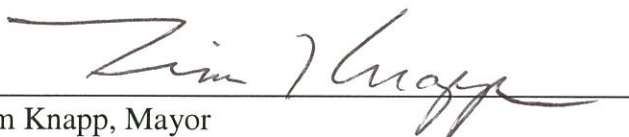
Mayor Knapp adjourned the meeting at 10:11 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor