

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Thursday, January 18, 2018. Mayor Knapp called the meeting to order at 7:06 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Starr
Councilor Stevens
Councilor Lehan
Councilor Akervall

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Nancy Kraushaar, Community Development Director
Mark Ottenad, Public/Government Affairs Director
Angela Handran, Assistant to the City Manager
Kimberly Rybold, Associate Planner
Eric Mende, Capital Projects Engineering Manager
Jason LaBrie, Utilities Supervisor

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

COMMUNICATIONS

A. NW Natural – “Our Low-Carbon Pathway”

Nina Carlson, Government and Community Affairs Consultant for NW Natural presented on the company’s efforts on conserving, offsetting, innovating to address climate change and reduce carbon. NW Natural objectives comprise of the following:

1. Long-term goal of deep decarbonization that leaves no one behind.
2. Near-term actions take advantage of the natural gas infrastructure already in place.

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3. Lead the way on natural gas innovations and share broadly for larger impact.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

None.

MAYOR'S BUSINESS

A. **Budget Committee – Reappointment**

Reappointment of Arthur Park to Budget Committee for a second term beginning 1/1/18 to 12/31/20.

Motion: Councilor Starr moved to ratify the reappointment of Arthur Park to the Budget Committee for a second term beginning 1/1/18 to 12/31/20. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. **Planning Commission Reappointment**

Reappointment of Gerald Greenfield to Planning Commission for a second term beginning 1/1/18 to 12/31/21.

Motion: Councilor Lehan moved to ratify the reappointment of Gerald Greenfield to the Planning Commission for a second term beginning 1/1/18 to 12/31/21. Councilor Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

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C. Place Holder for Appointments

Development Review Board Panel A – Reappointment

Reappointment of Fred Ruby to Development Review Board Panel A for a second term beginning 1/1/18 to 12/31/19.

Motion: Councilor Akervall moved to ratify the reappointment of Fred Ruby to the Development Review Board Panel A for a second term beginning 1/1/18 to 12/31/19. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Development Review Board Panel B – Reappointment

Reappointment of Samy Nada to Development Review Board Panel B for a second term beginning 1/1/18 to 12/31/19.

Motion: Councilor Starr moved to ratify the reappointment of Samy Nada to the Development Review Board Panel B for a second term beginning 1/1/18 to 12/31/19. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

Mayor Knapp requested the City Recorder to proceed with the general posting of boards and commissions applications as discussed in Work Session. The general call for applications for all boards and commissions is to be posted and run through the end of January 2018.

D. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City. Mayor Knapp mentioned the next Council meeting will be held Monday, February 5, 2018.

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COUNCILOR COMMENTS

A. Council President Starr

Mr. Starr mentioned the following upcoming events:

- February 22, 2018 there will be another Thursday Council meeting.
- Deadline for Community Enhancement Project Nominations are January 31, 2018.
- Deadline for Community Tourism Matching Grant is February 2, 2018.
- Town Center Open House will be held February 8, 2018.

B. Councilor Stevens

Councilor Stevens shared that the entire Council attended the Citizens Academy on Wednesday, January 17, 2018. Ms. Stevens appreciated the current and past members of the Citizens Academy for their involvement in the program. Councilor Stevens reiterated the following events:

- Deadline for Community Enhancement Project Nominations is January 31, 2018.
- Town Center Open House, 5:30 - 8:00 p.m., at City Hall on February 8, 2018.

C. Councilor Lehan

Thanked the Assistant to the City Manager Angela Handran for all her hard work in putting together the Citizens Academy. Other events mentioned by Councilor Lehan included:

- The Daddy Daughter Dance, 7:00 – 9:00 p.m., at the Community Center on March 2, 2018.
- Deadline for Community Tourism Grant Program Grant Application.

D. Councilor Akervall

Councilor Akervall reminded the audience to turn in their ballots.

Ms. Akervall also shared that the Wilsonville Rotary Club Heart of Gold Dinner and Auction is 5:00 - 9:00 p.m., at the Wilsonville Holiday Inn on March 3, 2018.

City Manager Cosgrove added that if any member of Council is interested in attending the Wilsonville Rotary Club Heart of Gold Dinner and Auction to contact Angela Handran.

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2664**

A Resolution of the City of Wilsonville Adopting the Intergovernmental Agreement Between the City of Wilsonville and Other Governmental Agencies who are Members of the Oregon Public Works Emergency Response Cooperative Assistance Agreement. (Kerber)

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B. Resolution No. 2666

A Resolution of the City of Wilsonville Requesting the Board of County Commissioners, Washington County, Oregon to Transfer Jurisdiction Of Certain County Roads (Garden Acres Road, Clutter Road, and Portions of Cahalin Road) from Washington County to the City of Wilsonville. (Mende)

C. Minutes of the January 4, 2018 Council Meeting. (Veliz)

Motion: Councilor Lehan moved to approve the Consent Agenda. Councilor Starr Akervall seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

NEW BUSINESS

A. Resolution No. 2663

A Resolution of the City of Wilsonville Authorizing Utilization of Eminent Domain for Acquisition of Property and Property Interests Related to the Construction of the Garden Acres Road Project. (Mende)

Ms. Jacobson read the title of Resolution No. 2663 into the record.

Motion: Councilor Lehan moved to approve Resolution No. 2663. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CONTINUING BUSINESS

A. Ordinance No. 811 – 2nd Reading

An Ordinance Of The City Of Wilsonville Annexing SW Garden Acres Road, SW Cahalin Road And SW Clutter Street Right-Of-Way Into The City Limits Of The City Of

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Wilsonville, Oregon. The Territory Is More Particularly Described As The Right-Of-Way Of SW Garden Acres Road Extending From SW Day Road To The Clackamas County Line, The Right-Of-Way Of SW Clutter Street Extending From SW Grahams Ferry Road To SW Garden Acres Road, And The Right-Of-Way Of Unimproved SW Cahalin Road From SW Grahams Ferry Road To SW Garden Acres Road, Sections 2 And 3, T3s, R1W Willamette Meridian, Washington County, Oregon. Washington County, Oregon – Owner. City Of Wilsonville – Applicant.

Ms. Jacobson read the title of Ordinance No. 811 into the record for second reading and informed Council that there was no additional input from staff.

Motion: Councilor Lehan moved to approve Ordinance No. 811 on second reading. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

A. Proposed Legislation for Land-Use/Public-Process “Carve-Out” for Aurora State Airport Runway Extension Letter

Motion: Councilor Lehan moved to authorize Mayor Knapp to sign and present the letter as it was amended. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0-1.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Abstain
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

B. Work Plan Updates Quarter 4 2017

City Manager Cosgrove stated that the Work Plan Updates Quarter 4 2017 was given to Council. Here are a few of the highlighted projects in the plan:

- Develop a wayfinding program the RFP has been issued.

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- Install interpretive signage for Beauty and the Bridge and on Murase architectural features; inventory all public art with interpretive recognition; a consultant has been selected to perform the work.
- Update City website, including a coordinated calendar for Councilor attended events. Staff continues to work on this project. Once a version of the website has been created and modified staff will bring back the proposed website changes to Council.

C. IGA Between Metro, Washington County, and the Cities of Tualatin and Wilsonville

Council was briefed that Metro should soon be signing and executing the Intergovernmental Agreement (IGA). When staff receives further communication on the process and timelines they will pass along the information to Council.

D. New Hire

City Manager Cosgrove divulged that an offer was made and accepted by Bill Evans to be the Communications and Marketing Manager for the City of Wilsonville. Mr. Evans will begin his work with the City at the end of the month.

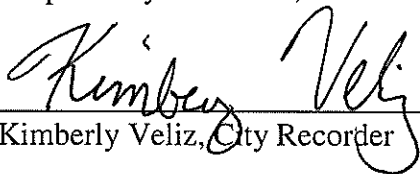
LEGAL BUSINESS

No Report.

ADJOURN

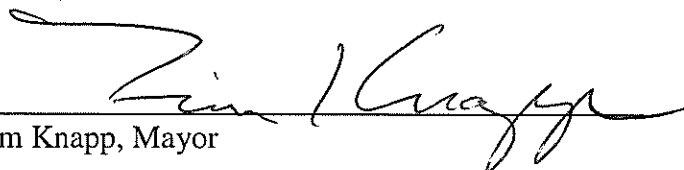
Mayor Knapp adjourned the meeting at 8:13 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor