

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, November 20, 2017. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens - Excused
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Delora Kerber, Public Works Director
- Susan Cole, Finance Director
- Mark Ottenad, Public/Government Affairs Director
- Angela Handran, Assistant to the City Manager
- Mike Ward, Civil Engineer

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Excused
Councilor Lehan	Yes
Councilor Akervall	Yes

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

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Three members of the public spoke collectively to Council about their concerns that the herbal supplement kratom is sold in Wilsonville. Speakers included Karl Mobbs Wilsonville resident and psychiatrist at the Oregon State Hospital; Andrew Cleary Wilsonville resident and trauma surgeon at Salem Hospital; and Carrie Sedano Salem resident and critical care nurse at Salem Hospital. A handout was distributed to Council that gave information on kratom and included the group's request to have sales of it banned in the City of Wilsonville.

Council and staff offered their support to the group and encouraged them to bring their concerns to the legislature. Staff additionally, suggested that the group reach out to the Oregon Medical Association with the concerns. The group was referred to the City's Public/Government Affairs Director Mark Ottenad, for the contact information of local state electives.

Staff informed they would look further in to this topic and keep Council in the loop of any findings.

MAYOR'S BUSINESS

A. Mayor Knapp

Mayor Knapp reported that the next Council meeting is scheduled for Monday, December 4. He additionally shared the meetings that he attended since the last Council meeting. Mayor Knapp read a letter and opened a present that was given to the City of Wilsonville from the Kitakata delegation. Mayor Knapp mentioned that next year is the 30th year of the sister-city relationship and that he would like to see a celebration planned for this anniversary.

COUNCILOR COMMENTS

A. Council President Starr

Reminded the audience that City Hall is closed Thursday, November 23 and Friday, November 24 of this week for the Thanksgiving Holiday. Also mentioned was the Tree Lighting Ceremony to take place Wednesday, November 29.

B. Councilor Lehan

Told the viewers about events occurring on Saturday December 2, 2017. Events listed were:

- Reindeer Romp and Bullwinkle Bash
- Wilsonville Garden Club Swag Sale

C. Councilor Akervall

Announced today (November 20, 2017) was the last day to register for the Reindeer Romp to guarantee a t-shirt.

Councilor Akervall mentioned that she attended the Prepare Out Loud event. She encouraged others to go to the event if they get a chance. Councilor Akervall pointed out that the City's Toy Drive is in progress and those that want to participate can drop off new unwrapped toys at the Parks and Recreation Administration Building.

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CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. Minutes of the November 20, 2017 Council Meeting.
(The minutes included in the packet were the minutes of November 6, 2017. However, the minutes were read and listed in the agenda as November 20, 2017. The November 6, 2017 minutes will be resubmitted for approval at the next Council meeting.)

Motion: Councilor Starr moved to approve the Consent Agenda. Councilor Starr Akervall Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Excused
Councilor Lehan	Yes
Councilor Akervall	Yes

CONTINUING BUSINESS

A. **Ordinance No. 810** – 2nd Reading
An Ordinance Of The City Of Wilsonville Adopting The Old Town Single-Family Design Standards And Related Development Code Changes To WC Code Section 4.138 - Old Town Overlay Zone.

Ms. Jacobson read the title of Ordinance No. 810 into the record for second reading.

Ms. Jacobson then shared updates to Section 4.138. Old Town (O) Overlay Zone (.03) Review Process in the “O” Overlay zone A.3. This change occurred today and was not provided in the packet; however, two handouts were given to Council one handout with the final language for Section 4.138. (.03) A. and 4.138. (.03) A.3 See update language below:

(.03) Review Process in the “O” Overlay zone.

A. The following shall be reviewed using Site Design Review through the Development Review Board for conformance with the standards in Subsection (.05) as well the Site Design Review standards (Sections 4.421) and other applicable standards:

3. Any design for a new single-family home (including duplexes) and accessory buildings, or remodeling thereof, that does not conform to the Old Town Single-Family Design Standards Book (with the same standard for ADUs set forth in Subsection (.04) C below continuing to apply).

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Councilor Akervall informed the reason for contacting staff was that she desired to have the language in Section 4.138 altered. She felt the language was missing some detail and the process should be further spelled out. A point discussed during at the first reading of the ordinance at the previous council meeting.

City Manager Cosgrove recalled from the first reading of the ordinance that if you decide to build something that does not fit in those period pieces; you would have to go through the DRB process, and then make a case as to why that design makes sense in the neighborhood. The argument would be based on the fact that the goal is to make the homes look like the other homes in the neighborhood.

City Attorney Jacobson added that owners do not have a to have a new ranch or craftsman house in this neighborhood. They can deviate from those styles however, to do so the burden is on the owner to prove that the home would maintain the look and feel of the neighborhood.

Councilor Lehan concurred with this recollection, and added that the owner would have to make the argument to how their home would fit in the neighborhood. Additionally, the neighbors would have the opportunity to make public comments on the chosen home style.

City Attorney Jacobson disclosed to Council that the Old Town Single-Family Design Standards and Related Development Code was a neighborhood initiative with a lot of input from the neighbors. She added that owners can still go thru the former process of review or they can streamline the process by utilizing the Old Town Single-Family Design Standards.

Councilor Lehan described the review process in the overlay zone more of an incentive program. You can do it the old way or you can do the fast way. She added that the neighborhood has been working on this a long time and they have been refining this from many years.

Council President Starr remarked that this feels that it is a bit of government overreach. Moreover, it may limit some of the residents' freedoms. Furthermore, he questioned if there had been any old town residents that disagree.

Staff replied that the only issue that came up at the public hearing of the ordinance was the issue of duplexes however; the area has always been zoned for that.

Mayor Knapp perceives that the language in Section 4.138. Old Town (O) Overlay Zone to be unclear and suspects homeowners will be confused.

Motion: Councilor Lehan moved to approve Ordinance No. 810 on second reading. Councilor Starr Akervall Lehan seconded the motion.

Vote: Motion carried 3-1.

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CITY MANAGER'S BUSINESS

No Report.

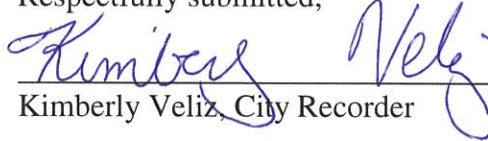
LEGAL BUSINESS

No Report.

ADJOURN

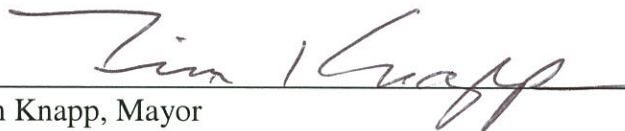
Mayor Knapp adjourned the meeting at 8:17 p.m.

Respectfully submitted,



Kimberly Veliz, City Recorder

ATTEST:



Tim Knapp, Mayor