

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, April 1, 2013. Mayor Knapp called the meeting to order at 7:05 p.m. followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Starr
Councilor Goddard
Councilor Fitzgerald
Councilor Stevens

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Sandra King, City Recorder
Nancy Kraushaar, Community Development Director
Joanne Ossanna, Finance Director
Mark Ottenad, Government Affairs Director
Delora Kerber, Public Works Director
Dan Pauley, Associate Planner
Eric Mende, Capital Projects Engineering Manager
Nick Watt, Police Chief
Steve Munsterman, Public Works Supervisor

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

A. Appoint Julie Fitzgerald to the Tourism Task Force as Chair

Mayor Knapp stated the Council determined a task force representing the different facets of the community would be an appropriate way to address future tourism strategy.

Motion: Mayor Knapp moved to appoint Councilor Fitzgerald as chair of the Tourism Task Force project. Council President Starr seconded the motion.

Vote: Motion carried 5-0.

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B. Arbor Day Proclamation

Mr. Pauly introduced Ruth Williams of the Community Tree Foundation. The City of Wilsonville has been recognized for the 15th consecutive year as a Tree City USA by the National Arbor Day Foundation. There are four criteria that need to be satisfied in order to achieve Tree City USA status. They include: 1) a comprehensive urban forestry program; 2) an Arbor Day proclamation; 3) a tree ordinance and a tree department/board; and 4) an Arbor Day observance.

This recognition reflects Wilsonville's ongoing commitment to maintaining and promoting the community asset called the urban forest which is comprised of all trees in the city.

As part of the 2013 Oregon Arbor Week celebration a community tree planting event will be held at 10:00 a.m. on Saturday April 13, 2013 at the Community Center.

Mayor Knapp read the Arbor Day Proclamation into the record.

C. Mayor Knapp announced the meetings to be held in the coming weeks.

COMMUNICATIONS

A. Quarterly WWTP Update

The quarterly report was presented by Mr. Mende and representatives of SAIC, LLC (formerly R. W. Beck, Inc.) and Brown and Caldwell who are currently providing Owner's Representative services to the City on the Design-Build-Operate (DBO) contract for the Wastewater Treatment Plant (WWTP) Improvements. One of the tasks under the Owner's Representative agreement with SAIC is a quarterly report to City Council pertaining to the performance of the DBO Company – CH2M HILL. Representatives from SAIC and Brown and Caldwell provided briefings to City Council in March, June, September and December 2012. This quarterly report includes December 2012 as well as January, February, and March 2013.

CH2M HILL is approximately three months ahead of schedule compared to the contractually required March 2014 acceptance date. Some construction activities are being completed earlier than previously planned as a result of CH2M HILL's implementation of a plan to haul sludge to the City of Salem for processing. The current critical path includes the final effluent filters which must be functional on May 1, 2013 to meet permit requirements.

The Owner's Representative will continue to conduct detailed monthly reviews of the updated Design-Build work schedule compared to the baseline schedule in order to alert the City to any schedule issues that may affect CH2M HILL's ability to meet the acceptance date.

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As of February 25, 2013, CH2M HILL has been paid \$20,643,524.58, representing 57.5 percent of the current \$35,871,460.98 Design-Build contract value. A summary of the current and original Design Build price is shown below:

Table 1 Summary of Design-Build Price

Original Design-Build Price	\$35,707,414.00
Change Order Amount (total to date)	\$164,046.98 (0.46 percent)
Current Design-Build Price	\$35,871,460.98

Contract change orders to date have been minimal; the total costs for change orders are less than 0.5 percent of the original fixed design-build contract price, and are less than 10 percent of the \$2 million in contingency funds allocated to the project.

Three mechanisms are used for changes or clarifications to the DBO agreement related to the design-build work. A DBO Agreement Amendment (DAA) is a written amendment to the DBO agreement.

A Change Order (CO) is a type of DAA which specifically is a written order issued by the City and agreed to in writing by the company making a design and construction requirement change, whether made at company request, due to uncontrollable circumstances, as a result of a term or condition imposed by a governmental body, or at the direction of the City. COs are generally used to make a fixed design-build price adjustment, an adjustment to the scheduled acceptance date or other change to the technical specifications relating to the design-build work.

A Contract Administration Memorandum (CAM) is the principal formal tool for the administration of routine matters arising under the DBO Agreement between the parties that do not require a DBO Agreement Amendment.

To date, one DAA and 16 COs have been processed for the project, most of which have been at zero cost. The City executed one CO this quarter related to holiday work allowing CH2M HILL to work on Martin Luther King Day in 2013 and 2014, and on President's Day in February 2013.

CH2M HILL has alerted the City that it may prepare two additional Change Order Requests for City review which will generally address:

1. Regulated Site Condition – CH2M HILL notified the City on November 20, 2012, of a regulated site condition because asbestos cement pipe was found among the debris from the demolition of the existing filters. This was discussed at the November monthly construction meeting, and per Appendix 5, subsection 5.4.5, disposal of this pipe is considered extra work and subject to cost substantiation. CH2M HILL stated that construction progress is not impeded by this finding and they will contract with a licensed asbestos contractor to perform the disposal following demolition of the biosolids collection building, and then CH2M HILL will prepare a COR for costs associated with disposal of this asbestos cement pipe for City review.

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2. Differing Site Condition – CH2M HILL notified the City on March 5, 2013, of a differing site condition because exposed rebar was found in the aeration basins due to concrete degradation that has resulted in corrosion. This issue was discussed at the February monthly construction meeting where the City directed CH2M HILL to take the necessary steps to repair existing concrete walls and exposed rebar locations such that further degradation and corrosion are mitigated. Per Appendix 5, subsection 5.4.5, this is considered extra work and subject to cost substantiation. CH2M HILL stated that construction progress is not impeded by this finding and they will progress the work and track all impacts. Once all repairs have been completed, CH2M HILL will prepare a COR for costs associated with this extra work for City review.

To date, 25 CAMs have been processed for the project. Five CAMs were executed this quarter, four of which provide City approval of subcontractors who will provide contract services to CH2M HILL valued in excess of \$50,000. The fifth CAM addresses CH2M HILL's plan to transport sludge during construction to the Salem Water Pollution Control Facility for processing to Class B standards. This plan reduces onsite odors and provides additional space onsite for acceleration of certain construction activities. There are no additional costs to the City for these changes.

The previous quarterly report stated that the City and CH2M HILL were coordinating on one additional CAM related to the installation of three effluent cooling towers. The City and CH2M HILL agreed at the February monthly construction meeting that this CAM is no longer needed. CH2M HILL is not relieved of any of its effluent performance guarantee requirements and the City shall not be responsible for any additional costs incurred by CH2M HILL beyond the design-build price to meet these requirements.

CH2M HILL continues to update the design drawings as major equipment and systems are procured.

No permits were issued by the City during the quarter. All of the permit applications that will be required for construction have been submitted by CH2M HILL and authorized/issued by the City.

Construction activities this quarter included:

- Advanced concrete foundation slabs and walls for the headworks, stabilization basin, and drying and dewatering building.
- Started up the emergency generator.
- Demolished existing motor control centers (MCCs) and transferred equipment loads to new MCCs.
- Ongoing mechanical and electrical installations, including conduit and conductors for fire and security systems.
- Advanced demolition of digester/primary clarifier and aeration basin #2.
- Progressed installation of the final effluent filter equipment and the flow control pump station and the dryer cooling tower.
- Initiated excavation for secondary clarifier #3.

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- Hauled sludge to Salem for processing to Class “B” standards.
- Installed new SCADA system and started migrating equipment for operations.
- Removed existing trailer mounted centrifuge and lime silo from site.
- Replaced carbon media and continued use of scrubbers for odor control.

CH2M HILL, the City and the Owner’s Representative continue to meet at the monthly construction meetings to discuss CH2M HILL’s progress and any outstanding issues. Weekly construction check-in meetings with the City and CH2M HILL and the Owner’s Representative are held as needed. The Owner’s Representative maintains a full time on-site inspector and an independent testing service to monitor and track construction progress and compliance with the contract requirements. In general, CH2M HILL and their subcontractors are doing an excellent job. CH2M HILL conducts daily and monthly safety meetings with employees and subcontractors in accordance with their project specific safety plan.

The required submittals completed by CH2M HILL during this quarter and reviewed by City and Owner’s Representative included:

- Progress Payment Requisitions with Design-Build Work schedule updates
- Operations and Maintenance Manual preliminary draft which was submitted to and approved by DEQ.
- Major equipment submittals.
- Construction Plan and Odor Control Plan updates.
- Preliminary Acceptance Test Plan.
- Draft Hydraulic Test Plan.

No odor complaints from Wilsonville residents were reported in December, January, February or March. Fewer odors were detected by Company staff, City staff, and the Owner’s Representative during this time period than in recent months. CH2M HILL continued to monitor the temporary odor control system and tested the carbon media frequently to better anticipate when it will become ineffective. CH2M HILL replaces the odor scrubber media as needed based on the test results obtained by CH2M HILL and is storing additional odor scrubber media on site so that it can be readily replaced when the media in the temporary odor control system becomes ineffective. Typically the media is expected to remain effective for six to eight weeks.

CH2M HILL implemented their proposed plan this quarter for processing sludge offsite (to meet Class “B” standards) by transporting sludge to the Salem Water Pollution Control Facility in order to help reduce odors during construction.

CH2M HILL submitted an updated odor control plan to the City on February 20, 2013 for review which includes changes that have been made to the temporary odor control measures since the October update to the plan. The Owner’s Representative and the City requested additional details related to other measures that CH2M HILL employs as required by the DBO Agreement. These measures may include cleaning tanks prior to demolition and management of construction sequencing and process changes to minimize odor breakthroughs.

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The WWTP has operated within permit parameters this quarter. CH2M HILL has done an excellent job of continuously operating the WWTP in accordance with contract and permit requirements throughout construction.

It was previously reported that the City was currently working with Department of Environmental Quality (DEQ) to develop a Mutual Agreement and Order (MAO) to temporarily modify the temperature Total Maximum Daily Load (TMDL) and give the City an opportunity to evaluate alternative means of achieving TMDL compliance. Subsequently, DEQ determined that they cannot sign an MAO at this time but may be willing to enter into an MAO with the City if a violation of temperature occurs prior to or following Acceptance.

Anticipated Activities For Next Quarter:

- HSSE safety training for anyone who plans to be on the WWTP site during construction.
- Development of draft acceptance test plan and final hydraulic test plan.
- Development of additional COs and CAMs that arise.
- Further refinements to CH2M HILL's construction schedule and sequencing.
- Updates to CH2M HILL's construction plan, including odor control plan update.
- Procure long lead time equipment and electrical gear and process submittals for equipment.
- Negotiate and execute subcontracts.
- Continue hauling sludge to Salem for processing to Class "B" standards.
- Install final effluent filters, conduct hydraulic test, and place in service to meet the May 1 permit requirement (this work is expected to be completed in March).
- Equipment installation, electrical work and yard piping installation.
- Complete electrical and mechanical work for flow control pump station.
- Begin work on odor control biofilters, waste activated sludge tank mechanical improvements, and UV disinfection channels.
- Complete excavation for secondary clarifier #3 and install under-slab process piping.
- Complete the stabilization basin structure and place it in service.
- Complete masonry walls and install roof trusses for the drying and dewatering building.
- Complete masonry for the headworks and install roof beams.
- Erosion control and slope stabilization maintenance.
- Monthly construction meetings.

In response to Councilor questions, Mr. Mende advised there was no cause for concern because the project is ahead of schedule. This is due to the transportation of sludge to Salem for treatment into a Class B product, which opened up additional site area for construction. Should there be additional value engineering to reduce costs, CH2M Hill would benefit since the DBO is a fixed cost design contract. The installation of additional effluent cooling towers would depend on future volume increases. Under the contract all performance standards must be met and the operator is required to meet those standards.

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B. CCSO Annual Report

Chief Nick Watt presented the 2012 Annual Report for the City's police department. The vision of the Department is to become a "World Class Community Oriented Police Department" whose mission statement is "Working Together to Make a Difference". Chief Watt provided a review of the positive incidents that occurred during the past year and noted the calls for service have increased due to the increase in Wilsonville population. He noted the department provides .84 officers per 1,000 of population and it is now getting to the point that additional officers will need to be hired. The school resource officer works within the schools and is one reason the incidence of gangs is low in the City.

C. TVF&R State of the District – Chief Mike Duyck

Chief Duyck presented an update of the services provided to Wilsonville by TVF&R in 2012. Highlights included:

- Eight out of ten calls are medical; the firefighters are cross trained as paramedics, and provide the highest level of medical care to the patient;
- 911 is a growing health and social services safety net, and is now being recognized as such;
- Healthcare reform may help TVF&R medical call responders provide choices to their patients versus taking the patient to an emergency room.
- TVF&R has a number of different types of vehicles that respond to calls to provide the right level of service;
- Station 56 is being completely rebuilt and will be completed June 2013. The new facility will house integrated operations, put all disciplines under one roof and save the District \$90,000/year in operation costs;
- TVF&R provides training in "hands only" CPR program, education on reducing false fire alarms; and information on the sudden cardiac incidence death program.
- Pulse point mobile app is a new tool which alerts users trained in hands only CPR to a cardiac event within 1/8 of a mile of the app user, who can respond to the incident and offer aid.
- The department participated in community events throughout the year.

Chief Duyck thanked the Mayor and Council for their partnership.

D. For the Love of Schools Fun Run Event June 1st Jay Puppò & Michelle Tonkin

Michelle Tonkin and Jay Puppò spoke of the For the Love of Schools Fun Run fund raiser designed to provide 100 percent of the funds raised to local schools. Event participants can select which school program they want their contribution to benefit.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make

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every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Gary LaPoint, 25410 SW 95th expressed concern with the requirement for roof covered trash enclosures for the Carls Jr. Restaurant application for the following reasons: the trash trucks must make additional backing maneuvers to collect the trash; refuse containers had water tight lids; there was no public hearing on the change; the roof did not solve storm water issues since any spills would be hosed out of the enclosure; and the trash collection agencies had not been notified of the code changes. He requested enclosures similar to Fred Meyers and wanted Council to step in to make changes. Mr. LaPoint provided a letter which has been made part of the record.

Mayor Knapp stated staff would need to take a look at the situation and get back to Mr. LaPoint to provide information on what is appropriate.

Doris Wehler, 6855 SW Boeckman Road, supported Mr. LaPoint's request. She thanked Council for the sidewalk along the Boeckman Road dip, and for the Boeckman Road stoplight.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Council President Starr – Liaison to Park & Recreation Advisory Board, Chamber/City Leadership; and Economic Development Task Force. The Councilor had not meeting report. He did pass on compliments from the Chamber Leadership regarding Community Development staff processing of applications.

Councilor Goddard – Liaison to Library Board, Chamber Board, and Clackamas County Business Alliance. Councilor Goddard noted the Library Board was updating their strategic action plan, and there would be a Teen Game Night at the Library April 12.

Councilor Fitzgerald – Liaison to Planning Commission; Committee for Citizen Involvement; and Library Board. The councilor announced the next Planning Commission meeting and the items to be discussed.

Councilor Stevens – Liaison to Development Review Panels A and B; Wilsonville Seniors. Councilor Stevens announced the Walk at Lunch event, and noted the DRB would hold a training session on the DRB process.

CONSENT AGENDA

- A. **Resolution No 2406**
A Resolution Certifying the Election Results of the Special March 12, 2013 Election by the City Recorder the City's Election Official.
- B. Minutes of the March 18, 2013 Council Meeting.

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Mr. Kohlhoff read the Consent Agenda items into the record.

Motion: Councilor Stevens moved to approve the Consent Agenda. Councilor Fitzgerald seconded the motion.

Vote: Motion carried 5-0.

PUBLIC HEARING

A. **Ordinance No. 715** – first reading

An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Chapter 10 By Adding 10.425 To Prohibit Camping Or Sleeping On Public Property And Chapter 10.430 Penalties.

Mr. Kohlhoff read the title of Ordinance No. 715 into the record on first reading. He indicated the public hearing on the two related ordinances could be held concurrently, however the votes needed to be separate.

Changes had been made to Ordinance No. 715 since the Councilors received their packets, they are:

- Title – remove the prohibition for sleeping and added rights-of-way
- Paragraph 10.425 – add “camping on public property and rights-of-way”
- Paragraph 10.425(2) added definition of “To camp means to set up, or remain in or at, a campsite for the purpose of establishing or maintaining a temporary place to live.”
- Paragraph 10.425(3) added definition of “Campsite means any place where any bedding, sleeping bag, or other sleeping matter, or any stove or fire is placed, established, or maintained, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure or any vehicle or part thereof.”
- Under Section 10.430 Penalties, is to make the first offence a fine only not to exceed \$250.00, so a court could assess any penalty up to that amount.

In Ordinance No. 716, language changes from what appeared in the packet included:

- Title – strike “homeless” from the title. It was felt the ordinance should not be limited to the homeless individuals as far as a humane removal process it should be for any individuals camping illegally.
- In the second whereas clause, remove the term ‘homeless’ and insert after “and their property” to read, “...humane treatment for the removal of individuals and their property and campsites from public property;
- Section 6.400 the word ‘homeless’ should be struck from the title and add “their property and campsites on public property” to read, “Removal of Individuals, their property and campsite on public property.”
- Section 6.400(1) amend to read, “Prior to the removal of any individual and/or their personal property...”

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Mr. Kohlhoff noted the term “homeless” is appropriate in Section 6.400(1)(a) because that is where the local enforcement agent should inform a local agency that delivers social services to homeless individuals where the notice has been posted. Additional language in the Ordinance ensures there is additional follow up under State Statute so there is communication and an appropriate approach to handling individuals who have found themselves in a homeless state.

The term “sleeping” as used in Section 6.400(4) is related to the establishment of an illegal camp site.

After the notice to vacate has been given, and if the personal property is removed by city staff upon expiration of the notice, the notice will state the location of the property so it can be claimed within 30 days. Should drug paraphernalia, or weapons be involved law enforcement officers will treat these issues appropriately. The site will be photographed to document the personal property.

Mayor Knapp opened the public hearing on both Ordinance No. 715 and Ordinance No. 716 at 9:05 p.m. and delivered the hearing format. The Mayor invited public testimony.

Ginger Fitch, 29395 SW Camelot Street; expressed opposition to the ordinances. She thought the 24-hour removal notice should be increased to 3-4 days so people with limited resources can contact social service agencies. Ms. Fitch suggested the City provide adequate housing for these individuals as in the Jones v. City of Los Angeles case, and to consider what services are available to homeless individuals in the City. Ms. Fitch encouraged more exact language in Ordinance No. 715, Section 10.430 Penalties since she interpreted the sentence that a fine must be imposed.

Mr. Kohlhoff stated staff would be willing to look at the 24-hours and come back to the Council after speaking with Chief Watt. Referring to the Jones case Mr. Kohlhoff stated the city of Los Angeles was conducting sweeps of large camps and there is not that problem in Wilsonville. Clackamas County provides social services, while the City provides referral services to those County services. The language in Section 10.430 Penalties is “not to exceed \$250.00” so the fine could be zero, the language is typical to the courts.

Mayor Knapp closed the public hearing at 9:15 p.m.

Councilor Stevens thought a longer time frame – 48 to 72 hours – would be appropriate for notice because the individuals may be gone from their campsite and/or belongings for more than 24 hours, and come back to find everything gone.

Mr. Kohlhoff suggested passing the ordinance on first reading with the understanding that staff would come back on second reading after looking at the noticing time frame.

Councilor Fitzgerald wanted the language to be clear so law enforcement and the individuals the ordinance address know what they will be dealing with.

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Councilor Starr understood Clackamas County has the resources to handle social services. He was concerned if the notice was longer than 24-hours, it could invite camping until the notice time period expired. The Councilor noted there were private organizations that could help during a transitional period.

Councilor Fitzgerald clarified she was in agreement with what Councilor Starr was saying and stated there was an inhuman situation to unclear rules. She wanted to move towards a situation where there was a good safety net, clear guidelines on how to help people move on. She wanted to hear how the 24 hour period could work with special regard to the humane treatment and safety net.

Mr. Kohlhoff indicated the clock begins with the posting of the 24 hour notice which states how long one would have to remove themselves and/or their property or campsite.

Mayor Knapp asked for a motion.

Motion: Councilor Starr moved to approve Ordinance No. 715 with the changes suggested by the city attorney on first reading. Councilor Fitzgerald seconded the motion.

Councilor Goddard commented he had raised concerns to Mr. Kohlhoff about the way Ordinance No. 715 was originally worded as presented in the packet regarding the term ‘sleeping’.

Mayor Knapp had not heard concerns related to events such as the “occupy movement” of last year which involved public and private spaces, and the city needed to consider the effect of the ordinances should a similar situation arise. He thought the ordinances contained conflicting objectives in that it may take a couple of days to make housing arrangements for transients and for them to be comfortable with those arrangements. The Mayor understood Councilor Starr’s reservation about tacitly endorsing a few days of camping.

Mr. Kohlhoff explained the camping on public rights of way prohibition is for camping without prior approval of the city; in an “occupy” situation or emergency situation the Council has the authority to provide for temporary and conditional camping.

Vote: Motion carried 5-0.

B. **Ordinance No. 716** – first reading
An Ordinance Of The City Of Wilsonville Developing A Policy For The Removal Of Homeless Individuals, Their Personal Property And Campsites On Public Property.

The staff report was prepared by the City Attorney. Oregon Revised Statute (ORS) 203.077 requires all local governments to develop a policy for the removal of homeless individuals, and their personal property, from camping sites located on public property. ORS 203.077 lists a number of requirements that must be included in the City’s policy. This ordinance outlines the City’s policy for the removal of homeless individuals and their personal property from unauthorized camps on public property in the City.

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In conjunction with Public Works and the Police Department, the Legal Department developed a policy pursuant to ORS 203.077 for the provision of notice and the removal of homeless individuals, personal property, and unauthorized camps from public property in the City. The policy also covers the inventorying, removal, and storage of personal property. The increasing problem of individuals sleeping or camping on public property without authorization and concerns over humane removals prompted the development of the policy at this time. The Legal Department collaborated with Public Works, the Police Department, and Community Services to develop a policy that is humane, supportive, and enforceable. Passing this ordinance in a timely fashion will allow the City to remove unauthorized camps humanely and in accordance with ORS 203.077.

Ordinance No. 716 implements the state-required policy for the humane and orderly removal of homeless individuals, personal property, and unauthorized camps from public property in the City of Wilsonville. The purpose of the ordinance is to reduce the risk of misplacement or destruction of personal property of homeless individuals while also increasing the health and safety of the citizens of Wilsonville.

If the ordinance is passed, the City will notify agencies that provide services to homeless individuals prior to the removal of unauthorized camps. The City will also develop and implement a policy for the inventory and storage of unclaimed items of personal property.

The adoption of this ordinance will not have an impact on the current fiscal year budget. However, the implementation of the removal policy will require the establishment of storage and labeling system for the inventorying of unclaimed personal property after the removal of unauthorized camps that may require some reallocation of City resources.

Adopting this ordinance would implement a policy supporting the more humane removal of homeless individuals and unauthorized camps. It would also minimize the risks of misplacing or destroying unclaimed personal property from unauthorized camps. Through this new policy, more information would be available to homeless individuals when unauthorized camps are removed, hopefully connecting these individuals with more community services to increase their quality of life.

Motion: Councilor Stevens moved to approve Ordinance No. 716 on first reading with direction to staff and changes read by the city attorney. Councilor Starr seconded the motion.

Councilor Starr listed organizations available in the City that can offer assistance to people, Random Acts of Kindness, the County for example. He suggested holding one apartment in the tax exempt apartments for this type of situation, something that would allow the City to react quickly to care for people while maintaining a standard, and asked staff to look at that option.

Councilor Goddard thought Ms. Fitch raised a good point in terms of the notice period and finding a way to connect these people with social services. He asked staff to reconsider the 24-hour notice period and consider extending the time to balance the needs of the community with the time in which a person could be connected with social services.

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Mr. Kohlhoff pointed out Ordinance No. 716 provides in section 6.400(1)(a) and (b) “At the time the notice is posted, law enforcement officials shall inform a local agency that delivers social services to homeless individuals where the notice has been posted.” It further provides that (b) “This local agency may arrange for outreach workers to visit the camping site where a notice has been posted to assess the need for social service assistance in arranging shelter and other assistance.”

Councilor Fitzgerald appreciated the sensitivity of Ms. Fitch’s comments. The Councilor thought there would be a challenge to offering an apartment and the staff to support that; but suggested a separate fund that gets the people connected to a social services agency. She thought the relationship was one where the City would contact the agencies with the expertise.

Mayor Knapp added as the City was reaching out to the officials who do this work (police and public works) the other component is to reach out to the social service agency contacts to learn if they were able to make arrangements in 24-hours, and include these people in the process.

Community Services staff were contacted, however, what they are able to do is limited Mr. Kohlhoff added. Getting the information out is one thing; but getting the people who need the help to the agency is another given the location of the City.

Mayor Knapp asked that his comments on Ordinance No. 715 be brought forward. They are included here.

Mayor Knapp had not heard concerns related to events such as the “occupy movement” of last year which involved public and private spaces, and the city needed to consider the effect of the ordinances should a similar situation arise. He thought the ordinances contained conflicting objectives in that it may take a couple of days to make housing arrangements for transients and for them to be comfortable with those arrangements. The Mayor understood Councilor Starr’s reservation about tacitly endorsing a few days of camping.

Vote: Motion carried 5-0.

CONTINUING BUSINESS

- A. **Ordinance No. 714** – Second reading
An Ordinance Modifying Wilsonville Code Chapter 6, Section 6.204(3)(F), To Clarify A Limited Temporary Exemption From Noise Regulation For Permitted Special Events, As Described In Chapter 6, Sections 6.100 Through 6.175.

Ordinance No. 714 was read into the record for second reading by title only.

Motion: Councilor Goddard moved to adopt Ordinance No. 714 on second reading.
Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

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Council President Starr - Yes
Councilor Goddard - Yes
Councilor Fitzgerald - Yes
Councilor Stevens - Yes
Mayor Knapp - Yes

CITY MANAGER'S BUSINESS

Mr. Cosgrove reminded Councilors of the Budget Committee Work Session on April 3, and the annual Council Goal Setting April 12 and 13.

LEGAL BUSINESS – There was no report.

ADJOURN

There being no additional business before Council the Mayor adjourned the meeting at 9:41 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

Tim Knapp, Mayor