

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

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A special meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Thursday, February 21, 2013. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp  
Council President Starr  
Councilor Goddard - Excused  
Councilor Fitzgerald  
Councilor Stevens

Staff present included:

Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Mike Kohlhoff, City Attorney  
Sandra King, City Recorder  
Angela Handran, Executive Assistant  
Mark Ottenad, Government Affairs Director  
Nancy Kraushaar, Community Development Director

**Motion:** Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

**Vote:** Motion carried 4-0.

### **MAYOR'S BUSINESS**

The Mayor received a request from Rockwell Collins for support to their company and similar industries involved in aviation and defense contracting. Their concern is the effect of the federal sequestration which takes effect March 1, 2013 and the significant impacts on the local businesses in Wilsonville involved in federal government contracting. Rockwell Collins is asking the City send letters to President Obama and the Oregon congressional delegation requesting a balanced, bi-partisan approach and more strategic look at cutting the federal budget rather than wholesale across the board cuts. Wilsonville has over 4,000 private-sector jobs that are at some degree of risk, including 20 companies the City identified that conducts business with one or more branches of the federal government.

Staff prepared a draft letter for the Mayor's signature and requested Council approval to send the letter.

**Motion:** Councilor Starr moved to approve letter as drafted by staff and send it. Councilor Fitzgerald seconded the motion.

Councilors discussed their support for the letter and possibly removing the reference to "national security" however, in the end they agreed to send the letter as originally drafted.

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**Vote:** Motion carried 4-0.

Mayor Knapp reported on the Smart Growth Conference he attended along with Councilors Fitzgerald and Stevens in addition to the meetings he attended on behalf of the City.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Francis James, 78205 SW Wilsonville Road, asked that the City require internet, cable and television service providers to offer reduced rates for seniors living in subsidized senior housing. He thought the time was ripe since the franchise and utility permit will be up for renewal soon.

Mayor Knapp had not heard this issue discussed and directed staff to look into the matter.

**COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS**

Council President Starr – Park & Recreation Advisory Board, Chamber/City Leadership; and Economic Development Task Force liaison. Councilor Starr reported the Chamber-City Leadership meetings have begun again, the Economic Development Task Force would be meeting February 28, and reminded the public to vote in the March 12 special election. The Councilor attended a Metro Area Water Consortium meeting where preparation for emergencies was discussed, and invited the public to attend the Daddy/Daughter Luau dance.

Councilor Fitzgerald – Planning Commission; Committee for Citizen Input; and Library Board liaison. Councilor Fitzgerald stated the Planning Commission reviewed the first four chapters of the TSP at their last meeting and the Library Board would be meeting later this month. She welcomed the public to attend the Grand Opening of the SMART Fleet Operations Center. The Councilor spoke about the Smart Growth Conference and how grateful she was for the good community planning that has been done in Wilsonville.

Councilor Stevens – Development Review Panels A and B; Wilsonville Seniors liaison, announced the volunteer tree planting event and the Wilsonville Seniors will hold their quarterly congregate meeting. At their next meeting DRB Panel-B will review three development applications in Villebois neighborhoods. At the last meeting of DRB Panel-A a request for a zip-line ride at the Family Fun Center was approved, as was an application for expansion at Ron Tonkin Autos. Councilor Stevens attended the grand opening of the new Community Center kitchen, the French Prairie Forum and noted the city of Woodburn would be rebuilding their I-5 interchange to ease local and mall traffic.

**CONSENT AGENDA**

The items of the Consent Agenda were read into the record by Mr. Kohlhoff.

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- A.     **Resolution No. 2397**  
A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property Interests Related To The Autumn Park Sewer Line Replacement Project.
- B.     **Resolution No. 2398**  
A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property Interests Related To The Installation Of Electrical Shields Within The Bonneville Power Administration Electrical Transmission Corridor On Canyon Creek Road North.
- C.     **Resolution No. 2399**  
A Resolution Of The Wilsonville City Council, Acting As The Local Contract Review Board, Authorizing South Metro Area Regional Transit (SMART) To Purchase Two 25-Foot/18-Passenger El Dorado **National** Gasoline Powered Aerotech Buses Along With Associated Equipment From Schetky NW Sales, Inc.
- D.     **Resolution No. 2401**  
A Resolution Of The City Of Wilsonville Accepting An Offer To Purchase Surplus Real Property Located At 11650 SW Tooze Road.
- E.     Minutes of the January 24, 2013 and February 4, 2013 Council Meetings.

**Motion:**     Councilor Fitzgerald moved to approve the Consent Agenda. Councilor Stevens seconded the motion.

**Vote:**        Motion carried 4-0.

**NEW BUSINESS**

Mr. Kohlhoff requested a motion to continue the matter of a possible Council call-up of the DRB decision regarding approval of the zip-line ride and hours of operation of the ride at the Family Fun Center, until the March 18, 2013 Council meeting. He advised his office received a tolling agreement of the fourteen day period for call-up from the Family Fun Center. Staff said the issues would be reviewed at the March 11, 2013 DRB meeting.

Mr. Cosgrove clarified the title of the item reads as though the City Council was calling this up, which was Councilor Goddard's concern in Work Session. This was a staff recommendation for the City Council to call it up if the Council chose to do so.

**Motion:**     Councilor Starr moved to continue the matter to March 18, 2013. Councilor Stevens seconded.

**Vote:**        Motion carried 4-0.

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**CITY MANAGER'S BUSINESS**

Mr. Cosgrove reported:

- Upon direction from Council, staff was having discussions about unwinding agreements related to the Visitor Information Center. Staff met with Danielle Cowan of the Tourism Development Council to discuss possible uses of the building. Staff would return to Council on March 18<sup>th</sup> with a recommendation.
- Positive comments have been received on the pedestrian safety project at the Boeckman Road dip.
- No selection was made during the first round of interviews so Staff is reviewing additional applicants for the position of Parks and Recreation Director.
- He has been working in the field with each of the departments to get to know staff and understand the projects they are working on as well as the challenges faced in their departments. The City Manager shadowed employees at the Library and participated in the Library Story Time and came away extremely impressed with the Library programs and staff.

**LEGAL BUSINESS**

Mr. Kohlhoff explained the mediation regarding claims with MacKay & Sposito has been resolved with a recommendation to move forward with a release and settlement agreement. The City would receive \$65,000 from MacKay & Sposito within 30 days of approval of the agreement; and the City would pay \$5,000 to MacKay & Sposito within the same time frame. Neither party committed to any liability. MacKay & Sposito's eligibility to bid on future engineering work was not affected.

**Motion:** Councilor Fitzgerald moved to approve the agreement as presented. Councilor Starr seconded.

**Vote:** Motion carried 4-0

**ADJOURN**

The Council meeting adjourned at 7:53p.m.

Respectfully submitted,

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Sandra C. King, MMC, City Recorder

**ATTEST:**

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TIM KNAPP, MAYOR