

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, January 7, 2013. Mayor Knapp called the meeting to order at 7:05 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Councilor Goddard
Councilor Starr
Councilor Fitzgerald
Councilor-elect Stevens

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Delora Kerber, Public Works Director
Nancy Kraushaar, Community Development Director
Barbara Jacobson, Assistant City Attorney
Angela Handran, Executive Secretary
Stephan Lashbrook, SMART Director
Kristin Retherford, URA Manager
Joanna Ossanna, Finance Director
Sandra King, City Recorder
Mark Ottenad, Public Affairs Director
Dan Knoll, Public Affairs Coordinator
Michael Gleeson, Municipal Court Judge

Oath of Office

The Honorable Judge Gleeson administered the Oath of Office to newly elected Councilors Julie Fitzgerald and Susie Stevens.

Councilors Fitzgerald and Stevens felt it was an honor to serve as a City Councilor and they were looking forward to the next four years and doing what they could to benefit the city and businesses.

Judge Gleeson administered the oath of office to Mayor elect Tim Knapp.

Mayor Knapp made the following comments, included here in their entirety:

“This election was a vigorous campaign, as most of you are aware, and many people became energized and involved. I think it is now incumbent on all of us to continue that involvement in some way. We need to find a balance in our views, in our priorities, and in the choices we have yet to make. We need to listen to the community as a whole, talk to the kids, parents, the working folks, the families, businesses, professionals, seniors; all of these people are part of our community. We need to think about the long term interests of the community not just the immediate needs. And we need to work to

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understand the pressures that will come to affect our community both internal and external.

Each of these following items is interconnected so it is very hard to talk about one without the other. We certainly are pushed by economic issues in Wilsonville, or in some cases the lack of economic issues where we wish there were some. Jobs have become increasingly recognized as an inherent core component of what creates quality of life for families in our community and elsewhere. We need to be cognizant of issues about business stability, about the possibilities of businesses that are here growing, and of businesses that might be new to us choosing to locate here. We need to think about how the goods and services available in our community meet the needs of our citizens. We need to think about residential areas, where people live in our community. What about our schools, what about the quality, what is the growth trend, what is the sustainability of the higher quality components we like in our school system. How about our safety issues, our police, our fire department, what kind of neighborhoods do we have for roads, and sidewalks, and are there places that kids can walk on their own and not have parents worried about that. What about the way our community is built, what about connectivity, are we isolated into small groups or do we have a common sense of being part of one broader community? What about recreational opportunities, who do those opportunities serve, what age groups, what economic groups, what is the possibility for improving those opportunities that has not occurred. How about the stewardship we are charged with for looking after; our natural areas that we are so blessed to have all around us in so many different ways.

We are going to be buffeted by issues of industrial development. The entire metropolitan region designated Coffee Creek and Basalt Creek a few years back as being important to the entire regional area for industrial development and growth. Those areas are now poised on the cusp of starting to be more active. All of that implies transportation issues. if we are going to grow more jobs there will be more workers coming, more cars, and more issues about transportation facilities. How do we deal with that?

We have issues about what kind of community is Wilsonville viewed by outside groups as being appropriate to locate a business or do businesses choose to go someplace else and not locate here. Have we positioned ourselves in the best way we can and communicated that to a broad audience?

All these kind of issues are things that will arise during our coming terms for the new councilors that have been sworn in especially. And ultimately these issues will affect each of us.

I want to make a challenge to the community, I would challenge the citizens to stay involved, to take the effort, attend an open house, read the newspapers, read the city newsletter, communicate, talk to your neighbors, talk to your friends, talk to your elected officials, tell them what concerns you have and what you are thinking about. And I hope that you will follow through and follow the information that increasingly is available

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online as we move into more and more electronic media. It makes many different kinds of information available that previously might not have been.

I want to challenge the city staff to keep your eyes open to new ideas and new opportunities. Don't be satisfied with just the status quo; think, discuss, brainstorm, every new or different idea that seems to make sense and let's pursue figuring out whether or not it is helpful to the city. Be enthusiastic to try something new and don't fret if not every new idea is a success. Our combined staff is a strong capable group of which we rightly are proud and confident.

And I want to challenge the Council to keep remembering that we all want positive futures in Wilsonville. None of us is going to get every item that we want; each of us is responsible to listen to the community, to listen to each other, and to try to represent all the varied people and the different viewpoints that make up our community. Working all together, respectfully, will enable far greater results than us individually pulling in different directions. I promise to do my best to listen, and work collaboratively and I look forward to exciting, interesting and challenging work. Let's get started. Thank you."

Mayor Knapp invited Councilors Goddard and Starr to comment.

Councilor Starr welcomed Councilors Fitzgerald and Stevens to the Council. He was confident they would do a great job and he looked forward to working with them.

Councilor Goddard echoed Councilor Starr's comments; he thought it was exciting to have fresh ideas and perspectives on the Council.

The roll call was taken followed by the Pledge of Allegiance.

Motion: Councilor Fitzgerald moved to approve the order of the amended agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

A. Elect Council President

Mayor Knapp stated the City Charter provides that the Council shall elect a Council President at their first meeting in odd numbered years. Mayor Knapp recommended Councilor Starr be the Council President in the coming two years.

Motion: Councilor Stevens moved to appoint Councilor Scott Starr as Council President. Councilor Fitzgerald seconded the motion.

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Mayor Knapp thought either of the two most senior councilors would be fully capable of fulfilling these duties; however since only one could serve he had to choose. The Mayor expressed regret that the opportunity could not be extended to both of the senior councilors. He was confident numerous responsible extra assignments would be requested of Councilor Goddard in the future.

Councilor Goddard expressed his disappointment in the nomination. He believed for the last 12 years the Council President position had been held by the senior member of the Council, and as the senior member of the Council he would have welcomed the opportunity to serve as Council President. The Councilor thought Councilor Starr would do an outstanding job and he looked forward to working with him as Council President.

Councilor Starr was willing to accept the Council President position if the Council voted that way, and added he thought Councilor Goddard would do a great job in the position as well.

Vote: Motion carried. 3-0-2.
Councilors Goddard and Starr abstained.

B. Upcoming Meetings

Mayor Knapp announced the meetings he attended on behalf of the City, including the Washington County Coordinating Committee.

C. Board and Commission Appointments

The Mayor conducted interviews of the applicants for Boards and Commissions and was impressed with the number and expertise of the members of the community who are willing to step up and participate. Mayor Knapp made the following recommendations for appointments:

Budget Committee: appoint Wendy Buck and Glenn Ohl to 3 year terms beginning 1/1/13 through 12/31/15.

Motion: Councilor Goddard moved to appoint Wendy Buck and Glenn Ohl to the Budget Committee for terms beginning 1/1/13 and ending 12/31/15. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

Parks and Recreation Board: appoint Katherine Johnson and Mary Closson to 4 year terms 1/1/13 through 12/31/16. And to appoint Elaine Swyt and Alan Johnson to the Parks and Recreation Board for a 3 year term beginning 1/1/13 and ending 12/31/15.

Motion: Councilor Goddard moved to appoint Katherine Johnson and Mary Closson to the Parks and Recreation Board for 4 year term 1/1/13 through 12/31/16. And to appoint Elaine Swyt and Alan Johnson to the Parks and Recreation Board for a 3 year term beginning 1/1/13 and ending 12/31/15. Councilor Fitzgerald seconded the motion.

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Vote: Motion carried 5-0.

Planning Commission: Appoint Phyllis Straight-Millan to a 4 year term beginning 1/1/13 and ending 12/31/16.

Motion: Councilor Fitzgerald moved to appoint Phyllis Straight-Millan to the Planning Commission for a four year term beginning 1/1/13 and ending 12/31/16. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

Development Review Board Panel A: Appoint Mary Bower, Gerald Greenfield, Simon Springall and Kenneth Ruud to 2-year terms beginning 1/1/13 and ending 12/31/14

Motion: Councilor Fitzgerald moved to appoint Mary Bower, Gerald Greenfield, Simon Springall and Kenneth Ruud to the DRB Panel A for a two year term beginning 1/1/13 and ending 12/31/14. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

DRB Panel B: Re-Appoint Andrew Karr, Jhuma Chadhuri to a 2-year term beginning 1/1/13 and ending 12/31/14; and appoint Aaron Woods to a first 2-year term beginning 1/1/13 and ending 12/31/14:

Motion: Councilor Stevens moved to appoint Andrew Karr, Jhuma Chadhuri, and Aaron Woods to the DRB Panel B for a two year term beginning 1/1/14 and ending 12/31/16. Councilor Starr seconded the motion.

Vote: Motion carried 5-0

Councilor Goddard left the meeting at 7:45 p.m. and returned at 7:57 p.m.

COMMUNICATIONS

A. Wilsonville Community Sharing, Rich Truitt

On behalf of OrePac Building Products and the Hart Foundation, Alan Kirk, CFO of OrePac presented a \$10,000 check to Richard Truitt, President of Wilsonville Community Sharing for use to support the services provided by WCS.

B. Greater Portland Inc. Presentation – Colin Sears

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Mark Ottenad introduced Colin Sears of Greater Portland Inc. Mr. Sears delivered an overview of the services provided by the Greater Portland Inc.

Councilor Goddard asked Mr. Colin for help in looking through the economic development strategy framework and to flag areas where improvements could be made. He would like to collaborate with GPI and have the economic development strategy dovetail with the regional strategy.

Councilor Starr offered to work with the GPI team to help make an impact in Wilsonville for the greater Portland area. He would like to know when opportunities come to Wilsonville.

Councilor Fitzgerald was interested in the amount of regional interest. Mr. Sears has seen an uptick since last spring and noted they have 20 companies looking over the region.

Councilor Fitzgerald wanted to know about the marketing dollars for the area in the future. Mr. Sears stated the marketing focus for 2013 is web based; however they do use occasional strategic print journalism.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS – There was none.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS
The Councilors had no liaison reports to share.

CONSENT AGENDA

- A. **Resolution No. 2392**
A Resolution Of The City Of Wilsonville Adopting The Intergovernmental Agreement Between The City Of Wilsonville And Other Governmental Agencies Who Are Members Of The Oregon Public Works Emergency Response Cooperative Assistance Agreement.

- B. **Resolution No. 2393**
A Resolution Of The Wilsonville City Council Authorizing Staff To Make Application For Funding Through The Oregon Department Of Energy Alternative Fuel Vehicle Infrastructure Program.

Mr. Kohlhoff read the titles of the Consent Agenda items into the record.

Motion: Councilor Starr moved to approve the Consent Agenda. Councilor Fitzgerald seconded the motion.

Vote: Motion carried 5-0.

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CONTINUING BUSINESS

A. **Resolution No. 2385** – *continued from December 17, 2012 meeting*

A Resolution Of The City Of Wilsonville Approving Addendum No. 4 To The Development Agreement Of June 14, 2004 By And Between The City Of Wilsonville (City) And The Urban Renewal Agency Of The City Of Wilsonville (URA) And Matrix Development Corporation (Developer) And Property Owners Donald E. Bischof / Sharon L. Lund, Arthur C. / Dee W. Piculell, The Dearmond Family LLC / Louis J. / Margaret P. Fasano (Owners) And Valerie And Matthew Kirkendall (Kirkendall) And Repealing Resolution No. 2377.

Mr. Kohlhoff advised Resolution No. 2385 needed to be carried over to the January 24, 2013 Council meeting. In addition the URA meeting would not be held because the companion resolution would also be held over to January 24, 2013.

Motion: Councilor Fitzgerald moved to continue Resolution No 2385 to the January 24, 2013 Council meeting. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0

B. **Ordinance No. 712** second reading

An Ordinance Amending City Of Wilsonville Park Rules To Prohibit Smoking Or Other Use Of Tobacco On All City Park Property, Park Facilities And Buildings.

Motion: Councilor Stevens moved to approve Ordinance No. 712 on second reading. Councilor Fitzgerald seconded the motion.

Vote: Motion carried 5-0

Mayor Knapp - Yes
Councilor Goddard - Yes
Councilor Starr - Yes
Councilor Fitzgerald - Yes
Councilor Stevens - Yes

CITY MANAGER'S BUSINESS

A. **Resolution No. 2394**

A Resolution Authorizing Explanatory Statement To Be Submitted For Ballot Measure Captioned "Business Incentive Program For Investment And Job Creation By Manufacturers".

Mr. Kohlhoff read the title of Resolution No. 2394 for the record and presented the staff report.

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ORS 251.345. Explanatory Statement provides: "Not later than the date specified by the Secretary of State, in a county that prepares a county voters' pamphlet, the governing body for any electoral district that has referred a measure to the voters shall submit an impartial, simple and understandable statement explaining the measure and its effect."

ORS 251.358 provides discretion in the county clerk to omit the ballot title, explanatory statements, and all arguments supporting or opposing the measure from a county's voters' pamphlet, notwithstanding ORS 251.345.

In checking with the County Clerk, the City Recorder was advised that if there are insufficient measures county-wide submitted by January 10, 2013 for the March vote to support a county voters' pamphlet, then the county clerk may simply provide the explanatory statement as an insert.

Therefore, an Explanatory Statement has been prepared for City Council adoption, which has been drafted as an impartial, simple and understandable statement explaining the measure and its effect. The statement will be rejected if it (a) contains any obscene, profane or defamatory language; (b) incites or advocates hatred, abuse or violence toward any person or group; or (c) contains any language which may not be legally circulated through the mails. The draft Explanatory Statement does not contain this type of material.

Finally, the statement may consist of only words and numbers and may not exceed 500 words. The draft Explanatory Statement meets this criteria.

The following changes were made to the Explanatory Statement: New language in *Italics* and underlined:

In the first paragraph, the first sentence to read, "...Tax Increment Financing (TIF) Zone (*TIF* Zone) program..."

In the second paragraph, second sentence, to read, "Based on ~~the~~ a company's investment,...."

In the third paragraph, second to the last sentence, change "The" to "A" to read: "A company would receive a rebate..."

Motion: Councilor Stevens moved to approve Resolution No. 2394 as amended. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

B. Council Retreat Dates

Mr. Cosgrove asked the Councilors to look at their calendars to see if these potential retreat dates work and to let him know so the facilitator can be scheduled.

February 15 and 16, February 22 and 23, April 12 and 13, or April 19 and 20

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He reminded Councilors of the joint meeting with West Linn-Wilsonville School District Board of Directors and the City of West Linn City Council on February 20, 2013 at 6 p.m. at Wilsonville City Hall.

LEGAL BUSINESS – There was no report.

ADJOURN

Motion: Councilor Stevens moved to adjourn. Councilor Fitzgerald seconded the motion.

Vote: Motion carried 5-0.

The Council meeting adjourned at 8:29 p.m.

No URA meeting was held since the URA Resolution was carried over to the January 24, 2013 meeting.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

TIM KNAPP, MAYOR