

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**January 27, 2021**

**MEMBERS PRESENT:** Miriam Pinoli, Chair; Yasmin Ismail; Caroline Berry; Olivia Jensen, Youth Representative

**STAFF PRESENT:** Pat Duke, Library Director; Molly Muldoon, Secretary

**MEMBERS EXCUSED:** Megan Chuinard; Rich Dougall

Chair Miriam Pinoli called the meeting to order at 6:48 p.m. via Zoom.

The Board approved minutes of the December 2, 2020 meeting.

**ONGOING BUSINESS/CALENDAR ITEMS**

**1. Youth Services Report** – Olivia Jensen reported youth events are still online on the second and fourth Fridays of the month at 6 PM. On 12<sup>th</sup>, they will be doing Connect 4 and on the 26<sup>th</sup>, they will be doing online minigames. TAB meets Tuesdays at 4 PM and will start planning more events at their next meeting.

**2. Librarians Report** – Pat Duke reported the library is continuing being open 20 hours a week. Three new on call clerks have been hired to refresh the pool. This is especially helpful as the library has been short staffed recently due to quarantines and Covid.

**3. FY22 Budget** - Pat Duke turned in a budget to the city with no significant changes. Due to the situation, there has been no revenue from circulation and currently the library is down \$40,000 which is being accommodating by reducing the materials budget. This should be fixed by the next fiscal year.

**4. Anniversary of the Library** - Pat Duke reported there will be no events this year to celebrate but as next year is the 40<sup>th</sup> anniversary, there will be a celebration then.

**5. OLA Conference Sign-Ups** – Pat Duke informed the board the OLA conference will be online this year April 20-23 and if members are interested, the library can sign them up.

**6. Strategic Plan** – Pat Duke reported there is currently no progress, though he has been talking with Steven Engelfried and Shasta Sasser about it.

**7. Policies and Procedures** – The board voted to approve the Restricted Materials policy that Molly wrote up. Pat Duke introduced a draft of the new collection development policy and will share more when there is a more fleshed out version.

**8. Friends of the Library Report** – Pat Duke reported the Friends met today and passed the new bylaws which include reducing board positions and taking the voting element out of membership.

**9. Library Foundation Report** – Caroline Berry reported the Foundation had elections and is keeping the same officers. They are doing a survey on how the last year has gone and what they want to do this year. They are also having an information meeting via Zoom on Friday for prospective members.

**10. Library Boards Comments to City Council** – None

**NEW BUSINESS** - None

**ROUND ROBIN**

**Meeting adjourned at 8:04 p.m.**

**The next regular meeting is scheduled for February 24 at 6:30 p.m. via Zoom**

Respectfully submitted,

Molly Muldoon

Board Secretary

**\*Copy available from Board Secretary**