

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
June 23, 2021

MEMBERS PRESENT: Miriam Pinoli, Chair; Rich Dougall, Vice-Chair; Caroline Berry; Olivia Jensen

STAFF PRESENT: Steven Engelfried, Library Manager; Molly Muldoon, Secretary

MEMBERS EXCUSED: Megan Chuinard; Yasmin Ismail; Pat Duke, Library Director

Chair Miriam Pinoli called the meeting to order at 6:39 p.m. via Zoom.

There was no quorum so the minutes of the May 26th meeting will be looked at during the next meeting.

ONGOING BUSINESS/CALENDAR ITEMS

1. Introduction – Joe Mallet, newest board member, introduced himself.

2. Youth Services Report – Olivia Jensen reported that Summer Reading Program events have started with the first program happening at the same time as the library board meeting. They are happening weekly at 7 PM on Wednesdays. They're doing minimal advertising so they're free to change events if they would like to. Tonight's event was an online game called Gartic Phone.

3. Librarians Report – Steven Engelfried reported for Pat Duke that on June 2nd, the stacks opened. Mask guidelines have also changed and staff no longer has to check for a vaccination card to let people in without masks. On Tuesday six computers opened and patrons still have to wear masks at computers. On Thursday, July 1 hours will expand back to seven days and 61 hours a week. In person programming is being discussed and maybe come back in the fall. The furniture is almost signed off for and it is estimated it may come in September.

4. Strategic Plan – Steven Engelfried reported that interviews with people in the city were one and focus groups were starting soon. Hopes were for 8-10 focus groups of about 8-10 people each, looking to talk to all groups of people but specifically Spanish speakers and teens. A draft of the plan should hopefully be available in August.

5. FY22 Work Plan Proposal – Steven Engelfried reported for Pat Duke that the main goal of FY22 is a 'recovery of library services.'

6. Review of Annual Calendar – Was moved to July's meeting.

7. Policies and Procedures – Steven Engelfried took the Board through the new Collection Development Policy draft. It is very close to done and is planned to be sent to the Board to approve in July.

8. Friends of the Library Report – Steven Engelfried reported that there will be an update next month and that the Friends are working on reopening the bookstore.

9. Library Foundation Report – Caroline Berry reported they are interview consultants for a long range plan for the Foundation.

NEW BUSINESS

ROUND ROBIN

Meeting adjourned at 7:52 p.m.

The next regular meeting is scheduled for July 28 at 6:30 p.m. via Zoom

Respectfully submitted,

Molly Muldoon

Board Secretary

***Copy available from Board Secretary**