

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
June 27, 2018

MEMBERS PRESENT: Rich Dougall, Chair; Reggie Gaines, Vice-Chair; Caroline Berry; Megan Chrisman; Mallory Nelson, Youth Representative

MEMBERS EXCUSED: Miriam Pinoli

STAFF PRESENT: Pat Duke, Library Director; Steven Engelfried, Library Services Manager

The meeting was called to order by Chair Rich Dougall at 6:30 P.M. in the Director's Conference Room at the Library.

The Board approved minutes of the April 25, 2018 and May 23, 2018 meetings as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Staff Meet and Greet – Steven Engelfried joined the board with updates on the history and partnership with the West Linn Public Library for better serving the West Linn Wilsonville School District.

He shared results of a survey* that Kimberly Rhodes, Youth Services Librarian at West Linn Library, created from responses of teacher/librarians at the primary schools after this year of increased involvement with the school district. Big additions this year to school partnership included teacher cards expanding throughout the county, public library book returns in the elementary schools, library representation at dual language family nights, resource sharing like Summer Program Logs, and Dolly Parton Imagination Library (DPIL) expanding to West Linn. In the coming year, representation quarterly at the monthly school district teacher/librarian meetings is planned, as well as help keeping educators informed on new books.

Steven and Kimberly will be presenting at the Oregon Association of School Libraries conference, and will likely apply to do the same presentation at OLA next year.

2. Fiscal Year 2019 Goals and Objectives Reviewed – Pat Duke reviewed the 2018-19 Goals and Objectives* and discussed with the Board areas that could be focused on to better measure outcomes.

The library has seen major changes of over the last couple of years with staff changes, RFID conversion, and renovations positioning it well to make further progress on goals. This is the last year of the strategic plan, so a new process for a future strategic plan may be coming in 2020.

Goal I:

Goal one, igniting a passion for reading and learning in all children from birth, is impacted largely by preschool programming reaching many families. Hiring for the Outreach Librarian position also served to reach that goal.

Next steps are focusing the conversation on early learning and being a voice for that in the community and larger area via social media and other outlets. An app called Vroom that sends automated early literacy messages to subscribers, leveraging the libraries Facebook page, potentially using the email list generated from local participants in the DPIL, and using the Boones Ferry Messenger to support the online efforts are all possible ways of doing this are being investigated.

As a part of this initiative the library will be reaching out to see what others are doing in this area and developing a game plan.

Goal II:

While part of the renovation increased wireless capabilities and added power to more areas of the library, continuing to meet the second goal of enhancing community access to information through technology moves on.

Considerations to provide wireless devices for patron use in the library such as laptops or tablets may be a future improvement.

Collection changes may be the biggest area ready for improvement. In the coming year analyzing what collections are used and not, then altering collection policies to match, is likely. These improvements may mean expanding downloadable content, and working with the county to move in that direction.

Goal III:

As a community focal point and resource hub, the library will be finishing out renovations over the next year with plans for changes in furniture and staff training for “merchandizing” book display and organization. Additionally, revisiting the options for taking physical services to other locations (e.g. book bike, unilibrary, additional book drop in Charbonneau, remote holds shelves) are all being considered.

Goal IV:

Collections will be the main focus in the year ahead for reaching the goal to spark, nourish and foster the joy of reading an natural curiosity for all ages.

With major drops in use of the non-fiction collection, and ongoing shifts to digital collections in most areas, attention must shift to assessing what people need and want. The board discussed this in regards not only to types of items, but format (i.e. physical or digital), and how to best connect people with it while still balancing privacy concerns.

Adult programming is also key in engaging the community.

Goal V:

The library will continue to cultivate relationships with other organizations who share similar goals and help each other out. Partnerships with the West Linn Library, West Linn-Wilsonville School District and the local Wilsonville Historical are current, ongoing examples of what the library is doing.

Goal VI:

Keeping people engaged in their jobs that serve the community and innovate for the future is in part, accomplished by a strengthened staff development budget. After change of the last couple of years it is time to reassess service levels and needs to see if we can reallocate staff time to other needs in the building, and beyond.

Megan Chrisman asked about Pat Duke's involvement on the Clackamas County Early Learning Hub and South Metro to Salem Stem Hub. Pat shared that he was continuing to serve on those boards. As opportunities arise for libraries to help in those organization's work they would be involved, such as providing trainings and connecting them with the Dolly Parton Imagination Library.

If board members have more thoughts on the year ahead Pat encouraged them to share them with Pat as he begins putting together the a work plan for the year.

Due to time constraints the Board chose to address the remaining items on the agenda at the next meeting. Election of Officers (Fiscal Year 2019), and review of the proposed Annual Calendar will come first. New member Yasmin Ismail will also be in attendance then.

3. Youth Services – Mallory Nelson reported that as of July 2 with Movie Monday and Sundaes, 5 weeks of events for teens are kicking off.

4. Library Renovation Update – Pat Duke shared briefly that much of the copper piping which was supposed to be replaced along with old HVAC units was not done and the only major remaining issue for substantial completion. Currently solving that problem is being discussed.

ROUND ROBIN

The Board congratulated Reggie Gaines on his 8 years of service on the Library Board. Reggie Gaines expressed his honor and pleasure to serve at what he feels is the best library

Meeting adjourned at 8:01P.M.

The next regular meeting is scheduled for July 25 at 6:30 P.M. in the Rose Room at the Library.

Respectfully submitted,

Brad Clark

Board Secretary

***Copy available from Board Secretary**