

**WILSONVILLE PUBLIC LIBRARY  
LIBRARY BOARD MEETING AGENDA**

**DATE: JULY 25, 2018**

**TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTORS CONFERENCE ROOM**

**WILSONVILLE PUBLIC LIBRARY BOARD: Richard Dougall, Chair; Caroline Berry; Megan Chrisman; Yasmin Ismail; Miriam Pinoli; Halle Schweigert, Youth Representative**

**AGENDA:**

**CALL TO ORDER**

**APPROVAL OF MINUTES OF JUNE 27, 2017**

**ONGOING BUSINESS/CALENDAR ITEMS**

- 1. Staff Member Meet and Greet**
- 2. Youth Services Report**
- 3. Library Renovation Update**
- 4. Librarian's Report**
- 5. Policies and Procedures**
- 6. Review Annual Calendar**
- 7. Election of Officers (fiscal year 2019)**
- 8. FY19 work plan presentation**
- 9. Friends of the Library Report**
- 10. Library Foundation Report**
- 11. Library District Advisory Committee Report**
- 12. Library Boards Comment to City Council**

**NEW BUSINESS**

**ROUND ROBIN**

**ADJOURNMENT**

**NEXT REGULAR MEETING DATE – AUGUST 29 AT 6:30 P.M. AT THE LIBRARY**

**Monthly Statistical Report  
June 2018**

	<b>JUNE 2018</b>	<b>JUNE 2017</b>	<b>JUNE 2016</b>	<b>% Change 18-17</b>	<b>% Change 18-16</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	4419	4840	4689	-9%	-6%
Adult Fiction	5103	5289	5393	-4%	-5%
<b>Total Adult Books</b>	<b>9522</b>	<b>10129</b>	<b>10082</b>	<b>-6%</b>	<b>-6%</b>
<b>Young Adult Books</b>	<b>1035</b>	<b>1061</b>	<b>1078</b>	<b>-2%</b>	<b>-4%</b>
Children's Non-Fiction	2383	2602	2903	-8%	-18%
Children's Fiction	10332	11303	12146	-9%	-15%
<b>Total Children's Books</b>	<b>12715</b>	<b>13905</b>	<b>15049</b>	<b>-9%</b>	<b>-16%</b>
<b>TOTAL BOOK CIRCULATION</b>	<b>23272</b>	<b>25095</b>	<b>26209</b>	<b>-7%</b>	<b>-11%</b>
Software/Videogames	118	167	136	-29%	-13%
Magazines	461	411	383	12%	20%
Videos/DVDs	7371	9238	9915	-20%	-26%
Audio Books/Kits	1576	2051	2355	-23%	-33%
CD Music	1055	1065	1351	-1%	-22%
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>33853</b>	<b>38027</b>	<b>40681</b>	<b>-11%</b>	<b>-17%</b>
Library 2Go	3148	2488	2004	27%	57%
<b>TOTAL CIRCULATION</b>	<b>37001</b>	<b>40515</b>	<b>42685</b>	<b>-9%</b>	<b>-13%</b>
<b>FIRST TIME CHECK-OUTS</b>	<b>28460</b>	<b>30518</b>	<b>32233</b>	<b>-7%</b>	<b>-12%</b>
<b>INTERLIBRARY LOANS</b>					
Borrowed	8500	8752	8713	-3%	-2%
Loaned	10854	12622	13841	-14%	-22%
<b>NET I.L.L.</b>	<b>2354</b>	<b>4141</b>	<b>5128</b>	<b>-43%</b>	<b>-54%</b>
<b>BORROWERS (at month's end)</b>	<b>17586</b>	<b>18593</b>	<b>19219</b>	<b>-5%</b>	<b>-8%</b>
<b>ITEMS PROCESSED</b>					
Purchased Items	609	1282	1070		
Gifts Added	43	23	126		
<b>TOTAL ITEMS ADDED</b>	<b>652</b>	<b>1305</b>	<b>1196</b>		
Items Withdrawn	906	1364	702		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>88</b>	<b>260</b>	<b>271</b>		
<b>VOLUNTEER HOURS</b>	<b>970</b>	<b>887</b>	<b>1073</b>	<b>9%</b>	<b>-10%</b>

**Fiscal Year Statistical Report  
July 1, 2017--June 30, 2018**

	Fiscal Yr 2018	Fiscal Yr 2017	Fiscal Yr 2016	% Change 18-17	% Change 18-16
<b>CIRCULATION</b>					
Adult Non-Fiction	48755	56086	54064	-13%	-10%
Adult Fiction	61451	60664	61309	1%	0%
<b>Total Adult Books</b>	<b>110206</b>	<b>116750</b>	<b>115373</b>	-6%	-4%
 <b>Young Adult Books</b>	 <b>10992</b>	 <b>10633</b>	 <b>11501</b>	 3%	 -4%
Children's Non-Fiction	27734	30182	32323	-8%	-14%
Children's Fiction	109617	116258	129704	-6%	-15%
<b>Total Children's Books</b>	<b>137351</b>	<b>146440</b>	<b>162027</b>	-6%	-15%
<b>TOTAL BOOK CIRCULATION</b>	<b>258549</b>	<b>273823</b>	<b>288901</b>	-6%	-11%
 Software/Videogames	 1281	 1248	 1451	 3%	 -12%
Magazines	5201	5162	5552	1%	-6%
Videos/DVDs	98555	112656	112069	-13%	-12%
Audio Books/Kits	19785	23523	26094	-16%	-24%
CD Music	12359	15649	16341	-21%	-24%
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>395730</b>	<b>432061</b>	<b>452232</b>	-8%	-12%
Library 2Go	34245	26338	24346	30%	41%
<b>TOTAL CIRCULATION</b>	<b>429975</b>	<b>458399</b>	<b>476578</b>	-6%	-10%
 <b>FIRST TIME CHECK-OUTS</b>	 <b>314813</b>	 <b>336905</b>	 <b>347374</b>	 -7%	 -9%
 <b>INTERLIBRARY LOANS</b>					
Borrowed	104694	103197	107794	1%	-3%
Loaned	147092	167649	170364	-12%	-14%
<b>NET I.L.L.</b>	<b>42398</b>	<b>64658</b>	<b>62570</b>	-34%	-32%
 <b>BORROWERS (at month's end)</b>	 <b>17586</b>	 <b>18593</b>	 <b>19219</b>	 -5%	 -8%
 <b>REFERENCE QUESTIONS</b>	 <b>15327</b>	 <b>20077</b>	 <b>20391</b>	 -24%	 -25%
 <b>ITEMS PROCESSED</b>					
Purchased Items	9051	9908	12329		
Gifts Added	636	764	1950		
<b>TOTAL ITEMS ADDED</b>	<b>9687</b>	<b>10672</b>	<b>14279</b>		
Items Withdrawn	11889	15256	11628		
 <b>RESERVATIONS-MEETING ROOMS</b>	 2215	 2781	 3048		
 <b>VOLUNTEER HOURS</b>	 11551	 11795	 12750	 -2%	 -9%

**Quarterly Statistical Report  
April-June 2018**

	4th QTR 2018	4th QTR 2017	4th QTR 2016	% Change 18-17	% Change 18-16
<b>CIRCULATION</b>					
Adult Non-Fiction	11342	14239	13375	-20%	-15%
Adult Fiction	14977	15238	15510	-2%	-3%
<b>Total Adult Books</b>	<b>26319</b>	<b>29477</b>	<b>28885</b>	-11%	-9%
<b>Young Adult Books</b>	<b>2721</b>	<b>2696</b>	<b>2737</b>	1%	-1%
Children's Non-Fiction	7329	7985	8262	-8%	-11%
Children's Fiction	26823	29692	30997	-10%	-13%
<b>Total Children's Books</b>	<b>34152</b>	<b>37677</b>	<b>39259</b>	-9%	-13%
<b>TOTAL BOOK CIRCULATION</b>	<b>63192</b>	<b>69850</b>	<b>70881</b>	-10%	-11%
Software/Videogames	370	418	425	-11%	-13%
Magazines	1006	1123	1246	-10%	-19%
Videos/DVDs	20872	26697	26702	-22%	-22%
Audio Books/Kits	4465	5757	6413	-22%	-30%
CD Music	2726	3843	4101	-29%	-34%
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>92631</b>	<b>107688</b>	<b>110822</b>	-14%	-16%
Library 2Go	<b>9094</b>	<b>7237</b>	<b>6204</b>	26%	47%
<b>TOTAL CIRCULATION</b>	<b>101725</b>	<b>114925</b>	<b>117026</b>	-11%	-13%
<b>FIRST TIME CHECK-OUTS</b>	<b>74952</b>	<b>84222</b>	<b>85507</b>	-11%	-12%
<b>INTERLIBRARY LOANS</b>					
Borrowed	26000	26051	26288	0%	-1%
Loaned	30534	39037	41999	-22%	-27%
<b>NET I.L.L.</b>	<b>4534</b>	<b>13224</b>	<b>15711</b>	-66%	-71%
<b>BORROWERS (at month's end)</b>	<b>17586</b>	<b>18593</b>	<b>19219</b>	-5%	-8%
<b>ITEMS PROCESSED</b>					
Purchased Items	1965	2207	3395		
Gifts Added	82	106	343		
<b>TOTAL ITEMS ADDED</b>	<b>2047</b>	<b>2313</b>	<b>3738</b>		
Items Withdrawn	2670	3059	3536		
<b>RESERVATIONS-MEETING ROOMS</b>	131	858	861		
<b>VOLUNTEER HOURS</b>	2847	3075	3070	-7%	-7%