

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**January 23, 2018**

**MEMBERS PRESENT:** Miriam Pinoli, Vice-Chair; Caroline Berry; Rich Dougall; Halle Schweigert, Youth Representative

**MEMBERS EXCUSED:** Megan Chrisman, Chair; Yasmin Ismail

**STAFF PRESENT:** Pat Duke, Library Director; Brad Clark, Secretary  
City Counselor Susie Stevens also in attendance

The meeting was called to order by Vice-Chair Miriam Pinoli at 7:17 p.m. in the Director's Conference Room at the Library.

The Board approved minutes of the December 5, 2018 meetings as distributed.

**ONGOING BUSINESS/CALENDAR ITEMS:**

**1. Youth Services** – Halle Schweigert shared that on the previous Wednesday an after school Fortnite tournament took place in the teen area with a few in attendance. Also on Friday January 18 a Game Night teen event took place. It was well attended, fun, and several new table games were introduced. The next teen event is an Anti-Valentines night February 15.

**2. Librarians Report** – Pat Duke shared:

The LED sign on Wilsonville road that was a part of a community enhancement grant is moving forward and will likely be installed sometime this summer.

A furniture meeting took place earlier in the week and that plan is moving forward with an additional \$180,000 likely to be added making it possible to redo most of the library.

The youth services department recently lost Shannon Belford due to a family move, and now Sheila Shapiro as well. Sheila has decided not to come back after a lengthy medical leave due to not feeling fully recovered. This means some big transitions in the youth services department with considerations about what might be changed and what needs to be preserved.

The Technical Services position was recently offered and accepted by an applicant. They will begin February 24.

In the last week alone the library provided 19 different programs serving around 1400 people.

The Library of Things survey\* is now available. Paper copies were given to the board and online surveys are on LINCC.org.

**3. PGE Electric Avenue Charging Station Update** – Pat Duke reported that the city council would be presenting a resolution to move forward with the Electric Avenue Charging Station, so he wanted to update the board on questions from previous meetings.

There will be no cost to the city. From installation, to maintenance, to possible eventual removal, PGE covers all costs. Confusion had arose because the city is still responsible for maintenance of the parking spots such as asphalt cleaning and re-lining parking spots if necessary, just like the rest of the entire parking lot.

PGE was flexible on location of the equipment and felt the changes requested may even work out better. There is question as to whether there will be five or six parking spots depending on space for one to be ADA compliant.

The spots will be labeled for electric cars only, though enforcement is likely to be gentle.

Caroline Berry move to support the resolution, Rich Dougall seconded the motion, and the board voted unanimously in favor.

**4. Library Budget** – Pat Duke provided written copies of the FY 19-20 budget\* to the board and pointed out the largest changes:

Physical items have seen a 7% reduction in use in the last year alone, and electronic use is up 27%. Therefore the collection budget is shifting accordingly to reduce amount spent on physical items and increase the budget for e-books up \$10,000. Similar changes are occurring throughout the County.

The Friends are increasing their support of Summer Reading Program allowing some Ready To Read Grant money to be used in other areas.

There is an add package being proposed to increase the Youth Librarian position from .67 FTE to a 1.0 FTE.

There is an add package to provide funds that would go toward creating a new strategic plan in 2020 that would hopefully reach out at least another 5 years beyond that.

Cell Phone service in the library it very poor, and so there is an add package for a piece of equipment that would boost service no matter the provider.

**5. Anniversary of the Library, 37<sup>th</sup> (Feb. 14, 1982)** – Pat Duke shared that cake would be served on the 14<sup>th</sup> starting at 2pm.

The 7<sup>th</sup> anniversary of Dolly Parton’s Imagination Library in Wilsonville will also be celebrated that day.

**6. Foundation Report** – Caroline Berry reported that elections were held at the last meeting. She remains President, Reggie Gaines Vice President, Stephen McConnel Treasurer, and Carole Hanna Secretary.

Due to time other items on the agenda were tabled until the next meeting as needed.

**NEW BUSINESS:**

**ROUND ROBIN**

**Meeting adjourned at 8:02 P.M.**

**The next regular scheduled meeting is February 27 at 6:30 P.M. in the Directors Conference Room at the Library.**

Respectfully submitted,  
Brad Clark  
Board Secretary

**\*Copy available from Board Secretary**