

**WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA**

DATE: JULY 26, 2017

TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTOR’S CONFERENCE ROOM

WILSONVILLE PUBLIC LIBRARY BOARD: Richard Dougall, Chair; Caroline Berry; Megan Chrisman; Reggie Gaines; Miriam Pinoli; Mallory Nelson, Youth Representative

AGENDA:

CALL TO ORDER

APPROVAL OF MINUTES OF JUNE 28, 2017

ONGOING BUSINESS/CALENDAR ITEMS

- 1. Staff Member Meet and Greet**
- 2. Youth Services**
- 3. Librarian’s Report**
- 4. Review Annual Calendar**
- 5. Election of Officers (fiscal year 2018); Vice-Chair Election**
- 6. Workplan presentation**
- 7. Friends Report**
- 8. Foundation Report**
- 9. Library District Advisory Committee Report**

NEW BUSINESS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – AUGUST 23 AT 6:30 P.M. AT THE LIBRARY

**Monthly Statistical Report
June 2017**

	JUNE 2017	JUNE 2016	JUNE 2015	% Change 17-16	% Change 17-15
CIRCULATION					
Adult Non-Fiction	4840	4689	5210	3%	-7%
Adult Fiction	5289	5393	5553	-2%	-5%
Total Adult Books	10129	10082	10763	0%	-6%
Young Adult Books	1061	1078	1241	-2%	-15%
Children's Non-Fiction	2602	2903	2733	-10%	-5%
Children's Fiction	11303	12146	11970	-7%	-6%
Total Children's Books	13905	15049	14703	-8%	-5%
TOTAL BOOK CIRCULATION	25095	26209	26707	-4%	-6%
Software/Videogames	167	136	96	23%	74%
Magazines	411	383	465	7%	-12%
Videos/DVDs	9238	9915	9024	-7%	2%
Audio Books/Kits	2051	2355	2218	-13%	-8%
CD Music	1065	1351	1372	-21%	-22%
TOTAL PHYSICAL CIRCULATION	38027	40681	39867	-7%	-5%
Library 2Go	2488	2004	2016	24%	23%
TOTAL CIRCULATION	40515	42685	41883	-5%	-3%
FIRST TIME CHECK-OUTS	30518	32233	31261	-5%	-2%
INTERLIBRARY LOANS					
Borrowed	8752	8713	9273	0%	-6%
Loaned	12622	13841	14797	-9%	-15%
NET I.L.L.	4141	5128	5524	-19%	-25%
BORROWERS (at month's end)	18593	19219	18689	-3%	-1%
REFERENCE QUESTIONS	1698	2164	1622	-22%	5%
ITEMS PROCESSED					
Purchased Items	1282	1070	1304		
Gifts Added	23	126	154		
TOTAL ITEMS ADDED	1305	1196	1458		
Items Withdrawn	1364	702	894		
RESERVATIONS-MEETING ROOMS	260	271	236		
VOLUNTEER HOURS	887	1073	1099	-17%	-19%

**Fiscal Year Statistical Report
July 1, 2016--June 30, 2017**

	Fiscal Yr 2017	Fiscal Yr 2016	Fiscal Yr 2015	% Change 17-16	% Change 17-15
CIRCULATION					
Adult Non-Fiction	56086	54064	61168	4%	-8%
Adult Fiction	60664	61309	63284	-1%	-4%
Total Adult Books	116750	115373	124452	1%	-6%
 Young Adult Books	 10633	 11501	 12675	 -8%	 -16%
Children's Non-Fiction	30182	32323	30454	-7%	-1%
Children's Fiction	116258	129704	122929	-10%	-5%
Total Children's Books	146440	162027	153383	-10%	-5%
TOTAL BOOK CIRCULATION	273823	288901	290510	-5%	-6%
 Software	 1248	 1451	 1459	 -14%	 -14%
Magazines	5162	5552	6594	-7%	-22%
Videos/DVDs	112656	112069	114519	1%	-2%
Audio Books/Kits	23523	26094	25147	-10%	-6%
CD Music	15649	16341	19054	-4%	-18%
TOTAL PHYSICAL CIRCULATION	432061	452232	460211	-4%	-6%
Library 2Go	26338	24346	21793	8%	21%
TOTAL CIRCULATION	458399	476578	482004	-4%	-5%
 FIRST TIME CHECK-OUTS	 336905	 347374	 347858	 -3%	 -3%
INTERLIBRARY LOANS					
Borrowed	103197	107794	112744	-4%	-8%
Loaned	167649	170364	178838	-2%	-6%
NET I.L.L.	64658	62570	66094	3%	-2%
 BORROWERS (at month's end)	 18593	 19219	 18689	 -3%	 -1%
 REFERENCE QUESTIONS	 20077	 20391	 19319	 -2%	 4%
ITEMS PROCESSED					
Purchased Items	9908	12329	12051		
Gifts Added	764	1950	1747		
TOTAL ITEMS ADDED	10672	14279	13798		
Items Withdrawn	15256	11628	12340		
 RESERVATIONS-MEETING ROOMS	 2781	 3048	 2548		
 VOLUNTEER HOURS	 11795	 12750	 12725	 -7%	 -7%

**Quarterly Statistical Report
April-June 2017**

	4th QTR 2017	4th QTR 2016	4th QTR 2015	% Change 17-16	% Change 17-15
CIRCULATION					
Adult Non-Fiction	14239	13375	15419	6%	-8%
Adult Fiction	15238	15510	15704	-2%	-3%
Total Adult Books	29477	28885	31123	2%	-5%
 Young Adult Books	 2696	 2737	 3217	 -1%	 -16%
Children's Non-Fiction	7985	8262	8356	-3%	-4%
Children's Fiction	29692	30997	31609	-4%	-6%
Total Children's Books	37677	39259	39965	-4%	-6%
TOTAL BOOK CIRCULATION	69850	70881	74305	-1%	-6%
 Software	 418	 425	 419	 -2%	 0%
Magazines	1123	1246	1323	-10%	-15%
Videos/DVDs	26697	26702	26457	0%	1%
Audio Books/Kits	5757	6413	6435	-10%	-11%
CD Music	3843	4101	4056	-6%	-5%
 TOTAL PHYSICAL CIRCULATION	 107688	 110822	 113577	 -3%	 -5%
Library 2Go	7237	6204	6294	17%	15%
TOTAL CIRCULATION	114925	117026	119871	-2%	-4%
 FIRST TIME CHECK-OUTS	 84222	 85507	 87224	 -2%	 -3%
 INTERLIBRARY LOANS					
Borrowed	26051	26288	28006	-1%	-7%
Loaned	39037	41999	44593	-7%	-12%
NET I.L.L.	13224	15711	16587	-16%	-20%
 BORROWERS (at month's end)	 18593	 19219	 18689	 -3%	 -1%
 REFERENCE QUESTIONS	 4683	 5270	 5017	 -11%	 -7%
 ITEMS PROCESSED					
Purchased Items	2207	3395	3060		
Gifts Added	106	343	440		
TOTAL ITEMS ADDED	2313	3738	3500		
Items Withdrawn	3059	3536	4136		
 RESERVATIONS-MEETING ROOMS	 858	 861	 707		
 VOLUNTEER HOURS	 3075	 3070	 3234	 0%	 -5%