

**WILSONVILLE PUBLIC LIBRARY  
LIBRARY BOARD MEETING AGENDA**

**DATE: MAY 24, 2017**

**TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTOR’S CONFERENCE ROOM**

**WILSONVILLE PUBLIC LIBRARY BOARD: Megan Chrisman, Chair; Richard Dougall, Vice-Chair; Caroline Berry; Reggie Gaines; Miriam Pinoli; Mallory Nelson, Youth Representative;**

**AGENDA:**

**CALL TO ORDER**

**APPROVAL OF MINUTES OF MARCH 22, 2016**

**ONGOING BUSINESS/CALENDAR ITEMS**

- 1. Youth Services**
- 2. Librarian’s Report**
- 3. City Budget Committee meetings**
- 4. Policies & Procedures Review**
- 5. Distribute Annual Board Report Forms**
- 6. Friends Report**
- 7. Foundation Report**
- 8. Library District Advisory Committee Report**

**NEW BUSINESS**

**ROUND ROBIN**

**ADJOURNMENT**

**NEXT REGULAR MEETING DATE – JUNE 28 AT 6:30 P.M. AT THE LIBRARY**

**Monthly Statistical Report  
March 2017**

	<b>MAR 2017</b>	<b>MAR 2016</b>	<b>MAR 2015</b>	<b>% Change 17-16</b>	<b>% Change 17-15</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	5512	4663	5439	18%	1%
Adult Fiction	5673	5321	5312	7%	7%
<b>Total Adult Books</b>	<b>11185</b>	<b>9984</b>	<b>10751</b>	12%	4%
<b>Young Adult Books</b>	<b>811</b>	<b>871</b>	<b>1141</b>	-7%	-29%
Children's Non-Fiction	2556	3018	3003	-15%	-15%
Children's Fiction	11096	10407	10900	7%	2%
<b>Total Children's Books</b>	<b>13652</b>	<b>13425</b>	<b>13903</b>	2%	-2%
<b>TOTAL BOOK CIRCULATION</b>	<b>25648</b>	<b>24280</b>	<b>25795</b>	6%	-1%
Software	93	99	172	-6%	-46%
Magazines	523	620	447	-16%	17%
Videos/DVDs	11359	9766	10044	16%	13%
Audio Books/Kits	2323	2254	2158	3%	8%
CD Music	1364	1484	1601	-8%	-15%
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>41310</b>	<b>38495</b>	<b>40576</b>	7%	2%
Library 2Go	2442	2086	2079	17%	17%
<b>TOTAL CIRCULATION</b>	<b>43752</b>	<b>40581</b>	<b>42655</b>	8%	3%
<b>FIRST TIME CHECK-OUTS</b>	<b>30155</b>	<b>29711</b>	<b>30567</b>	1%	-1%
<b>INTERLIBRARY LOANS</b>					
Borrowed	9052	9545	9840	-5%	-8%
Loaned	14675	14703	15677	0%	-6%
<b>NET I.L.L.</b>	<b>5623</b>	<b>5158</b>	<b>5837</b>	9%	-4%
<b>BORROWERS (at month's end)</b>	<b>18044</b>	<b>19083</b>	<b>18546</b>	-5%	-3%
<b>REFERENCE QUESTIONS</b>	<b>1809</b>	<b>1598</b>	<b>1791</b>	13%	1%
<b>ITEMS PROCESSED</b>					
Purchased Items	1187	1245	1112		
Gifts Added	85	182	192		
<b>TOTAL ITEMS ADDED</b>	<b>1272</b>	<b>1427</b>	<b>1304</b>		
Items Withdrawn		1602	1918		
<b>RESERVATIONS-MEETING ROOMS</b>	297	272	231		
<b>VOLUNTEER HOURS</b>		1158	1219	-100%	-100%

**Monthly Statistical Report  
April 2017**

	<b>APRIL 2017</b>	<b>APRIL 2016</b>	<b>APRIL 2015</b>	<b>% Change 17-16</b>	<b>% Change 17-15</b>
<b>CIRCULATION</b>					
Adult Non-Fiction	4780	4219	5144	13%	-7%
Adult Fiction	4878	5050	4971	-3%	-2%
<b>Total Adult Books</b>	<b>9658</b>	<b>9269</b>	<b>10115</b>	4%	-5%
<b>Young Adult Books</b>	<b>801</b>	<b>830</b>	<b>960</b>	-3%	-17%
Children's Non-Fiction	2665	2782	3044	-4%	-12%
Children's Fiction	8959	9843	9958	-9%	-10%
<b>Total Children's Books</b>	<b>11624</b>	<b>12625</b>	<b>13002</b>	-8%	-11%
<b>TOTAL BOOK CIRCULATION</b>	<b>22083</b>	<b>22724</b>	<b>24077</b>	-3%	-8%
Software	100	177	173	-44%	-42%
Magazines	367	422	450	-13%	-18%
Videos/DVDs	8654	8063	8784	7%	-1%
Audio Books/Kits	1863	2043	2098	-9%	-11%
CD Music	1372	1315	1425	4%	-4%
Miscellaneous	56	301	366	-81%	-85%
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>34495</b>	<b>35045</b>	<b>37336</b>	-2%	-8%
Library 2Go	2371	1994	2031	19%	17%
<b>TOTAL CIRCULATION</b>	<b>36866</b>	<b>37039</b>	<b>39367</b>	0%	-6%
<b>FIRST TIME CHECK-OUTS</b>	<b>27268</b>	<b>26833</b>	<b>28244</b>	2%	-3%
<b>INTERLIBRARY LOANS</b>					
Borrowed	8547	8864	9375	-4%	-9%
Loaned	13523	14011	14912	-3%	-9%
<b>NET I.L.L.</b>	<b>4976</b>	<b>5147</b>	<b>5537</b>	-3%	-10%
<b>BORROWERS (at month's end)</b>	<b>18184</b>	<b>19091</b>	<b>18601</b>	-5%	-2%
<b>REFERENCE QUESTIONS</b>	<b>1533</b>	<b>1641</b>	<b>1699</b>	-7%	-10%
<b>ITEMS PROCESSED</b>					
Purchased Items	27	1111	856		
Gifts Added	0	92	161		
<b>TOTAL ITEMS ADDED</b>	<b>27</b>	<b>1203</b>	<b>1017</b>		
Items Withdrawn	561	1707	1220		
<b>RESERVATIONS-MEETING ROOMS</b>	<b>319</b>	<b>312</b>	<b>256</b>		
<b>VOLUNTEER HOURS</b>	<b>1090</b>	<b>968</b>	<b>1211</b>	13%	-10%

**Quarterly Statistical Report  
January-March 2017**

	3rd QTR 2017	3rd QTR 2016	3rd QTR 2015	% Change 16-15	% Change 16-14
<b>CIRCULATION</b>					
Adult Non-Fiction	14659	13499	15635	9%	-6%
Adult Fiction	15321	14878	14936	3%	3%
<b>Total Adult Books</b>	<b>29980</b>	<b>28377</b>	<b>30571</b>	6%	-2%
<b>Young Adult Books</b>	<b>2096</b>	<b>2742</b>	<b>3105</b>	-24%	-32%
Children's Non-Fiction	7923	8795	8022	-10%	-1%
Children's Fiction	27812	31002	29557	-10%	-6%
<b>Total Children's Books</b>	<b>35735</b>	<b>39797</b>	<b>37579</b>	-10%	-5%
<b>TOTAL BOOK CIRCULATION</b>	<b>67811</b>	<b>70916</b>	<b>71255</b>	-4%	-5%
Software	207	340	341	-39%	-39%
Magazines	1027	1702	1504	-40%	-32%
Videos/DVDs	29020	28640	28835	1%	1%
Audio Books/Kits	5970	6429	6152	-7%	-3%
CD Music	4071	4295	4684	-5%	-13%
<b>TOTAL PHYSICAL CIRCULATION</b>	<b>108106</b>	<b>112626</b>	<b>113718</b>	-4%	-5%
Library 2Go	6563	5805	5427	13%	21%
<b>TOTAL CIRCULATION</b>	<b>114669</b>	<b>118431</b>	<b>119145</b>	-3%	-4%
<b>FIRST TIME CHECK-OUTS</b>	<b>82958</b>	<b>87511</b>	<b>86468</b>	-5%	-4%
<b>INTERLIBRARY LOANS</b>					
Borrowed	25730	27515	28178	-6%	-9%
Loaned	41337	42792	45335	-3%	-9%
<b>NET I.L.L.</b>	<b>15575</b>	<b>15277</b>	<b>17157</b>	2%	-9%
<b>BORROWERS (at month's end)</b>	<b>18044</b>	<b>19083</b>	<b>18546</b>	-5%	-3%
<b>REFERENCE QUESTIONS</b>	<b>4856</b>	<b>5071</b>	<b>5176</b>	-4%	-6%
<b>ITEMS PROCESSED</b>					
Purchased Items	2005	2881	2751		
Gifts Added	204	386	519		
<b>TOTAL ITEMS ADDED</b>	<b>2209</b>	<b>3267</b>	<b>3270</b>		
Items Withdrawn		2759	3593		
<b>RESERVATIONS-MEETING ROOMS</b>	780	775	674		
<b>VOLUNTEER HOURS</b>		3181	3244	-100%	-100%