

THE URBAN RENEWAL AGENCY OF THE CITY OF WILSONVILLE
URA RESOLUTION NO. 302

A RESOLUTION OF THE CITY OF WILSONVILLE URBAN RENEWAL AGENCY BOARD AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT CONTRACT AMENDMENT WITH HARPER HOUF PETERSON RIGHELLIS INC. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE GARDEN ACRES ROAD AND PLM_1.2 WATER TRANSMISSION LINE PROJECT.

WHEREAS, the City has planned, designed, and budgeted for the completion of Capital Improvements Projects #1127, 2103, 4201, and 7061, known as Garden Acres Road and PLM_1.2 Water Transmission Line project (the Project); and

WHEREAS, the City solicited Requests for Proposals from qualified consultants for the Project that duly followed the State of Oregon Public Contracting Rules and the City of Wilsonville Municipal Code; and

WHEREAS, Harper Houf Peterson Righellis, Inc. was selected as the most qualified consultant, was awarded a contract for survey, design, and acquisition support services, and performed and completed services to the satisfaction of the City; and

WHEREAS, the City entered into an intergovernmental agreement (Resolution No. 2743) with Tualatin Valley Water District and the City of Hillsboro, collectively doing business and referred to herein as Willamette Water Supply Program (WWSP), to jointly design and construct the Garden Acres Road project and Willamette Water Supply PLM_1.2 Garden Acres to 124th Pipeline project; and

WHEREAS, WWSP will reimburse the City for all costs associated with construction, construction management and administration of the PLM_1.2 Water Transmission Line portion of the Project as part of the joint construction project; and

WHEREAS, the City desires to amend the Professional Services Agreement contract with Harper Houf Peterson Righellis, Inc. to perform construction engineering services;

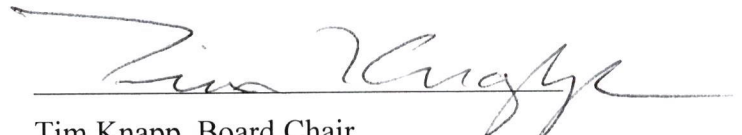
NOW, THEREFORE, THE URBAN RENEWAL AGENCY OF THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. The procurement process for the Project duly followed Oregon Public Contracting Rules, and Harper Houf Peterson Righellis, Inc. has provided a responsive and responsible proposal for construction engineering services.

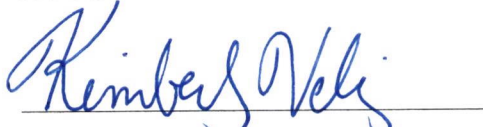
Section 2. The Urban Renewal Agency Board authorizes the City Manager to enter into and execute a Professional Services Agreement contract amendment with Harper Houf Peterson Righellis, Inc. for a not-to-exceed amount of \$416,680.00

Section 3. This resolution is effective upon adoption.

ADOPTED by the Wilsonville Urban Renewal Agency Board at a regular meeting there of this 1st day of July 2019, and filed with the Wilsonville City Recorder this date.


Tim Knapp, Board Chair

ATTEST:


Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Board Chair Knapp	Yes
Board Member Akervall	Excused
Board Member Lehan	Yes
Board Member West	Yes

EXHIBITS:

A. Garden Acres Road & PLM_1.2 Water Transmission Line Professional Services Agreement Contract Amendment #5 – Scope of Work

Exhibit A

Contract Amendment #05 Garden Acres Road & PLM_1.2 Water Transmission line CIP # 1127, 2103, 4201, 7061

SCOPE OF SERVICES

On July 24, 2017, the City of Wilsonville entered into a Professional Services Agreement (PSA) with Harper Houf Peterson Righellis, Inc. (HHPR) for design and construction management services for the Garden Acres Road project. This Contract Amendment No. 5 amends the original PSA between HHPR and the City of Wilsonville. This Contract Amendment No. 5 defines changes in contract scope, cost and schedule specific to Construction Engineering Services.

The original Scope of Work remains in effect except as modified herein and previous Contract Amendment/Change Orders. Tasks noted below as “amended” refers to the Task numbering from the original PSA. New tasks are also noted.

Scope of Work

Task 11 – Construction Phase Service

AMENDED

Task 11.1 – Construction Meetings – *Delete this section and replace with the following:* Consultant will attend the Project’s pre-construction meeting and 1 construction meeting per week, to be scheduled by the City and to be held at Wilsonville City Hall, 29799 SW Town Center Loop East, Wilsonville, OR. For the purpose of this scope, construction is anticipated to be 18 months. The contractor will provide the three week look ahead schedule.

Deliverables

The Project deliverables will include:

- Meeting agenda
- Meeting notes
- Answers to any questions arising from the meetings

AMENDED

Task 11.3 – Construction Engineering and Management – *Delete this section and replace with the following:*

- Consultant shall manage and coordinate the submittal review and approval process, except for submittals associated with the 66” WWSP pipe. Consultant will coordinate receipt of contractor submittals, review submittals and return any submittals needing

revision directly to the Contractor. If/when submittals are ready for approval, Consultant shall transmit the submittal to the City Project Manager or Inspector for approval. Approved submittals will be returned directly to the Contractor.

- Consultant will conduct periodic site visits as necessary to determine whether construction activities are consistent with the approved plans and specifications.
- Consultant shall clarify construction plans or specifications, as needed
- Consultant shall manage and process Requests For Information (RFI's) and respond to requests for clarifications from the contractor or City personnel.
- Consultant shall manage and produce revised plans and details based on changes in field conditions, unforeseen conflicts, or changes to the plans authorized by the City Project Manager.
- Consultant shall review monthly Contractor invoices for the appropriateness of the invoice compared to actual completion of bid items and provide recommendations to the City Project Manager.
- Consultant shall review Contractor Change Order Requests for appropriateness compared to approved plans and specifications and provide recommendations to the City Project Manager.
- Consultant shall participate in a full project walk-thru at time of Substantial Completion, and assist the City in preparing the Substantial Completion Punch List.

NEW TASK

Task 11.5 – Construction Meetings for WWSP related work

Of the meetings described in Task 11.1, approximately 6 hours per month of the construction meeting time will be allocated to coordination and summary of WWSP related work items.

NEW TASK

Task 11.6 – Construction Engineering and Management for WWSP related work

Of the Construction Management described in Task 11.3, approximately 6 hours per month of the management will be allocated to coordination of WWSP related work items.

NEW TASK

Task 11.7 – Construction Inspection

Consultant will provide a full time construction inspector for the Schedule A – Road Work items. Daily written reports will be submitted to the City's Project Manager for all inspection work and quantity verification. For the purpose of this scope we anticipate 12 months of full time inspection and 6 months of half time inspection.