



PLANNING COMMISSION

WEDNESDAY, SEPTEMBER 8, 2021

IV. INFORMATIONAL

- A. City Council Action Minutes (August 2 & 16, 2021) (*No staff presentation*)

City Council Meeting Action Minutes
August 2, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West - Excused
Councilor Linville

Beth Wolf, Senior Systems Analyst
Kim Rybold, Senior Planner
Andy Stone, IT Director
Zoe Mombert, Assistant to the City Manager
Dominique Huffman, PE, Civil Engineer
Nancy Kraushaar, PE, Civil Engineer
Andrea Villagrana, Human Resource Manager
Chelsea Sabella, Law Clerk
Zach Weigel, Capital Projects Engineering Manager
Miranda Bateschell, Planning Director
Chelsea Sabella, Law Clerk

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Vertical Housing Development Zones	Staff shared research on implementation of Vertical Housing Development Zones and sought Council direction on implementation in the Villebois Village Center and Town Center.
B. PDB Alternative Contracting Method for the Boeckman Road Corridor Project	Council heard a presentation on Resolution No. 2916. The resolution authorizes the use of a Progressive Design Build (PDB) alternative contracting method for the Boeckman Road Corridor Project.
C. Community Enhancement Program Recommendations	Staff presented on Resolution No. 2920, which allocates the second round of Community Enhancement funds for FY 2021/2022.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Citizens Academy Graduation	Signs were awarded to the graduates of the 2021 Citizens Academy.
B. City Manager Employment Agreement	City Council moved to approve the extension of Bryan Cosgrove's employment agreement as City Manager from June 20, 2011 to June 19, 2025, as outlined in the employment agreement. Motion passed 4-0.

C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u> A. Student Advocacy and Voices	Miss Oregon Teen USA presented on her platform, which is to support Oregon youth struggling with mental health challenges.
<u>Consent Agenda</u> A. Minutes of the July 19, 2021 Council Meeting.	The Consent Agenda was approved 4-0.
<u>New Business</u> A. <u>Resolution No. 2920</u> A Resolution To Allocate The Second Round Of Community Enhancement Funds For Fiscal Year 2021/2022.	The Resolution No. 2920 was approved 3-0-1.
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. <u>Resolution No. 2916</u> A Resolution Of The City Of Wilsonville Authorizing The Use Of A Progressive Design Build (PDB) Alternative Contracting Method For The Boeckman Road Corridor Project (Capital Improvement Projects 4212, 4206, 4205, 2102).	After a public hearing was conducted, Resolution No. 2916 was approved 4-0.
<u>City Manager's Business</u>	The City Manager updated Council on the following: <ul style="list-style-type: none"> • National Night Out • Employee Picnic • Community Block Party • Eviction Moratorium • Masking • American Rescue Plan Act Funds • Bridge Landing Property
<u>Legal Business</u>	The City Attorney provided an update that the contractor hired by Fry's was scheduled to clean up their lot that week.
ADJOURN	9:04 p.m.

City Council Meeting Action Minutes
August 16, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall - Excused
Councilor Lehan
Councilor West
Councilor Linville

Beth Wolf, Senior Systems Analyst
Andy Stone, IT Director
Zoe Mombert, Assistant to the City Manager
Dwight Brashear, Transit Director
Scott Simonton, Fleet Services Manager
Zach Weigel, Capital Projects Engineering Manager
Chris Neamtzu, Community Development Director
Martin Montalvo, Public Works Ops. Manager
Dan Pauly, Planning Manager
Mike Nacrelli, Civil Engineer
Mark Ottenad, Public/Government Affairs Director
Delora Kerber, Public Works Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:01 p.m.
A. I-5 Pedestrian Bridge and Gateway Plaza Project Update	Staff provided an update on the progress of the I-5 Pedestrian Bridge and Gateway Plaza design and shared initial recommendations for design elements, including lighting, seating, walls, and landscape materials.
B. Middle Housing in Wilsonville Project	Staff reviewed with Council the materials for the Middle Housing in Wilsonville project relating to driveway design and parking.
C. City Hall Water Leak Repairs	Staff shared costs estimates to mitigate effects of a recent City Hall water leak, and detailed plans to make customer service and safety improvements within public lobby areas in conjunction with the repair work.
D. Twist Bioscience WIN Zone Adoption	Council was briefed on Ordinance No. 849, which makes certain determinations and findings relating to and approving a single-property urban renewal plan for economic development purposes known as the Twist Bioscience Wilsonville Investment Now (WIN) Zone.
E. NW Natural Gas Installation of High Pressure Fueling Equipment	Council was informed of Resolution No. 2918, which authorizes SMART to enter into an agreement with NW Natural Gas, to provide high-pressure gas service at 28879 SW Boberg Road.

REGULAR MEETING	
<u>Mayor's Business</u> A. Upcoming Meetings B. Kitakata Sister City Advisory Board Appointments	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City. Appointment of Kevin Stewart to the Kitakata Sister City Advisory Board for a term beginning 8/16/2021 to 12/31/2021. Approved 4-0. Appointment of Sruthy Menon to the Kitakata Sister City Advisory Board for a term beginning 8/16/2021 to 12/31/2023. Approved 4-0.
<u>Communications</u> A. 2021 State Legislative Session Report.	Council heard a summary of the most recent State legislative session and its impacts on Wilsonville.
<u>Consent Agenda</u> A. <u>Resolution No. 2917</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Manager/General Contractor (CM/GC) Contract With Kiewit Infrastructure West Co. To Provide Preconstruction Services For The Willamette River Water Treatment Plant Expansion Project (Capital Improvement Project #1144). B. <u>Resolution No. 2918</u> A Resolution Authorizing SMART (South Metro Area Regional Transit) To Enter Into An Agreement With NW Natural Gas, To Provide High Pressure Gas Service At 28879 SW Boberg Road. C. <u>Resolution No. 2923</u> A Resolution Of The City Of Wilsonville Authorizing The Sole Source Selection Of Friends Of Trees For FY 2021-22. D. Minutes of the August 2, 2021 City Council Meeting.	The Consent Agenda was approved 4-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	

<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 849</u> An Ordinance Of The City Of Wilsonville Making Certain Determinations And Findings Relating To And Approving A Single-Property Urban Renewal Plan For Economic Development Purposes Known As The Twist Bioscience Wilsonville Investment Now (WIN) Zone.</p>	<p>After a public hearing was conducted, Ordinance No. 849 was approved on first reading by a vote of 4-0.</p>
<p><u>City Manager's Business</u></p>	<p>It was determined Council would return to Zoom meetings as long as the indoor mask mandate was required.</p> <p>Council was reminded August 26, 2021 is the Community Block Party and Women's Suffrage Day.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>8:56 p.m.</p>