



PLANNING COMMISSION

WEDNESDAY, DECEMBER 8, 2021

III. INFORMATIONAL

- A. City Council Action Minutes (November 1 & 15, 2021) (*No staff presentation*)

City Council Meeting Action Minutes
November 1, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Beth Wolf, Senior Systems Analyst
Andy Stone, IT Director
Zoe Mombert, Assistant to the City Manager
Kimberly Rybold, Senior Planner
Dan Carlson, Building Official
Kerry Rappold, Natural Resources Manager
Ryan Adams, Assistant City Attorney
Zach Weigel, City Engineer
Miranda Bateschell, Planning Director
Chris Neamtzu, Community Development Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:01 p.m.
A. Vertical Housing Development Zones	Staff shared recommendations for local criteria to promote active ground floor uses and a proposed Vertical Housing Development Zone (VHDZ) boundary in Town Center.
B. Urban Forest Management Plan	Council was provided an overview of the draft Urban Forest Management Plan (UFMP).
C. Residential Building Code Adoption	Due to time constraints, this item was moved to the City Council meeting.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Residential Building Code Adoption	Staff briefed City Council on Resolution No. 2926, which adopts the Oregon residential specialty code.
<u>Consent Agenda</u>	
A. Resolution No. 2926 Resolution Of The City Of Wilsonville Adopting The Oregon Residential Specialty Code.	The Consent Agenda was approved 5-0.

<p>B. <u>Resolution No. 2933</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract With Murraysmith, Inc. For Owner’s Representative Services For The Boeckman Road Corridor Project (Capital Improvement Project # 2102, 4205, 4206, 4212).</p> <p>C. Minutes of the October 18, 2021 Council Meeting.</p>	
<p><u>New Business</u> A. None.</p>	
<p><u>Continuing Business</u> A. None.</p>	
<p><u>Public Hearing</u> A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>The City Manager updated Council on the following:</p> <ul style="list-style-type: none"> • Civics Academy application deadline extended to November 5, 2021 at 5:00 p.m. • Paper Shredding event scheduled at the City Hall parking lot on November 6, 2021. • Arts and Culture Plan would be brought to the November 15, 2021 Work Session. • Leaf Drop-Off event scheduled at the City Hall parking lot on November 20, 2021. <p>Wished Wilsonville Wildcats sport teams success.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>URA Consent Agenda</u> A. <u>URA Resolution No. 322</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Board Authorizing The City Manager To Execute A Professional Services Agreement Contract With Murraysmith, Inc. For Owner’s Representative Services For The Boeckman Road Corridor Project (Capital Improvement Project # 2102, 4205, 4206, 4212).</p>	<p>The URA Consent Agenda was approved 5-0.</p>

B. Minutes of the October 18, 2021 URA Meeting.	
<u>New Business</u> A. None.	
<u>URA Public Hearing</u> A. None.	
ADJOURN	7:57 p.m.

City Council Meeting Action Minutes
November 15, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West – Arrived 5:05 p.m.
Councilor Linville

Kimberly Rybold, Senior Planner
Zach Weigel, City Engineer
Beth Wolf, Senior Systems Analyst
Zoe Mombert, Assistant to the City Manager
Dwight Brashear, Transit Director
Mark Ottenad, Public/Government Affairs Director
Cindy Luxhoj, Associate Planner
Miranda Bateschell, Planning Director
Dan Pauly, Planning Manager
Chris Neamtzu, Community Development Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:02 p.m.
A. Vertical Housing Development Zones (VHDZ)	Staff sought guidance from Council regarding draft guidelines and design criteria to establish and support implementation of Vertical Housing Development Zones at Town Center and in Villebois.
B. Wilsonville Transit Center Transit-Oriented Development	Staff shared design options and a financial feasibility analysis in support of a concept to build transit-oriented development on a City owned property adjacent to the Transit Center.
C. I-5 Pedestrian Bridge and Gateway Plaza Project Update	Staff sought feedback to inform design of the I-5 Pedestrian Bridge and Gateway Plaza.
D. Arts and Culture Commission	Council directed staff to proceed with the establishment of a local Arts, Culture, and Heritage Commission.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Small Business Proclamation	The Mayor read a proclamation declaring the 27 th day of November 2021 as Small Business Saturday.

<p>C. City Attorney Employment Agreement</p>	<p>Council moved to approve the extension of Barbara Jacobson’s employment agreement as City Attorney from November 30, 2021 to March 31, 2022, as outlined in the employment agreement. Passed 5-0.</p>
<p><u>Communications</u></p> <p>A. Metro Update</p> <p>B. Climate Rulemaking Presentation</p>	<p>Metro Councilor Gerritt Rosenthal detailed Metro’s current priorities to support Portland-area residents.</p> <p>Representative from the Oregon Department of Land Conservation and Development (DLCD) outlined guidelines to established and support Climate-Friendly and Equitable Communities throughout Oregon.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2931</u> A Resolution Of The City Of Wilsonville Adopting The Findings And Recommendations Of The “Solid Waste Collection Rate Report, October 2021” And The Republic Services Rate Schedule, Effective January 1, 2022.</p> <p>B. <u>Resolution No. 2935</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into A Development Agreement With Taylor Morrison Northwest, LLC Regarding The Clermont Subdivision In Villebois.</p> <p>C. Minutes of the November 1, 2021 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p> <p>A. <u>Appeal Of Development Review Board Resolution No. 393-B</u></p>	<p>Council moved that the Wilsonville City Council order the decision of the DRB including all findings contained in the staff report adopted by the Development Review</p>

<p>Order Affirming The Decision Of The Development Review Board Based On The Findings And Conditions Approving A SAP Central Amendment, Preliminary Development Plan (1) And Plan Modifications (2), Final Development Plans (3), And Type C Tree Plans (3) For A Mixed Use Development Located In The Villebois Village Center. The Subject Sites Are Located On Tax Lots 2100 And 2800 Of Section 15AC And Tax Lot 8600 Of Section 15DB, Township 3 South, Range 1 West, Willamette Meridian, City Of Wilsonville, Clackamas County, Oregon. Pacific Community Design, Inc. – Representative For Costa Pacific Communities – Applicant And RCS Development LLC – Owner.</p>	<p>Board. Affirmed and further directed the City Attorney to prepare additional findings based on this Council’s determination for review, approval, and signature by the Mayor. Passed 5-0.</p>
<p>ADJOURN</p>	<p>10:13 p.m.</p>