



PLANNING COMMISSION

WEDNESDAY, FEBRUARY 13, 2019

III. INFORMATIONAL

- A. City Council Action Minutes (January 7 & 24, 2019)

City Council Meeting Action Minutes
January 7, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Stevens - Stevens
Councilor Lehan
Councilor West

Daniel Pauly, Senior Planner, Planning
Mark Ottenad, Public/Government Affairs Director
Amanda Guile-Hinman, Assistant City Attorney
Chris Neamtzu, Community Develop. Director
Bill Evans, Communications & Marketing Manager
Zach Weigel, Capital Projects Engineering Manager
Zoe Monahan, Assistant to the City Manager
Pamela Munsterman, Municipal Court Clerk
Fred Weinhouse, Municipal Court Judge
Dominique Huffman, Civil Engineer
Patty Nelson, City Engineer

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Extreme Emergency Declaration – Storm Drainage Pipe	Staff provided Council with details on the emergency repairs necessary to address a failing storm drainage pipe in Charbonneau leading to the Willamette River.
B. French Prairie Bicycle-Pedestrian-Emergency Access Bridge Type Review	Council agreed with the French Prairie Task Force recommendation to consider two-bridge types for the proposed pedestrian/cycling/emergency vehicle crossing over the Willamette River.
C. Small Wireless Facility Design Standards & Code Amendments	Council was updated on the small wireless facility design standards and code amendments to be voted on during the Council meeting as Resolution No. 2720 and Ordinance No. 831.
D. State Legislative Agenda	Council approved the 2019-20 State Legislative Agenda, affirming the City’s policy priorities and guiding Council response to specific legislative proposals that may arise before the Oregon Legislative Assembly over the next two years.
E. Council Appointments to Intergovernmental Bodies	Council determined which members would represent the City on various regional and state boards.
F. Letter of Support for Implementation of Proposed Vehicle Registration Fee by Ordinance	Staff informed that Clackamas County Board of County Commissioners has requested that

<p>G. Memorial Park Pump Station PSA Amendment</p>	<p>Council support a \$30 annual per-vehicle registration fee. The fee would provide a local funding source for maintenance and improvements to City and County roads.</p> <p>Council was briefed on Resolution No. 2719, authorizing the City Manager to amend a PSA with Murraysmith, Inc. for design and construction engineering services for the Memorial Park Pump Station Project.</p>
<p>REGULAR MEETING</p>	
<p><u>Swear In Newly Elected Councilors</u></p>	<p>Judge Weinhouse administered the Oath of Office to Councilors-elect Lehan and West.</p>
<p><u>Mayor's Business</u></p> <p>A. Elect City Council President</p> <p>B. Board/Committee Reappointments and Appointments</p>	<p>Councilor Akervall was elected Council President.</p> <p>The following reappointments and appointments were made:</p> <p>Budget Committee Reappointment of Andrew Karr and Paul Bunn to Budget Committee for a term beginning 1/1/19 to 12/31/21.</p> <p>Development Review Board Reappointment of Jennifer Willard and Joann Linville to Development Review Board Panel A for a term beginning 1/1/19 to 12/31/20.</p> <p>Appointment of Angela Niggli and Daniel McKay to Development Review Board Panel A for a term beginning 1/1/19 to 12/31/20.</p> <p>Reappointment of Richard Martens and Shawn O'Neil to Development Review Board Panel B for a term beginning 1/1/19 to 12/31/20.</p> <p>Appointment of Eleanor Schroeder to Development Review Board Panel B for a term beginning 1/1/19 to 12/31/20.</p> <p>Parks and Recreation Advisory Board Appointment of Amanda Aird and Dahe Chen to Parks and Recreation Advisory Board for a term beginning 1/1/19 to 12/31/22.</p>

<p>C. Upcoming Meetings</p> <p>D. Letter of Support</p>	<p>Planning Commission Reappointment of Simon Springall to Planning Commission for a term beginning 1/1/19 to 12/31/22.</p> <p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p> <p>Council made a motion to draft a letter of support for a proposed countywide vehicle registration fee. Motion passed 4-0.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2719</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Amend A Professional Services Agreement With Murraysmith, Inc. For Design And Construction Engineering Services For The Memorial Park Pump Station Project (Capital Improvement Project #2065).</p>	<p>The Consent Agenda was approved 4-0.</p>
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 831</u> An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Chapter 4, Sections 800 Through 814 To Address The New Rules Promulgated By The Federal Communications Commission; And Declaring An Emergency.</p>	<p>After a public hearing was conducted, Ordinance No. 831 was approved on first reading by a vote of 4-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2720</u> A Resolution Of The City Of Wilsonville Approving The City’s Small Wireless Facilities Planning Application Review Fee, Technical Design Review Fee, And Right-Of-Way Access Fee, And Adopting Design Standards.</p>	<p>Resolution No. 2720 was adopted 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 830</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Exclusive Farm Use (EFU) Zone To The Village (V) Zone On Approximately 25.69 Acres In The North Central Portion Of Villebois From 110th Avenue To Calais East Subdivision, South Of Tooze Road To Berlin Avenue; The Land Is More Particularly Described As Tax Lots 7200, 7290, 7300, 7400, 7500, And 7600, Section 15AB, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Polygon WLH LLC, Applicant.</p>	<p>Ordinance No. 830 was adopted on second reading by a vote of 3-0-1.</p>

<u>City Manager Business</u>	Wished Council a happy New Year.
<u>Legal Business</u>	Thanked Council for their thoughtful input and support of staff's work on the 5G items.
ADJOURN	10:03 p.m.

City Council Meeting Action Minutes
January 24, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Stevens
Councilor Lehan - *Present at Work Session.*
Excused for the City Council & URA meetings.
Councilor West

Jeanna Troha, Assistant City Manager
Chris Neamtzu, Community Develop. Director
Delora Kerber, Public Works Director
Cathy Rodocker, Finance Director
Dwight Brashear, SMART Director
Pat Duke, Library Director
Bill Evans, Communications & Marketing Manager
Zach Weigel, Capital Projects Engineering Manager
Eric Loomis, Transit Operations Manager
Patty Nelson, City Engineer
Jordan Vance, Economic Development Manager
Nicole Hendrix, Transit Management Analyst

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Electric Vehicle Charging Hub	Staff briefed Council on Resolution No. 2721 approving a charging station license agreement with PGE for installation of electric vehicle charging stations.
B. Dial-A-Ride Steering Committee	Staff along with Dial-a-Ride committee members updated Council on services provided.
C. Annual Urban Renewal Report, FY2017-18	Council was presented with the Urban Renewal Annual Report.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Public Hearing</u>	
A. <u>Resolution No. 2722</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.	After a public hearing was conducted, Resolution No. 2722 was approved by a vote of 4-0.
<u>New Business</u>	
A. <u>Resolution No. 2723</u> A Resolution Authorizing An Intergovernmental Agreement With The Urban Renewal Agency Of The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The West Side Plan District.	Resolution No. 2723 was adopted 3-0-1.

<p>B. <u>Resolution No. 2721</u> A Resolution Of The City Of Wilsonville Approving A Charging Station License Agreement With Portland General Electric For Installation Of Electric Vehicle Charging Stations.</p>	<p>Resolution No. 2721 was adopted 4-0.</p>
<p><u>Continuing Business</u> A. <u>Ordinance No. 831</u> – 2nd Reading An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Chapter 4, Sections 800 Through 814 To Address The New Rules Promulgated By The Federal Communications Commission; And Declaring An Emergency.</p>	<p>Ordinance No. 831 was adopted on second reading by a vote of 3-0-1.</p>
<p><u>City Manager’s Business</u></p>	<p>Informed Council that the Work Plan included two updates.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>Consent Agenda</u> A. Minutes of the December 3, 2018 URA Meeting.</p>	<p>The Consent Agenda passed 4-0.</p>
<p><u>Public Hearing</u> A. <u>URA Resolution No. 293</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.</p>	<p>After a public hearing was conducted, URA Resolution No. 293 was approved by a vote of 3-0-1.</p>
<p><u>New Business</u> A. <u>URA Resolution No. 294</u> A Resolution Authorizing An Intergovernmental Agreement With The City Of Wilsonville Pertaining To Short Term Subordinate Urban Renewal Debt For The West Side Plan District For The Purpose Of Funding The Construction Of Capital Improvement Projects By The Agency.</p>	<p>URA Resolution No. 294 was adopted 4-0.</p>
<p>ADJOURN</p>	<p>8:19 p.m.</p>