



PLANNING COMMISSION

WEDNESDAY, JULY 10, 2019

III. INFORMATIONAL

A. City Council Action Minutes (Jun 3 & 17, 2019)

City Council Meeting Action Minutes
June 3, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Stevens
Councilor Lehan
Councilor West

Cathy Rodocker, Finance Director
Mark Ottenad, Public/Government Affairs Director
Keith Katko, Assistant Finance Director
Dwight Brashear, SMART Director
Kimberly Rybold, Associate Planner
Bill Evans, Communications & Marketing Manager
Zach Weigel, Capital Projects Engineering Manager
Eric Loomis, Transit Operations Manager
Charlie Tso, Assistant Planner
Rob Wurpes, Chief of Police
Cindy Luxhoj, Associate Planner
Nicole Hendrix, Transit Management Analyst

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Daniel Pauly, Planning Manager
Chris Neamtzu, Community Development Director

AGENDA ITEM	ACTIONS
WORK SESSION	
A. 2018 City of Wilsonville Annual Housing Report	Staff shared the City’s 2019 Annual Housing Report.
B. Equitable Housing Strategic Plan	Council heard a presentation that detailed tactics to recruit an Equitable Housing Strategic Plan Task Force to guide the City’s work to develop policies and strategies to create affordable housing.
C. Programs Enhancement Strategy Update	Staff provided a progress report on SMART’s ongoing plans to develop new service improvements.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
B. Council Application	Council discussed application and interview process for the soon to be vacant seat of Councilor Stevens.

<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2750</u> A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2019-20.</p> <p>B. <u>Resolution No. 2751</u> A Resolution Declaring The City’s Eligibility To Receive State Shared Revenues.</p> <p>C. <u>Resolution No. 2752</u> A Resolution Declaring The City’s Election To Receive State Shared Revenues.</p> <p>D. <u>Ordinance No. 836</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Residential Agricultural Holding (RA-H) Zone To The Planned Development Industrial (PDI) Zone With Special Considerations For Screening And Buffering From The Adjacent Existing Residential Use On Approximately 6.16 Acres Comprising Tax Lots 300 And 500 Of Section 14A, T3S, R1W, Clackamas County, Oregon, Nicoli Pacific, LLC, Applicant/Owner.</p>	<p>After a public hearing was conducted, Resolution No. 2750 was approved 5-0.</p> <p>After a public hearing was conducted, Resolution No. 2751 was approved 5-0.</p> <p>After a public hearing was conducted, Resolution No. 2752 was approved 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 836 was approved on first reading by a vote of 5-0.</p>
<p><u>City Manager’s Business</u></p> <p>A. Korean War Memorial</p> <p>B. Building Department</p>	<p>The City Manager announced that he attended the Korean War Memorial held in Town Center Park and would be attending the upcoming ribbon cutting for Eye Health NW.</p> <p>Additionally, City Manager Cosgrove complimented Building Official Dan Carlson and the Building Department for expediting the process of getting residents back in town home units that were deemed unoccupiable.</p>
<p><u>Legal Business</u></p> <p>A. Kinder Morgan</p> <p>B. Aurora Airport</p>	<p>Council was reminded about the upcoming Kinder Morgan disaster training.</p> <p>Council agreed that the City of Wilsonville should continue with the current policy, which is to be included in any official process moving forward regarding the Aurora Airport.</p>

C. Exclusion Program	Furthermore, Council agreed to continue with Clackamas County Sheriff's Office exclusion program.
URBAN RENEWAL AGENCY	
<u>Consent Agenda</u> A. Minutes of the March 18, 2019 URA Meeting.	The Consent Agenda was approved 5-0.
<u>Public Hearing</u> A. <u>URA Resolution No. 298</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2019-20.	After a public hearing was conducted, URA Resolution No. 298 was approved 5-0.
ADJOURN	9:17 p.m.

City Council Meeting Action Minutes
June 17, 2019

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Stevens
Councilor Lehan
Councilor West

Amanda Guile-Hinman, Assistant City Attorney
Zach Weigel, Capital Projects Engineering Manager
Zoe Monahan, Assistant to the City Manager
Jordan Vance, Economic Development Manager
Dan Pauly, Planning Manager
Patty Nelson, City Engineer
Dwight Brashear, Transit Director
Delora Kerber, Public Works Director
Kimberly Rybold, Associate Planner
Mike McCarty, Parks and Recreation Director
Miranda Bateschell, Planning Director
Andrea Villagrana, Human Resources Manager
Elli Work, Grants & Program Manager

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Chris Neamtzu, Community Develop. Director
Cathy Rodocker, Finance Director
Keith Katko, Assistant Finance Director
Mark Ottenad, Public/Government Affairs Director

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Wilsonville Community Sharing Support Grant Agreement for 2019.	Council was briefed on Resolution No. 2754, authorizing a support grant agreement with Wilsonville Community Sharing.
B. City of Wilsonville Addendum to the Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan	Staff presented on the addendum to the Clackamas County Multi-Jurisdictional Natural Hazard Mitigation.
C. Trimet STIF Formula Fund IGA	Council was informed of Resolution No. 2756 authorizing the City Manager to Execute the Tri-County Metropolitan Transportation District of Oregon (TriMet) Subrecipient Agreement.
D. SDC Deferral/Installment Program	Council and staff discussed a SDC deferral and installment program. Council was requested to complete the SDC questionnaire and return to staff.
E. Council Application and Process	Council finalized the application for prospective Council candidates.

REGULAR MEETING	
<u>Communications</u> A. Wilsonville Community Sharing	Wilsonville Community Sharing updated that the City's grant funding helps Wilsonville residents in need with assistance with items such as rent, food, prescriptions and utility bills.
<u>Mayor's Business</u> A. Citizen Academy Graduation B. Electric Bus Art Student's Day Proclamation C. City Manager's Contract Renewal D. Upcoming Meetings	Signs were awarded to the graduates of the Citizens Academy, Class of 2019. The Mayor read a proclamation declaring the 26 day of June as Electric Bus Art Student's Day and presented the proclamation to staff. Council renewed the City Manager's contract for an additional 2 years. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Consent Agenda</u> A. <u>Resolution No. 2754</u> A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing. B. <u>Resolution No. 2755</u> A Resolution Of The City Of Wilsonville For Adoption Of The City Of Wilsonville Addendum To The Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan. C. <u>Resolution No. 2756</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Tri-County Metropolitan Transportation District Of Oregon (TriMet) Subrecipient Agreement. D. <u>Resolution No. 2757</u> A Resolution Of The City Of Wilsonville Acting In Its Capacity As The Local Contract Review Board Authorizing The City Manager To Execute A Construction Contract With Moore Excavation, Inc. For Construction Of Garden Acres Road And PLM_1.2 Water Transmission Line Project.	The Consent Agenda was approved 5-0.

<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2753</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.</p> <p>B. <u>Ordinance No. 816</u> An Ordinance Of The City Of Wilsonville Repealing And Replacing Wilsonville Code Chapter 11 – Fees.</p>	<p>After a public hearing was conducted, Resolution No. 2753 was approved 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 816 was approved on first reading by a vote of 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 836</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Residential Agricultural Holding (Ra-H) Zone To The Planned Development Industrial (Pdi) Zone With Special Considerations For Screening And Buffering From The Adjacent Existing Residential Use On Approximately 6.16 Acres Comprising Tax Lots 300 And 500 Of Section 14A, T3S, R1W, Clackamas County, Oregon, Nicoli Pacific, LLC, Applicant/Owner.</p>	<p>Ordinance No. 836 was adopted on second reading by a vote of 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>Announced that he attended the Eye Health NW ribbon cutting.</p> <p>Appreciated Councilor Stevens for all that she has done for the City.</p>
<p><u>Legal Business</u></p>	<p>Gave well wishes to Councilor Stevens.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>Consent Agenda</u></p> <p>A. Minutes of the June 3, 2019 URA Meeting.</p> <p>B. <u>URA Resolution No. 300</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Board Authorizing The City Manager To Execute A Construction Contract With Moore Excavation, Inc. For Construction Of Garden Acres Road And PLM_1.2 Water Transmission Line Project.</p>	<p>The URA Consent Agenda was approved 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. <u>URA Resolution No. 299</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2018-19.</p>	<p>After a public hearing was conducted, URA Resolution No. 299 was approved 5-0.</p>
<p>ADJOURN</p>	<p>8:42 p.m.</p>