



PLANNING COMMISSION

WEDNESDAY, JULY 8, 2020

III. INFORMATIONAL

- A. City Council Action Minutes (Jun 1 & 15, 2020)
(No staff presentation)

City Council Meeting Action Minutes
June 1, 2020

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Zoe Monahan, Assistant to the City Manager
Zach Weigel, Capital Projects Engineering Manager
Martin Montalvo, Public Works Ops. Manager
Jordan Vance, Economic Development Manager
Andy Stone, IT Director
Beth Wolf, Information Systems Analyst
Dwight Brashear, Transit Director
Delora Kerber, Public Works Director
Mike McCarty, Parks & Recreation Director
Cathy Rodocker, Finance Director
Keith Katko, Assistant Finance Director
Kerry Rappold, Natural Resource Manager
Eric Loomis, Transit Operations Manager

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Chris Neamtzu, Community Develop. Director
Rob Wurpes, Chief of Police

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Public Transportation Agency Safety Plan Approval	Staff shared details about the ongoing preparation of the agency’s Public Transportation Agency Safety Plan, a prerequisite required by the Federal Transit Administration.
B. Integrated Pest Management Plan - 2019 Activity Report	Staff provided an overview of the Integrated Pest Management Plan.
C. Biobot Analytics Wastewater Testing for COVID-19	Council heard about BioBot’s analytics wastewater testing, which included Wilsonville for its nationwide testing of local wastewater as a first step in determining and mitigating the effects of COVID-19 on wastewater systems.
D. Community Enhancement Program - IGA Addendum	Council was briefed on Resolution No. 2813, which adopts an addendum to the IGA between Metro and the City to continue the Wilsonville Metro Community Enhancement Program.
E. Restaurant Outdoor Seating Program	Staff updated Council on the Eat Out Wilsonville Program, which was facilitated to encourage the safe re-entry of food and drink establishments to conduct business.

REGULAR MEETING	
<p><u>Mayor’s Business</u></p> <p>A. High School Senior Class of 2020 Proclamation</p> <p>B. Placeholder for Appointments / Reappointments</p> <p>C. Upcoming Meetings</p>	<p>The Mayor read a proclamation declaring the week of June 1-5, 2020 as “Honoring the High School Senior Class of 2020 Week”.</p> <p>Library Board Reappointment of Miriam Violet Pinoli to the Library Board for a term beginning 7/1/2020 to 6/30/2024.</p> <p>Wilsonville Metro Community Enhancement Committee Reappointment of David Davis to the Wilsonville Metro Community Enhancement Committee, Position 1 for a term beginning 7/1/2020 to 6/30/2023. Passed 5-0.</p> <p>Wilsonville Metro Community Enhancement Committee Reappointment of Amanda Johnson to the Wilsonville Metro Community Enhancement Committee, Position 2 for a term beginning 7/1/2020 to 6/30/2023. Passed 5-0.</p> <p>Tourism Promotion Committee Reappointment of Albert Levit to the Tourism Promotion Committee, Position 4 for a term beginning 7/1/2020 to 6/30/2023. Passed 5-0.</p> <p>The Mayor announced upcoming meetings.</p>
<p><u>Communications</u></p> <p>A. Police Department Annual Report</p> <p>B. COVID 19 Facility Re-Entry and Control Plan.</p>	<p>Council received the Police Department’s annual report.</p> <p>Staff explained in detail the City’s Facility Re-Entry and Control Plan.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2813</u> A Resolution Of The Wilsonville City Council Adopting An Addendum To The Intergovernmental Agreement Between Metro And The City Of Wilsonville To Continue The Wilsonville-Metro Community Enhancement Program.</p>	<p>The Consent Agenda was approved 5-0.</p>

<p><u>New Business</u></p> <p>A. <u>Resolution No. 2818</u> A Resolution And Order Amending Resolution No. 2807 To Further Extend The Local State Of Emergency And Emergency Measures, As Authorized By Resolution No. 2803.</p>	<p>Resolution No. 2818 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2816</u> A Resolution Declaring the City’s Eligibility to Receive State Shared Revenues.</p> <p>B. <u>Resolution No. 2817</u> A Resolution Declaring the City’s Election to Receive State Shared Revenues.</p> <p>C. <u>Resolution No. 2815</u> A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.030(2) For Fiscal Year 2020-21.</p>	<p>After a public hearing was conducted, Resolutions No. 2816 was approved 5-0.</p> <p>After a public hearing was conducted, Resolutions No. 2817 was approved 5-0.</p> <p>After a public hearing was conducted, Resolutions No. 2815 was approved 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p> <p>A. Kinder Morgan Valve Installation</p>	<p>Two photos of the completed Kinder Morgan valve enclosure were displayed for Council.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>Consent Agenda</u></p> <p>A. Minutes of the April 20, 2020 URA Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. <u>URA Resolution No. 307</u> A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2020-21</p>	<p>After a public hearing was conducted, URA Resolutions No. 307 was approved 5-0.</p>
<p>ADJOURN</p>	<p>9:59 p.m.</p>

City Council Meeting Action Minutes
June 15, 2020

City Council members present included:

Mayor Knapp
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Cathy Rodocker, Finance Director
Miranda Bateschell, Planning Director
Zoe Monahan, Assistant to the City Manager
Andrea Villagrana, Human Resources Manager
Beth Wolf, System Analyst
Andy Stone, IT Director
Dwight Brashear, Transit Director
Eric Loomis, Transit Operations Manager
Dan Pauly, Planning Manager
Kimberly Rybold, Senior Planner

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Wilsonville Community Sharing Support Grant Agreement	Staff briefed Council on Resolution No. 2819, which authorizes a support grant agreement with Wilsonville Community Sharing.
B. Five-Year Action Plan and Annual One-Year Implementation Plan for the Wilsonville Tourism Development Strategy	Council heard a presentation on Resolution No. 2825, which adopts the Tourism Development Strategy Five-Year Action Plan and Annual One-Year Implementation Plan.
C. Equitable Housing Strategic Plan	Updates to the final draft of the Equitable Housing Strategic Plan were shared with Council.
D. Update on Housing Related Grants	Staff provided an update on grant awards from the Oregon Department of Land Conservation and Development and Metro related to planned housing work.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Placeholder for Appointment	No appointment was announced.
B. Juneteenth Proclamation	The Mayor read a proclamation declaring the 19 th day of June as Juneteenth.
C. Upcoming Meetings	No upcoming meetings were announced.
<u>Communications</u>	
A. Wilsonville Community Sharing	This presentation will be rescheduled for a future Council meeting.

<p>B. Metro “Get Moving” Transportation 2020 Bond Measure Presentation</p>	<p>Metro staff presented a summary of the “Get Moving” Transportation Bond Measure.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2814</u> Resolution Adopting The Canvass Of Votes Of The May 19, 2020 Primary Election And Amending The Wilsonville Charter.</p> <p>B. <u>Resolution No. 2819</u> A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing.</p> <p>C. <u>Resolution No. 2825</u> A Resolution Of The City Of Wilsonville Adopting The FY 2020/21 Five-Year Action Plan And Annual One-Year Implementation Plan For The Wilsonville Tourism Development Strategy.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2822</u> A Resolution Of The Wilsonville City Council Adopting The South Metro Area Regional Transit (SMART) Public Transportation Agency Safety Plan (PTASP).</p> <p>B. <u>Resolution No. 2824</u> A Resolution Adopting Collective Bargaining Agreement Between The City Of Wilsonville And Service Employees International Union Local 503 (SEIU).</p> <p>C. <u>Resolution No. 2826</u> A Resolution Adopting The Letter Of Agreement Between The City Of Wilsonville And Wilsonville Municipal Employee Association.</p>	<p>Resolution No. 2822 was adopted 5-0.</p> <p>Resolution No. 2824 was adopted 5-0.</p> <p>Resolution No. 2826 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2820</u> A Resolution Of The City Of Wilsonville Adopting The Equitable Housing Strategic Plan.</p>	<p>After a public hearing was conducted, Resolution No. 2820 was approved by a vote of 5-0.</p>

<p>B. <u>Resolution No. 2821</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2019-20.</p>	<p>Furthermore, a motion was made to direct City staff to provide Council with ‘best practice’ recommendations for the future development of a City committee dedicated to the pursuit of goals and strategies that foster equity and inclusion. Passed 5-0.</p> <p>After a public hearing was conducted, Resolutions No. 2821 was approved by a vote of 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>Consent Agenda</u> A. Minutes of June 1, 2020 URA Meeting.</p>	<p>The URA consent agenda was approved 5-0.</p>
<p><u>Public Hearing</u> A. <u>URA Resolution No. 308</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2019-20.</p>	<p>After a public hearing was conducted, URA Resolutions No. 308 was approved by a vote of 5-0.</p>
<p>ADJOURN</p>	<p>10:33 p.m.</p>